



**Board of Zoning Appeals
Public Hearing & Meeting
Cape Charles Civic Center
December 5, 2016
10:00 a.m.**

At approximately 10:00 a.m. in the Cape Charles Civic Center, Vice Chairman Jay Wiegner called to order the Board of Zoning Appeals Public Hearing and Meeting. In attendance were Board members Diane D'Amico, Bill Murphy, Kevin Hoffman and Pete Bauman. Also present were Town Planner Larry DiRe and Assistant Town Clerk Tracy Outten. Applicants of Lot 19, Eyre Baldwin, Dan Brown and Renee Rice of Southport Investors, LLC were in attendance.

Jay Wiegner led the Board in the recitation of the Pledge of Allegiance.

PUBLIC COMMENTS

- A. *Hear public comment on proposed variance*
There were no public comments to be heard.
- B. *Close public hearing*
Jay Wiegner closed the public hearing.

CONSENT AGENDA

Motion made by Jay Wiegner, seconded by Bill Murphy, to accept the agenda format as presented. The motion was approved by unanimous consent.

The Board reviewed the minutes from the July 25, 2016 Public Hearing and Meeting.

Motion made by Bill Murphy, seconded by Kevin Hoffman, to approve the minutes from the July 25, 2016 Public Hearing and Meeting as presented. The motion was approved by unanimous consent.

NEW BUSINESS

- A. *Variance Application – 1011 Bayshore Road (Lot 83A3-A-19) minimum lot size relief request*
Jay Wiegner reviewed the application. The board members had a brief discussion and no concerns were expressed.

Motion made by Pete Bauman, seconded by Kevin Hoffman, to approve the variance application for 1011 Bayshore Road (Lot 83A3-A-19). The motion was approved by unanimous consent.

- B. *Update downtown parking plan*
Bob Panek updated the BZA members on the downtown parking plan.

Motion made by Pete Baumann, seconded by Kevin Hoffman, to adjourn the Board of Zoning Appeals Meeting. The motion was approved by unanimous consent.

Vice Chairman Jay Wiegner

Assistant Town Clerk