



HISTORIC DISTRICT REVIEW BOARD

Regular Meeting
Cape Charles Civic Center
March 15, 2016
6:00 p.m.

At approximately 6:00 p.m. Chairman Joe Fehrer, having established a quorum, called to order the Regular Meeting of the Historic District Review Board (HDRB). In addition to Joe Fehrer, present were John Caton, David Gay, Sandra Salopek and Terry Strub. Also in attendance were Town Planner Larry DiRe and Assistant Town Clerk Amanda Hurley. Applicants for 629 Jefferson Avenue, 634 Randolph Avenue and 211 Jefferson Avenue were also in attendance. There was one member of the public in attendance.

CONSENT AGENDA:

Motion made by Sandra Salopek, seconded by John Caton, to accept the agenda as presented. The motion was unanimously approved.

The HDRB reviewed the minutes of the February 16, 2016 Regular Meeting.

Motion made by David Gay, seconded by Terry Strub, to accept the minutes of the February 16, 2016 Regular Meeting as presented. The motion was unanimously approved.

NEW BUSINESS:

A. 629 Jefferson Avenue – New construction single-family home

Applicant Tom Bonadeo stated that the proposed application was for a new construction of a one-story, single-family home. Front and side screened-in porches were proposed and the back porch would remain unscreened. The siding would be hardieplank, roofing shingles would be architectural asphalt and the front porch roof would have standing seam metal. The home would be white with black sashes. The foundation would be a beige colored parged block which would blend in with the ground. A 550-square foot garage was also proposed.

Joe Fehrer questioned the height of the foundation. Mr. Bonadeo stated that surveying had been done and the foundation was proposed to be at three feet.

Motion made by Terry Strub, seconded by David Gay, to approve the application for 629 Jefferson Avenue as proposed. The motion was unanimously approved.

B. 526 Tazewell Avenue – Rebuild front porch

Larry DiRe stated that the applicant was not present but went on to state that a COA had been previously issued for this property, but had since expired. The applicant was proposing to rebuild the front porch along the same design and specifications of the COA which was approved in 2011.

Motion made by John Caton, seconded by David Gay, to approve the application for 526 Tazewell Avenue as proposed. The motion was unanimously approved.

C. *634 Randolph Avenue – Renovate single-family house*

Applicant James Masten stated that the goal was to restore the home back to its original state and he was proposing to replace windows throughout the home, restore the V-shape gable, replace the front and left-side back doors, install first and second floor French doors, rebuild the front porch with standing seam metal roof and replace siding with hardieplank.

Mr. Masten stated that he sought assistance from the Board in selecting doors appropriate for the home as the style of the original doors was unknown. The Board pointed out several styles throughout town that would be appropriate and Joe Fehrer suggested Mr. Masten work with the Town Planner on the door style.

Motion made by Sandra Salopek, seconded by David Gay, to approve the application for 634 Randolph Avenue as proposed. The motion was unanimously approved.

D. *1 Randolph Avenue – chimney removal*

Larry DiRe stated that the applicant was not present but they were proposing to remove a rear non-functioning chimney.

David Gay pointed out that there were no architectural features on the chimney that was proposed to be removed.

Motion made by David Gay, seconded by Sandra Salopek, to approve the application for 1 Randolph Avenue as proposed. The motion was unanimously approved.

E. *211 Jefferson Avenue – Rear addition and kitchen bump-out*

Applicant Leon Parham stated that the proposed work on the home included a rear addition and rear screened-in porch and a side bump-out to expand the kitchen. The front porch was proposed to be rebuilt and the rear chimney removed. Hardieplank siding was proposed as well as a new roof and a standing seam metal porch roof.

Motion made by Terry Strub, seconded by David Gay, to approve the application for 211 Jefferson Avenue as proposed. The motion was unanimously approved.

F. *201 Mason Avenue and 500 Tazewell Avenue – Exterior message boards*

Larry DiRe stated that the Town was the applicant and they were proposing to install wall mounted bulletin boards on the west side of the Cape Charles Memorial Library and the west side of the Cape Charles Civic Center. The main purpose of the message board at the Library would be to display the Wayfinding Map. The main purpose of the Civic Center board would be to hold public notices, community events, meeting agendas, etc.

David Gay suggested the message boards have some sort of illumination.

It was pointed out that people would have to walk in the grassy and sometimes muddy area to read the board. Joe Fehrer suggested a concrete slab be poured under it and expressed concern regarding outdated information left in the message board and who would maintain the signage.

The Board was in agreement that a freestanding message board would be ideal so people didn't have to walk in the grass and this would also make it more visible.

Motion made by David Gay, seconded by Terry Strub, to approve the application for 201 Mason Avenue as proposed, but recommended that the message board for 500 Tazewell

Avenue be freestanding versus wall mounted and suggested the Town look into some form of illumination for both message boards. The motion was unanimously approved.

OLD BUSINESS:

There was no old business to discuss.

ANNOUNCEMENTS:

Larry DiRe reported that there were two pending applications for April and the complete draft Historic District Guidelines would be included for final approval in May. Joe Fehrer asked that Larry DiRe send the Board the complete draft prior to packet distribution so that the Board had extra time to review the Guidelines.

Larry DiRe also reported that the funding for the Department of Historic Resources workshop and the updated register for the historic district was pending approval from the National Park Service.

Joe Fehrer announced that Assistant Town Clerk Amanda Hurley would be missed and congratulated her on her new job opportunity.

Motion made by Joe Fehrer, seconded by John Caton, to adjourn the Historic District Review Board Regular Meeting. The motion was unanimously approved.

Chairman Joe Fehrer

Asst. Town Clerk