



HISTORIC DISTRICT REVIEW BOARD

Regular Meeting
Cape Charles Civic Center
January 19, 2016
6:00 p.m.

At approximately 6:00 p.m. Chairman Joe Fehrer, having established a quorum, called to order the Regular Meeting of the Historic District Review Board (HDRB). In addition to Joe Fehrer, present were John Caton, David Gay, Sandra Salopek and Terry Strub. Also in attendance were Town Planner Larry DiRe and Assistant Town Clerk Amanda Hurley. Paul Beckwith, owner of 534 Jefferson Avenue was also in attendance. There were no members of the public in attendance.

CONSENT AGENDA:

Motion made by Terry Strub, seconded by David Gay, to accept the agenda as presented. The motion was unanimously approved.

The HDRB reviewed the minutes of the December 15, 2015 Regular Meeting.

Motion made by John Caton, seconded by David Gay, to accept the minutes of the December 15, 2015 Regular Meeting as presented. The motion was unanimously approved.

NEW BUSINESS:

A. *534 Jefferson Avenue – Modification*

Owner of 534 Jefferson Avenue Paul Beckwith stated that he had come before the board in September, but there were some modifications from the original application. The west side two-story bump out addition needed to increase from 8'x21' to 10'x22' to accommodate the stairs. The addition would align with the rear of the house. The window locations were not finalized. A solid foundation was proposed and the deck would be replaced with PVC decking.

Motion made by David Gay, seconded by John Caton, to approve the modifications to the Certificate of Appropriateness for 534 Jefferson Avenue as proposed with administrative approval for the windows. The motion was unanimously approved.

B. *2015 Annual Report*

Larry DiRe stated that the 2015 Annual Report which was submitted to Virginia Department of Historic Resources was also provided to the HDRB. A separate report which was provided to the Planning Commission was also forwarded to the HDRB for informational purposes.

Larry DiRe stated that it had been a good year for development, both residential and commercial. Construction project costs in 2015 totaled \$1,135,640. The report also included HDRB staff updates, a summary of permits and projects reviewed by Planning and Historic District Guidelines update. Larry DiRe pointed out that the board would be continuing their review of satellite dish ordinances in the spring.

Joe Fehrer commented on question number four which asked if the locality had implemented an archeology ordinance during the 2015 fiscal year. There was currently no archeology ordinance. There was some discussion regarding excavations in the historic district.

OLD BUSINESS:

A. Guidelines review – signs; awnings (pages 58-61)

Larry DiRe stated that the Planning Commission would be reviewing the sign ordinance again due to upcoming law changes from a recent Supreme Court ruling.

The Historic District Guidelines made reference to signs. Most of the sign guidelines fell under the purview of the Planning Commission, but David Gay stated that the HDRB should have the ability to regulate the style of a sign.

After much discussion regarding signs, the Board was in agreement that the sign guidelines should make reference to specific sections of the sign ordinance but the Board would review sign guidelines after the Planning Commission review of the sign ordinance.

The Board was in agreement that the awnings section was acceptable with no changes needed.

ANNOUNCEMENTS:

Joe Fehrer inquired about the requested project status update provided by Larry DiRe for projects that had been approved by the HDRB in 2015. Larry DiRe stated that it would be included for the February meeting.

Larry DiRe reported that there was one pending application for another modification.

The demolition section of the guidelines would be the final portion of the guidelines review in February.

Motion made by John Caton, seconded by David Gay, to adjourn the Historic District Review Board Regular Meeting. The motion was unanimously approved.

Chairman Joe Fehrer

Asst. Town Clerk