



HISTORIC DISTRICT REVIEW BOARD

Regular Meeting
Cape Charles Civic Center
October 20, 2015
6:00 p.m.

At approximately 6:00 p.m. Chairman Joe Fehrer, having established a quorum, called to order the Regular Meeting of the Historic District Review Board (HDRB). In addition to Joe Fehrer, present were John Caton, David Gay and Terry Strub. Sandra Salopek was not in attendance. Also in attendance were Town Planner Larry DiRe and Assistant Town Clerk Amanda Hurley. Owner Bill Parr of 1 Pine Street, owner Anthony Jette of 633 Jefferson Avenue and owner Nan Abraham of 418 Washington Avenue were all in attendance. There was one member of the public in attendance.

CONSENT AGENDA:

Motion made by Terry Strub, seconded by David Gay, to accept the agenda as presented. The motion was unanimously approved.

The HDRB reviewed the minutes of the September 15, 2015 Regular Meeting.

Motion made by John Caton, seconded by Terry Strub, to accept the minutes of the September 15, 2015 Regular Meeting as presented. The motion was unanimously approved.

NEW BUSINESS:

A. 1 Pine Street – Old brick storefront paint removal and repainting

Mr. Bill Parr stated that part of the brick was painted and after trying several methods, it was still not able to be removed, therefore it would have to be repainted. The cornice area would remain unpainted. Mr. Parr stated that the window glass was 107" x 96" and he was proposing to divide it vertically as it was so large. Mr. Parr presented a Hinkley light fixture which he was proposing to install on the center brick column. One of the doorways was a 51-1/2" rough opening and he was proposing to install a door with a side light under the transom. Each storefront would be a separate hotel room and each would have a doorway from the street as well as from the rear.

Motion made by David Gay, seconded by John Caton, to approve the application for 1 Pine Street as proposed with the addition of the Hinkley light fixture to be installed on the center brick column, vertical window divider on the south unit and paint color for brick submitted to the Town Planner. The motion was unanimously approved.

B. 633 Jefferson Avenue – Chimney removal, window removal and window opening resizing

Mr. Anthony Jette stated that he was proposing to remove the chimney because it was prone to leaks. The window in the kitchen over the sink was proposed to be replaced and resized to 32"x40" and the other kitchen window facing the backyard would be removed.

Motion made by Terry Strub, seconded by John Caton, to approve the application for 633 Jefferson Avenue as proposed with the modification to the size of the window to 32"x40". The motion was unanimously approved.

C. 418 Washington Avenue – 10'x10' structure to enclose building's principal entrance door on secondary elevation

Ms. Nan Abraham stated that she was proposing an enclosed porch and there was an alteration to the plans to have two doors and one window instead of one door. The addition would not

interfere with any existing windows. The roof would tie into the existing and would be an A-frame type roof.

Joe Fehrer questioned whether the home was a mobile home or not as it was difficult to determine from the photos. Ms. Abraham stated that it was stick built.

Motion made by John Caton, seconded by Terry Strub, to approve the application for 418 Washington Avenue as proposed with the modification that there be a door on either side of the addition (north and south sides) and a window on the front of the addition (west side) instead of on the south side. The motion was unanimously approved.

D. November Board Meeting Date

Joe Fehrer stated that staff was requesting to change the November HDRB meeting date from November 17th to November 18th to allow staff to attend a training class. The Board was in agreement that the date change was acceptable.

OLD BUSINESS:

A. Guidelines review – porches; storefronts (pages 42-47)

Larry DiRe explained that sometimes people requested half front porches and enclosed porches.

Joe Fehrer stated that he felt that the porch section was well covered in the Guidelines. There was some discussion regarding porches that had been remodeled inappropriately and how they could be restored back to the original configuration.

The Board was in agreement that the storefronts section of the Guidelines was straightforward.

Joe Fehrer requested that staff provide the Board with a list of administrative approvals on an annual basis.

ANNOUNCEMENTS:

Larry DiRe reported that October 15, 2016 would be the 50th anniversary of the National Historic Preservation Act and suggested a celebration in town which could include properties such as the Hotel at 1 Mason Avenue.

The Historic Homes Tour which was originally scheduled for September was cancelled twice due to inclement weather and it was decided to postpone it until spring.

Joe Fehrer stated that even if there were no applications for November, the Board should still meet to review sections from the Guidelines.

Motion made by David Gay, seconded by Terry Strub, to adjourn the Historic District Review Board Regular Meeting. The motion was unanimously approved.

Chairman Joe Fehrer

Asst. Town Clerk