



HISTORIC DISTRICT REVIEW BOARD

Regular Meeting
Cape Charles Civic Center
November 15, 2016
6:00 p.m.

At approximately 6:00 p.m. Chairman Joe Fehrer, having established a quorum, called to order the Regular Meeting of the Historic District Review Board (HDRB). In addition to Joe Fehrer, present were John Caton, Terry Strub and Sandra Salopek. David Gay was not in attendance. Also in attendance were Town Planner Larry DiRe and Assistant Town Clerk Tracy Outten. The applicants and one other member of the public were in attendance.

Chairman Joe Fehrer started the HDRB Regular meeting with a moment of silence and the recitation of the Pledge of Allegiance.

CONSENT AGENDA:

Motion made by Terry Strub, seconded by John Caton, to accept the agenda as presented. The motion was unanimously approved.

The HDRB reviewed the minutes from the September 20, 2016 Regular Meeting.

Motion made by John Caton, seconded by Terry Strub, to accept the minutes of the September 20, 2016 Regular Meeting as revised with a word change on page two. The motion was unanimously approved.

NEW BUSINESS:

A. *Application for Certificate of Appropriateness for 204 Washington Avenue – new construction of single-family dwelling*

Applicant, Spencer Custis, gave an overview of the proposed plans. The board discussed with the applicant changing the chimney material to masonry or brick veneer and the inappropriate shape of the round window in the district.

Motion made by John Caton, seconded by Terry Strub, to approve the Application for the Certificate of Appropriateness for 204 Washington Avenue as proposed with the exception of using different material for the chimney and changing the shape of the round window to a conforming shape commonly found in the district. The motion was unanimously approved.

B. *Application for Certificate of Appropriateness for 639 Monroe Avenue – demolition of rear utility room and new construction of rear addition bedroom and bath*

Contractor Bill Manning gave an overview of the proposed addition. Joe Fehrer asked if the original siding would stay to which he responded in the affirmative.

Motion made by Terry Strub, seconded by John Caton, to approve the Application for the Certificate of Appropriateness for 639 Monroe Avenue as presented. The motion was approved by unanimous vote.

OLD BUSINESS:

There was no old Business to review.

Chairman Joe Fehrer thanked the board and staff for attending the October CAMP training.

ANNOUNCEMENTS:

National Register survey update meeting Tuesday, December 20, 2016

Terry Strub and Sandra Salopek would be out of town and suggested changing the December meeting day.

Motion made by Sandra Salopek, seconded by Terry Strub, to change the meeting date and time from Tuesday, December 20, 2016 at 6:00 p.m. to Tuesday, December 13, 2016 at 5:00 p.m. The motion was unanimously approved.

Larry DiRe announced the Town Council and Planning Commission Joint Public Hearing to discuss the Comprehensive Plan would be on Tuesday, December 6, 2016 at 6:00 p.m.

Joe Fehrer suggested a HDRB Work Session in January to discuss the CAMP training.

David Gay's comments submitted by email are attached as requested by Joe Fehrer.

Motion made by Sandra Salopek, seconded by Terry Strub, to adjourn the Historic District Review Board Regular Meeting. The motion was unanimously approved.

Chairman Joe Fehrer

Assistant Town Clerk

From: [David Gay](#)
To: [Joseph Fehrer](#)
Cc: [Tracy Outten](#); [John Caton](#); [Sandra Salopek](#); [Sandra Salopek](#); [Terry Strub](#); [Larry DiRe](#)
Subject: Re: 11-15-2016 Historic District Review Board Meeting Agenda Packet
Date: Tuesday, November 15, 2016 3:36:57 PM

I am in Asheville, NC and will not be attending the meeting. I don't see any changes in the minutes or the agenda. New construction looks appropriate for the historic district. Would like to discuss expanding the historic district next meeting. See y'all soon.

Sent from my iPhone

On Nov 8, 2016, at 5:50 AM, Joseph Fehrer <jwfehrer@gmail.com> wrote:

Tracy,

I'll be there...

Thanks,

Joe

J W Fehrer, Sent from my iPad
410-430-1743 (mobile)

On Nov 7, 2016, at 12:02 PM, Tracy Outten <tracy.outten@capecharles.org> wrote:

Good afternoon.

The Historic District Review Board Meeting Agenda Packet for Tuesday, November 15th is attached.
We will be meeting in the Cape Charles Civic Center at 6:00 p.m.

Please let me now if you will be attending.

Thanks you and see you Tuesday.

Have a nice day,
Tracy