



HISTORIC DISTRICT REVIEW BOARD

Regular Meeting
Cape Charles Civic Center
August 16, 2016
6:00 p.m.

At approximately 6:00 p.m. Chairman Joe Fehrer, having established a quorum, called to order the Regular Meeting of the Historic District Review Board (HDRB). In addition to Joe Fehrer, present were John Caton, David Gay, Sandra Salopek and Terry Strub. Also in attendance were Town Planner Larry DiRe and Assistant Town Clerk Tracy Outten. The applicants and three other members of the public were in attendance.

Chairman Joe Fehrer started the HDRB Regular meeting with a moment of silence and the recitation of the Pledge of Allegiance.

CONSENT AGENDA:

Motion made by Sandra Salopek, seconded by Terry Strub, to accept the agenda items added under Old Business by Joe Fehrer. The motion was unanimously approved.

Motion made by David Gay, seconded by Sandra Salopek, to accept the agenda as revised by Joe Fehrer. The motion was unanimously approved.

The HDRB reviewed the minutes from the July 19, 2016 Regular Meeting.

Motion made by Terry Strub, seconded by John Caton, to accept the minutes of the July 19, 2016 Regular Meeting as presented. The motion was unanimously approved.

NEW BUSINESS:

A. *Application for modification to Certificate of Appropriateness for 727 Tazewell Avenue - new construction of single-family dwelling*

Representative for Schneider Custom Builder, James Bryce, presented the proposed plans for 727 Tazewell Avenue and asked the Historic District Review Board if they had suggestions. After much discussion on the proposed Bay Windows, the Board decided to wait for the applicant to send the revised plans before approving the application.

Motion made by David Gay, seconded by Terry Strub, to continue review of the Application for the Certificate of Appropriateness for 727 Tazewell Avenue when the revised plans are received. The motion was approved.

B. *Application for Certificate of Appropriateness for 718 Randolph Avenue – new construction of rear addition two story, mixed office/commercial with residential above to contributing commercial structure, exterior stairway*

Applicant, John Huchler, explained the plans. The Board briefly discussed the application.

Motion made by Sandra Salopek, seconded by David Gay, to approve the Application for the Certificate of Appropriateness for 718 Randolph Avenue. The motion was approved.

OLD BUSINESS:

A. Recommended paint palettes

The Board decided not to have suggested exterior paint palettes; but revisions are being made in the guidelines. Joe Fehrer has been working on a draft.

B. Tree Removal

Joe Fehrer stated a tree had been cut down on Monroe. His concern was if citizens know the Town has a tree ordinance. He would like to add a tree removal guideline to the Historic District Review Board Guidelines.

C. 638 Tazewell Avenue Certificate of Appropriateness

Joe Fehrer is concerned that the applicant has not finished the remodel as per the approval for the Certificate of Appropriateness for 638 Tazewell Avenue. Town Planner Larry DiRe is contacting the owners.

ANNOUNCEMENTS:

Larry DiRe announced the Town had deemed 616 Nectarine inhabitable and it will be demolished without an application to the HDRB.

Motion made by Joe Fehrer, seconded by David Gay, for Town Code Official and Town Planner to have administrative authority to do what is deemed an appropriate action for 616 Nectarine Street. The motion was unanimously approved.

Motion made by John Caton, seconded by Terry Strub, to adjourn the Historic District Review Board Regular Meeting. The motion was unanimously approved.

Chairman Joe Fehrer

Assistant Town Clerk