

Municipal Corp. of Cape Charles, 2 Plum Street, Cape Charles, VA 23310

Telephone No. (757) 331-2979 or Fax to: (757) 331-

4820 jaquana.ward@capecharles.org or treasurer@capecharles.org

Real Estate / Delinquent Account Status Request

Requestor Name, Phone, Email: _____

Requesting Company: _____

Name of Seller(s): _____

Name of Previous Owner(s): _____

Property Address: _____

Parcel ID, Lot #, Etc.: _____ - _____ - _____ - _____ or _____

Is there a Structure located on the Property? _____

Date of Closing: _____

Name of New Owner/Buyer(s): _____

Buyer'(s) Mailing Address: _____

Buyer'(s) Telephone No.: _____

Town Use Only

Base Amount of Taxes (Assessment x Tax Rate): _____

Amount of Unpaid Real Estate Tax Due: _____

Real Estate Penalties & Interest Due: _____

Utilities Due: _____

Code Enforcement Fees Due: _____

Personal Property Tax/Other AR Due: _____

Bus. License Tax Due (Bus/Trans/Meals/ST/Admis): _____

Total Amount Due: _____

As of Date: _____

Notes: _____