



**TOWN COUNCIL  
Regular Meeting  
Civic Center  
May 21, 2015  
6:00 p.m.**

At approximately 6:00 p.m. Mayor George Proto, having established a quorum, called to order the Regular Meeting of the Town Council. In addition to Mayor Proto, present were Vice Mayor Bannon, Councilmen Bennett, Brown and Godwin, and Councilwoman Natali. Councilman Wendell was not in attendance. Also in attendance were Town Manager Brent Manuel, Assistant Town Manager Bob Panek, Treasurer Deborah Pocock, Town Planner Larry DiRe and Town Clerk Libby Hume. The Department Heads were in attendance as well as five (5) members of the public.

A moment of silence was observed and was followed by the recitation of the Pledge of Allegiance.

**RECOGNITION OF VISITORS/PRESENTATIONS:**

There were no presentations.

**PUBLIC COMMENTS:**

*John Burdiss, 117 Mason Avenue*

Mr. Burdiss addressed Council as the Chairman of the Cape Charles Christian School and gave an update regarding the 2015 Crabby Blues Festival which was held last weekend in Central Park with over 1,100 attendees per the count of wrist bands which did not include the numerous volunteers in attendance – about 300-400 more than last year’s attendance. Mr. Burdiss thanked the Town staff for their assistance, specifically naming Public Works Foreman Pete Leontieff, Recreation/Community Events Coordinator Jen Lewis and the police officers as well as a number of other volunteers and organizations who assisted and/or sponsored the event. Over \$14K was netted this year, which represented a small portion of the school’s operating expenses. This event was their biggest fund raiser and their goal for next year had been raised to \$20K. This was an event the Cape Charles Christian School intended to continue every year. Mr. Burdiss thanked the Town for its support and added that he did not think Central Park had any other events of this scale. He concluded by asking for any other ideas that might help the event grow or otherwise improve in the future.

There were no other public comments to be heard nor any written comments submitted prior to the meeting.

**CONSENT AGENDA – APPROVAL OF AGENDA FORMAT:**

**Motion made by Vice Mayor Bannon, seconded by Councilman Bennett, to approve the agenda format as presented. The motion was approved by unanimous vote.**

**CONSENT AGENDA – APPROVAL OF MINUTES:**

The Town Council reviewed the minutes of the April 9, 2015 Budget Work Session, the April 16, 2015 Regular Meeting, the May 7, 2015 Budget Work Session, the May 14, 2015 Executive Session, and the May 14, 2015 Work Session.

**Motion made by Vice Mayor Bannon, seconded by Councilman Bennett, to approve the minutes from the April 9, 2015 Budget Work Session, the April 16, 2015 Regular Meeting, the May 7, 2015 Budget Work Session, and the May 14, 2015 Executive Session, and the May 14, 2015 Work Session as presented. The motion was approved by unanimous vote.**

## DEPARTMENT REPORTS:

### A. *Treasurer's Report:*

Treasurer Deborah Pocock reviewed the Treasurer's report dated April 30, 2015 which showed the Total Cash on Hand of \$1,420,935, the Total Cash Held in Reserve was \$1,464,200 and the Total Cash – All Accounts was \$2,885,135. Deborah Pocock went on to review the Debt Service, Revenue vs. Expenditures, the Capital Improvement Project Tracking Report, the YTD 2014 Real Estate, Personal Property, Machinery and Tools Tax & 2015 License Tax Collections, the FY 2015 YTD Prior Year Real Estate Tax, Personal Property Tax, Interest and Penalty Collections, the 3-Year Revenue Comparison Graph, and the Transient Occupancy Tax Revenue History Graph.

**Motion made by Councilwoman Natali, seconded by Councilman Bennett, to accept the Treasurer's Report as submitted. The motion was approved by unanimous vote.**

### B. *Planning Commission and Boards:*

Town Planner Larry DiRe reported the following in addition to his written report: i) The Board of Zoning Appeals met this morning and approved a variance for a shed to be reconstructed on a non-conforming lot; and ii) The Historic District Review Board met on May 19<sup>th</sup> and per the request and recommendation of Public Works Director Dave Fauber, approved a Certificate of Appropriateness to remove the chimneys from the Civic Center as part of the repair work to eliminate the leaks in the roof on the condition that the item be presented to the Town Council for their approval of the project. This item would be presented at the June 18<sup>th</sup> Town Council Regular Meeting.

### C. *Other Departments:*

#### *Code Enforcement:*

Code Official Jeb Brady stated that he had nothing new to add to his written report and asked whether Council had any questions.

Mayor Proto noted that the total construction in Fiscal Year (FY) 2014 amounted to \$6,874,978 and to date in FY 2015 was \$5,637,681 and asked whether Jeb Brady thought the amount of construction this year could meet last year's numbers. Jeb Brady stated that last year's numbers included the construction of the Bay Creek Beach Club but all the construction to date in FY 2015 had been residential so in terms of residential construction, the numbers were ahead this year.

#### *Town Harbor:*

Harbor Master Smitty Dize reported that he attended the Virginia Port Authority Board meeting on May 19<sup>th</sup> and the Town's \$838K+ carryover request had been approved.

Councilman Bennett noted that the Town Harbor report showed that the permits for the breakwater project had been extended and congratulated staff in getting this approved.

#### *Cape Charles Memorial Library:*

Librarian Ann Rutledge distributed the Cape Charles Memorial Library Summer Events schedule and added that the tourists had already started coming in.

Vice Mayor Bannon asked about the presentation given by Mr. Jeff Holland of the Chesapeake Bay Bridge Tunnel Commission earlier this week. Ann Rutledge stated that there were 26 attendees and it was a very informational program.

Mayor Proto asked where the summer schedule was advertised and whether flyers were given to the owners of the Bed & Breakfasts. Ann Rutledge stated that the schedules had not been

delivered to the B&Bs but they were typically distributed to the schools and other media outlets including the Town's website, Facebook, the Cape Charles Happenings, the Northampton County Chamber of Commerce and others.

Councilman Godwin received a call and left the meeting at 6:25 p.m.

*Police Department:*

Police Chief Jim Pruitt stated that he had nothing new to add to his written report and asked whether Council had any questions.

Councilman Bennett stated that the monthly reports typically did not include felony arrests and he had never seen an assaults on police officers shown on the report and asked whether Chief Pruitt wanted to comment on the report. Chief Pruitt stated that he was not able to comment on the cases at this time but added that there were no injuries involved.

Mayor Proto asked whether this could be a trend for the future. Chief Pruitt stated that incidents could not be predicted. The day of the offenses was a calm day until the incident happened.

Vice Mayor Bannon asked for an update on the reverse angle parking. Chief Pruitt stated that he walked Mason Avenue earlier today along with the Mayor and Town Manager and talked to a number of business owners and distributed information regarding the reverse angle parking. Last week, a number of verbal warnings were issued and this week 7 written warnings, 10 verbal warnings and 9 parking tickets were issued. There were a total of 6 signs installed along the affected areas of Mason Avenue.

Mayor Proto commented that the Town was not out to make money on parking tickets and he and staff would be looking into the issue over the next several days.

Councilman Brown stated that the Town needed to establish an ordinance regarding reverse angle parking. Currently the tickets were being written per the Code of Virginia for parking on the wrong side of the street, but a specific ordinance needed to be included in the Town Code. There was much discussion regarding this issue.

Councilman Brown also suggested contacting VDOT requesting a solid yellow line down the center of Mason Avenue vs. a broken line.

*Public Utilities/Public Works Departments:*

Public Utilities/Public Works Director Dave Fauber was not in attendance.

Councilman Bennett asked Assistant Town Manager Bob Panek the status of the manhole repair project. Bob Panek stated that the contract had been awarded but he did not know the status of the project at this time.

Bob Panek noted the graph included by Dave Fauber monitoring rainfall beginning April 13, 2015. The graph showed the peaks coinciding with rainfall events and the resulting increased volume of wastewater flow.

*Recreation Department:*

Recreation/Community Events Coordinator Jen Lewis distributed a flyer regarding Virginia ABC Training being held on June 8<sup>th</sup>. She had received a good response from the restaurants in Town but the training would also be beneficial to citizens and organizations working various events which offered alcohol.

Mayor Proto stated that there were a lot of events planned. Jen Lewis stated that she was hoping for a good summer season and added that a number of outdoor events were scheduled at the beach and Central Park. Jen Lewis went on to state that she had talked to Bob Panek regarding a program that he heard about while on vacation where street performers, etc. were contracted during the off-season to bring people out. Jen Lewis stated that she was excited and anxious to see how the summer season went, added that she was open to suggestions and concluded by stating that she pulled a number of activities from the Citizens' Advisory Committee report.

## **OLD BUSINESS**

### **A. *PSA/Regional Wastewater Update:***

Assistant Town Manager Bob Panek stated that Hurt & Proffitt, the PSA's engineering firm, completed the evaluation of the Bayview wastewater system as a treatment option for the Southern Node, Phase 1 project and reported that the system would require an extensive upgrade in both capacity and quality of treatment at an estimated cost of \$2.3M not including land acquisition. The report recommended that the Bayview option not be pursued. The PSA subcommittee met for the third time on May 13, 2015 and reviewed the initial draft of the PSA-Cape Charles agreement for treatment services offered by the PSA Board and reached the following consensus: i) Further negotiation was needed regarding the surcharge. The Town proposed a 0.3¢ surcharge over the base price per gallon (1.2¢) which equated to about 26% but the PSA believed that a 10% surcharge was more reasonable; ii) The PSA believed that no connection charge should be applied. The charge would be recouped over time through the portion of the base price associated with fixed costs and the surcharge. Bob Panek stated that he would contact the PSA Executive Director regarding this issue and recommended that Council schedule a work session to further evaluate the draft agreement and issues as presented. There was some discussion regarding whether the work session should include the PSA Board. Bob Panek recommended including Mr. Sean Ingram who was one of the PSA Board representatives on the subcommittee.

**Motion made by Vice Mayor Bannon, seconded by Councilman Brown, to schedule a work session regarding the draft PSA-Cape Charles agreement. The motion was approved by unanimous vote.**

### **B. *Harbor Development Certificate Application:***

Larry DiRe stated that the Harbor Area Review Board (HARB) met on April 20, 2015 to review a Harbor Development Certificate Application for 1 Mason Avenue. The project had previously been reviewed by the Historic District Review Board (HDRB) and a Certificate of Appropriateness (COA) was issued on December 16, 2014. The applicant subsequently appeared before the HDRB on April 21, 2015 regarding modifications to the COA which were also approved. The HARB recommended Council approval of a Harbor Development Certificate. The Town Council reviewed the summary report at their May 14<sup>th</sup> work session as required under § 3.9 of the Cape Charles Zoning Ordinance and directed staff to bring the application to Council for a vote at a regular meeting.

**Motion made by Councilman Bennett, seconded by Vice Mayor Bannon, to approve the issuance of a Harbor Development Certificate for 1 Mason Avenue as presented. The motion was approved by unanimous vote.**

### **C. *Historic District Review Board Fee Structure:***

Larry DiRe stated that the HDRB discussed the process of reviewing the application fee relative to similar boards in the Commonwealth of Virginia as well as establishing a fee for additional meetings that may be required. Council reviewed the proposed fees at their May 7, 2015 Budget Work Session and moved the item to the May regular meeting for a vote. The proposed

fees were as follows: \$100 for initial application; \$50 for a modification meeting; and \$125 for a special meeting.

**Motion made by Councilwoman Natali, seconded by Councilman Brown, to approve the proposed Historic District Review Board fees as presented. The motion was approved by unanimous vote.**

*D. FY 2015-2016 Proposed Budget – Schedule Public Hearing:*

Mayor Proto stated that the Fiscal Year (FY) 2015-2016 Budget meetings were complete and a public hearing needed to be scheduled prior to adoption.

Deborah Pocock stated that the proposed FY 2015-2016 Budget showed a total budget of \$8,022,603 and continued to review the following: i) The projected General Fund Revenue was \$4,158,455 with Expenditures of \$4,050,514 leaving a projected surplus of \$107,942 which would cover the shortfall in the Harbor Fund due to debt service; ii) Public Utilities Fund Revenue and Expenditures were projected at \$1,723,011; iii) The Harbor Fund Revenue was projected at \$1,965,837 and Expenditures were projected at \$2,073,778 with a deficit of \$107,941 which would be covered by the General Fund surplus; iv) The Sanitation Fund Revenue and Expenditures were projected at \$175,300. This was \$3,500 higher than FY 2014-2015 due to the addition of a commercial dumpster which would be paid by the user; v) The overall proposed budget was \$1,336,180 higher than FY 2014-2015 with approximately \$115,438 being allocated for a contingency fund in the Town Manager's budget and an increase of \$1,106,833 in Capital Projects; and vi) The overall utility service rate would remain unchanged at \$107.92 although the individual rates would change as follows: i) The trash collection fee would increase by \$.26 to \$13.76 which represented the cost to the Town under the Davis Disposal contract; ii) The water rate would increase from \$31.15 to \$31.16; and iii) The wastewater rate would decrease from \$63.27 to \$63.00.

Councilman Bennett thanked Deborah Pocock for doing a great job in putting everything together and leading Council through the process. The budget was always the most difficult thing but also the most important thing for Council to do. Councilman Bennett went on to compliment Deborah Pocock on her professionalism and in keeping the Council informed of all changes.

**Motion made by Councilman Brown, seconded by Councilman Bennett, to schedule a public hearing on June 4, 2015 to hear comments regarding the proposed FY 2015-2016 Budget. The motion was approved by unanimous vote.**

**NEW BUSINESS:**

*A. Charter Communications/Comcast Corporation Merger Termination:*

Town Manager Brent Manuel stated that on September 18, 2014, Council adopted Resolution 20140918A approving the transfer of the cable franchise from Charter Communications to Comcast Corporation as part of the merger agreement between the two entities. Earlier this month, letters were received from both entities notifying the Town of the termination of the merger agreement and the FCC filing had been withdrawn. In light of the termination, Resolution 20140918A which granted the transfer consent needed to be rescinded.

**Motion made by Vice Mayor Bannon, seconded by Councilwoman Natali, to adopt Resolution 20150521 Rescinding Resolution 20140918A as discussed.**

Mayor Proto moved for adoption of Resolution 20150521 Rescinding Resolution 20140918A Which Consented to the Charter Communications Cable Franchise Transfer to Comcast Corporation as noticed and forewent reading of the Resolution and asked for a roll call vote.

**The motion was approved by unanimous vote. Roll call vote: Bannon, yes; Bennett, yes; Brown, yes; Natali, yes.**

**MAYOR AND COUNCIL COMMENTS**

Councilmen Bennett and Brown and Councilwoman Natali did not have any additional comments.

Councilman Brown wished everyone a happy and safe Memorial Day holiday.

Mayor Proto wished everyone a happy, safe and fun Memorial Day asking all to remember why Memorial Day was being celebrated. He hoped that everyone would attend the Memorial Day Service at 11:15 a.m. on Monday. In regards to reverse angle parking, the Town was not always going to get things exactly right, but if something was done that didn't turn out as well as it should have, the Town needed to do something to fix it or make it better and in this case, teach people what they needed to do.

**ANNOUNCEMENTS**

- May 25, 2015 – Town Offices closed in observance of Memorial Day.
- May 26, 2015 – Mayor's Office Hours, 6:00 PM – 7:00 PM.
- May 30-31, 2015 – Bike MS – Virginia's Ocean to Bay Ride.
- May 30, 2015 – State of the Town Meeting, 9:30 AM.
- May 30, 2015 – Benefit By the Bay, 6:00 PM – 11:00 PM.
- June 4, 2015 – Town Council Budget Public Hearing, 6:00 PM.
- June 4, 2015 – Town Council Work Session, Immediately following public hearing.
- June 6, 2015 – Clean the Bay Day
- June 9, 2015 – Mayor's Office Hours, 2:00 PM – 3:00 PM.
- June 11, 2015 – Town Council Work Session, 6:00 PM.
- June 13, 2015 – King Neptune Maquette Dedication Ceremony, 10:00 AM.
- June 13-14, 2015 – Tall Ships at Cape Charles
- June 18, 2015 – Town Council Regular Meeting, 6:00 PM.

**Motion made by Vice Mayor Bannon, seconded by Councilman Brown, to adjourn the Town Council Regular Meeting. The motion was approved by unanimous vote.**

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Mayor Proto

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Town Clerk

**MUNICIPAL CORPORATION OF CAPE CHARLES  
TREASURER'S REPORT  
April 30, 2015**

**CASH POSITION**

<b>Cash on Hand</b>	<b>3/31/2015</b>	<b>4/30/2015</b>	<b>Increase/(Decrease)</b>
Shore Bank Checking Account	\$ 1,193,055	\$ 1,024,671	\$ (168,384)
LGIP Account 1 - Unrestricted	\$ 97,426	\$ 97,437	\$ 11
LGIP Account 2 - Unrestricted	\$298,793	\$298,827	\$ 34
<b>Total Cash On Hand</b>	<b>\$ 1,589,275</b>	<b>\$ 1,420,935</b>	<b>\$ (168,340)</b>

<b>Restricted and Reserved Cash Balances</b>	<b>3/31/2015</b>	<b>4/30/2015</b>	<b>Increase/(Decrease)</b>
Shore Bank Savings Account - Facility Fees Reserved (Utilities)	\$139,046	\$234,446	95,400
Shore Bank Checking Account - Police Funds	\$431	\$431	0
LGIP Account 2 - Restricted for USDA Police Vehicle loans	\$10,875	\$10,875	0
PNC Account- 2013 Bond Proceeds - Principal	\$958,993	\$958,993	0
PNC Account- 2013 Bond Proceeds - Interest	\$1,738	\$1,868	130
US Bank - Reserved per VRA Interest Free Loan Requirements	\$257,585	\$257,587	3
<b>Total Cash Held in Reserve</b>	<b>\$ 1,368,667</b>	<b>\$ 1,464,200</b>	<b>\$ 95,533</b>
<b>Total Cash - All Accounts</b>	<b>\$ 2,957,942</b>	<b>\$ 2,885,135</b>	<b>\$ (72,807)</b>

**DEBT SERVICE**

**Next Debt Service Payments:**  
2006B VML/VACO

**Due Date**  
7/20/2015

**Amount**  
\$121,963.75

## REVENUE VS. EXPENDITURES

<u>FUND</u>	<u>CURRENT MONTH</u>	<u>PRIOR YEAR-TO-DATE</u>	<u>CURRENT YEAR-TO-DATE</u>	<u>INCREASE/ (DECREASE) YTD</u>	<u>ANNUAL BUDGET</u>	<u>% REALIZED/ EXPENDED FY15</u>
<b>GENERAL</b>						
REVENUES	86,153	1,963,138	2,141,023	177,885	3,707,715	57.75%
EXPENDED	127,840	1,669,748	1,587,088	(82,660)	3,707,715	42.81%
NET	(41,688)	293,390	553,935	260,544	0	
<b>PUBLIC UTILITIES</b>						
REVENUES	110,535	1,244,616	1,369,989	125,373	1,648,921	83.08%
EXPENDED	201,758	1,225,901	1,315,632	89,731	1,648,921	79.79%
NET	(91,223)	18,716	54,357	35,641	0	
<b>HARBOR</b>						
REVENUES	57,301	676,770	626,906	(49,863)	1,157,987	54.14%
EXPENDED	26,713	882,694	732,150	(150,544)	1,157,987	63.23%
NET	30,588	(205,924)	(105,244)	100,681	0	
<b>SANITATION</b>						
REVENUES	13,082	144,277	146,718	2,441	171,800	85.40%
EXPENDED	14,288	126,126	127,093	967	171,800	73.98%
NET	(1,206)	18,151	19,625	1,474	0	

## FY 2015 Capital Improvement Project Tracking Report

As of:  
4/30/2015

	FY15 Status or Start Date	Percent of Completion	FY15 Budgeted	FY15 QTR 1 Expended	FY15 QTR 2 Expended	FY15 QTR 3 Expended	FY15 QTR 4 Expended	FY15 YTD Expended	(Over)/Under Budget
<b>General Fund</b>									
Dump Truck	Completed January 2015	100%	\$ 30,000	\$ -	\$ 34,574	\$ -	\$ -	\$ 34,574	\$ (4,574)
Cape Chas Multi-Use Trail Phase 2	Spring 2015 into FY2016	1%	\$ 1,570,000	\$ 24	\$ 3,414	\$ 4,581	\$ -	\$ 8,019	\$ 1,561,981
Library Building HVAC 2nd Floor	To be completed in May	0%	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Furniture and Equip - Civic Center	Pending IPAD purchases	85%	\$ 18,925	\$ 13,895	\$ 2,098	\$ 92	\$ -	\$ 16,085	\$ 2,840
New Phone System	Completed in March	100%	\$ 11,213	\$ -	\$ -	\$ 5,490	\$ -	\$ 5,490	\$ 5,723
Replacement Police Vehicle	Completed in November	100%	\$ 23,200	\$ -	\$ 25,326	\$ -	\$ -	\$ 25,326	\$ (2,126)
Shore Scan Products	Completed	100%	\$ 8,200	\$ 6,188	\$ 2,013	\$ -	\$ -	\$ 8,200	\$ -
Pine St Parking/Waste Mgmt Design	Began August 2014	28%	\$ 10,000	\$ 1,273	\$ 1,554	\$ -	\$ -	\$ 2,828	\$ 7,172
Mason St RR Parking Lot Improvements	added to project list in March	2%	\$ 20,000	\$ -	\$ -	\$ -	\$ 300	\$ 300	\$ 19,700
Beach Swimming Area	added to project list in March	0%	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
<b>subtotal</b>			<b>\$ 1,711,538</b>	<b>\$ 21,379</b>	<b>\$ 68,979</b>	<b>\$ 10,163</b>	<b>\$ 300</b>	<b>\$ 100,821</b>	<b>\$ 1,610,717</b>
<b>Water Fund</b>									
Keck wells Engineering & Construction	Began August 2104	65%	\$ 60,000	\$ 7,995	\$ 15,604	\$ 15,190	\$ -	\$ 38,788	\$ 21,212
Automatic Flush (1/5)	Started in February	59%	\$ 10,000	\$ -	\$ -	\$ 5,896	\$ -	\$ 5,896	\$ 4,104
Truck (shared) revised mid-year	Ordered - Delivery late June	0%	\$ 11,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,900
Chloramine System		0%	\$ 33,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33,000
<b>subtotal</b>			<b>\$ 114,900</b>	<b>\$ 7,995</b>	<b>\$ 15,604</b>	<b>\$ 21,086</b>	<b>\$ -</b>	<b>\$ 44,684</b>	<b>\$ 70,216</b>
<b>Sewer Fund</b>									
Truck (shared) revised mid year	Ordered - Delivery late June	0%	\$ 12,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,500
Pump Station Redesign Engineering	Started in March	21%	\$ 30,000	\$ -	\$ -	\$ 6,244	\$ -	\$ 6,244	\$ 23,756
Manhole Rehab (adjusted mid-year)	April or May 2015	14%	\$ 45,000	\$ -	\$ -	\$ 6,175	\$ -	\$ 6,175	\$ 38,825
<b>subtotal</b>			<b>\$ 87,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,419</b>	<b>\$ -</b>	<b>\$ 12,419</b>	<b>\$ 75,081</b>
<b>TOTAL</b>		<b>8%</b>	<b>\$ 1,913,938</b>	<b>\$ 29,374</b>	<b>\$ 84,583</b>	<b>\$ 43,667</b>	<b>\$ 300</b>	<b>\$ 157,925</b>	<b>\$ 1,756,013</b>
<b>TOTAL excluding the Trail Project</b>		<b>45.9%</b>							

**MUNICIPAL CORPORATION OF CAPE CHARLES**  
**April 30, 2015**

**YTD 2014 Real Estate Tax Collections**

Total Land Value	\$	206,709,800	
Total Improvement Value	\$	<u>203,219,700</u>	
<b>Total Real Estate Value</b>	<b>\$</b>	<b>409,929,500</b>	
<b>as of 04/30/2015</b>			
Total Budgeted	\$	1,073,856	
Total Bills Mailed	\$	1,140,276	
Total Collected per Budget	\$	<u>1,062,306</u>	99%
<b>Amount Due</b>	<b>\$</b>	<b>77,970</b>	

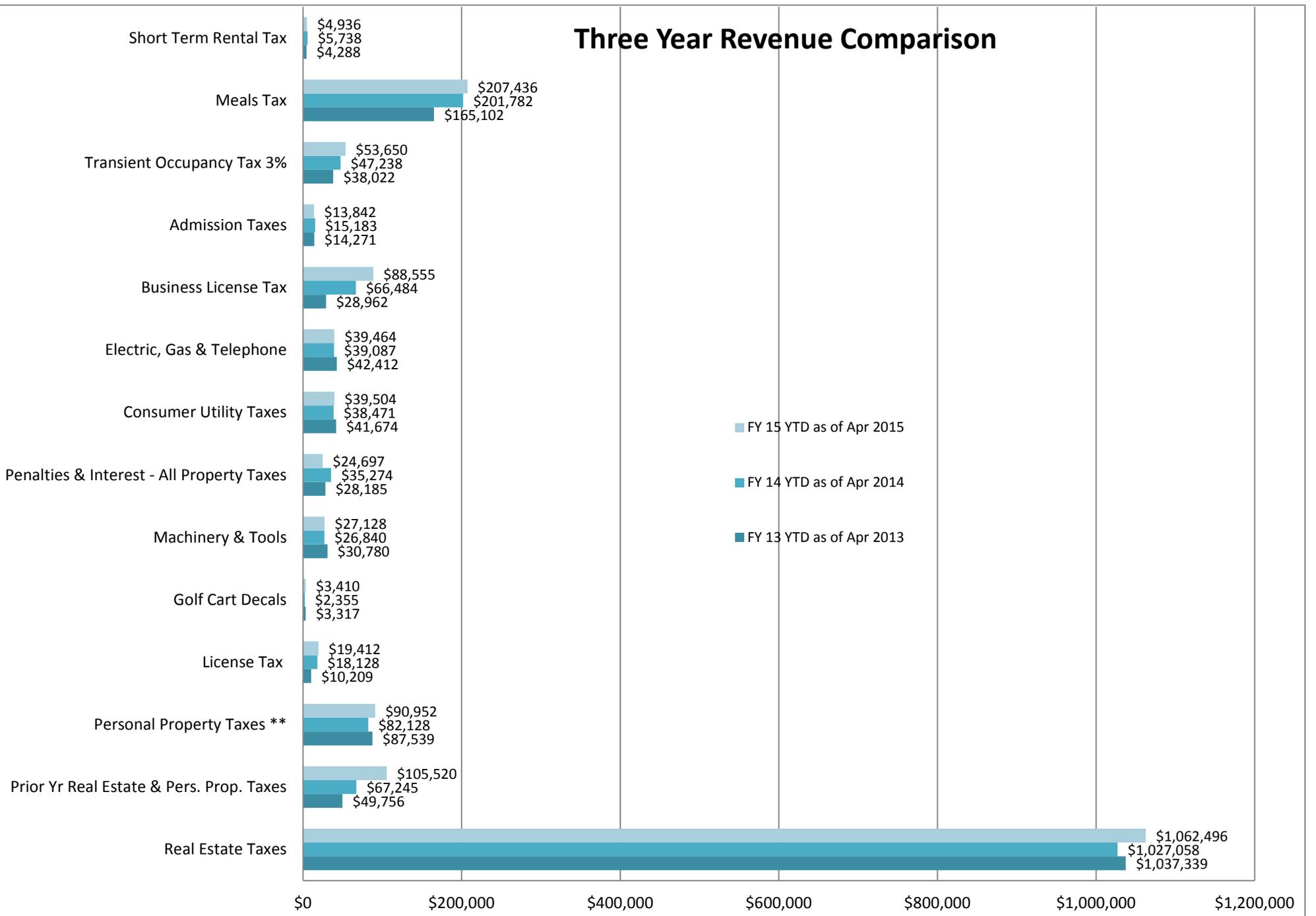
**YTD 2014 Personal Property Tax, Machinery and Tools Tax, &  
2015 License Tax Collections**

<b>Total Personal Property Value</b>	<b>\$</b>	<b>13,577,500</b>	
<b>as of 04/30/2015</b>			
Total Budgeted FY14	\$	160,000	
Total Bills Mailed	\$	173,253	
Total Adjusted	\$	(6,179)	
Total Collected perBudget	\$	<u>137,053</u>	89%
<b>Amount Due</b>	<b>\$</b>	<b>30,020.71</b>	

**FY 2015 YTD Prior Year Real Estate Tax, Personal Property Tax,  
Interest and Penalty Collections**

<b>as of 04/30/2015</b>			
Total Budgeted FY 2015	\$	125,000	
Total Collected	\$	<u>130,264</u>	104%
<b>Amount Anticipated/Over</b>	<b>\$</b>	<b>(5,264)</b>	

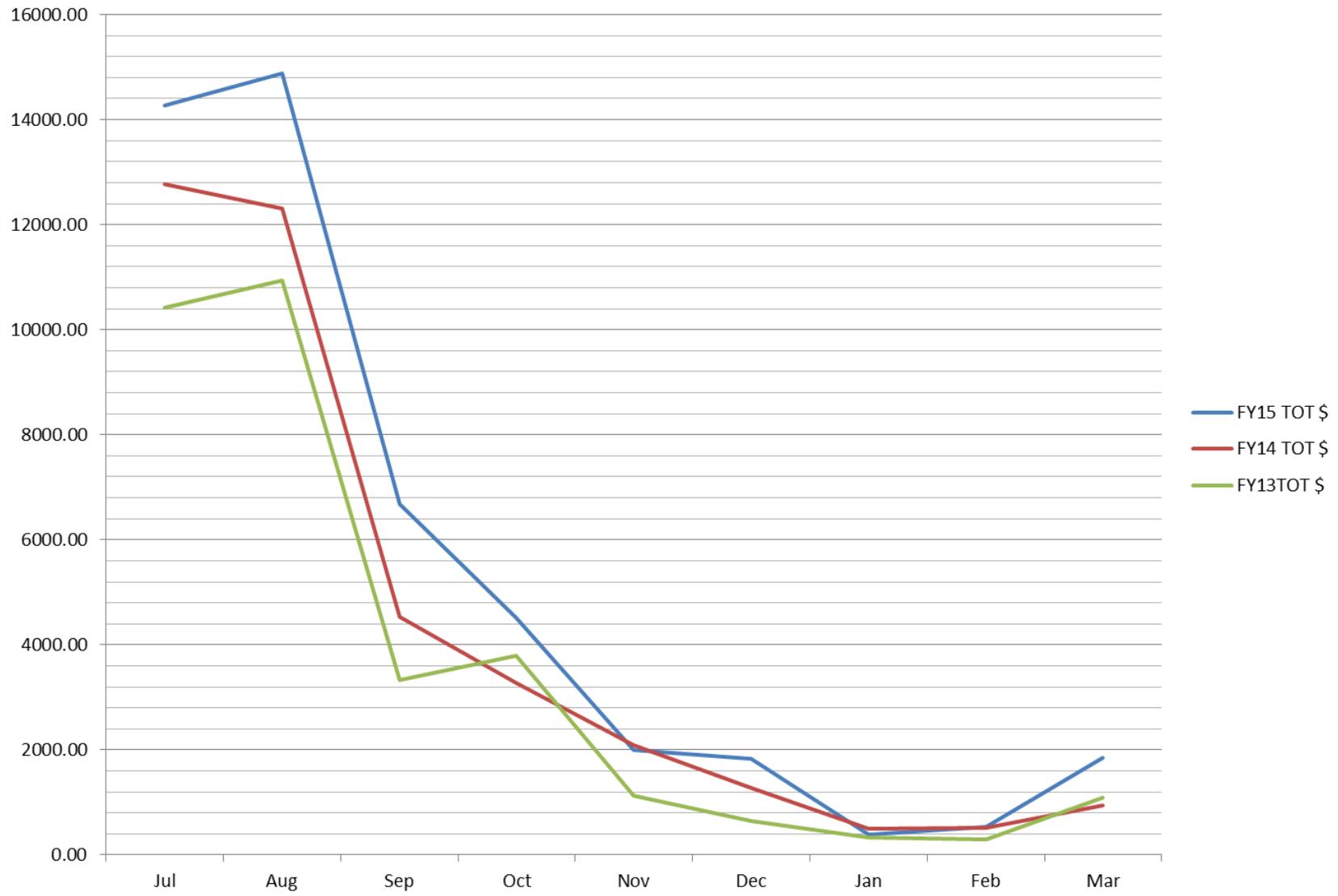
# Three Year Revenue Comparison



■ FY 15 YTD as of Apr 2015  
■ FY 14 YTD as of Apr 2014  
■ FY 13 YTD as of Apr 2013

# TOT Revenue History

as of Apr 30th, 2015





**Municipal Corp. of  
Cape Charles**

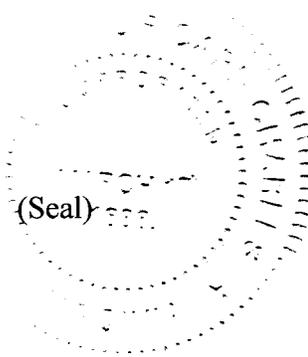
The undersigned Clerk of the Council of the Town of Cape Charles, Virginia (the "Town"), hereby certifies that:

1. A meeting of the Council of the Town (the "Council") was duly called and held on May 21, 2015 (the "Meeting").
2. Attached hereto is a true, correct and complete copy of Resolution 20150521 (the "Resolution") of the Town entitled as recorded in full in the minutes of the Meeting, duly adopted by a majority of the members of the Council present and voting during the Meeting.
3. A summary of the members of the Council present or absent at the Meeting and the recorded vote with respect to the foregoing Resolution as set forth below:

<u>Member Name</u>	<u>Present</u>	<u>Absent</u>	<u>Voting</u>		
			<u>Yes</u>	<u>No</u>	<u>Abstaining</u>
George Proto, Mayor	X				
Chris Bannon	X		X		
Steve Bennett	X		X		
Charles Brown	X		X		
Tom Godwin		X			
Joan Natali	X		X		
Frank Wendell		X			

4. The Resolution has not been repealed, revoked, rescinded or amended and is in full force and effect on the date hereof.

Witness my signature and the seal of the Town of Cape Charles, Virginia this 22<sup>nd</sup> day of May 2015.



*Lisbey Hume*  
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 Clerk of the Council  
 Town of Cape Charles, Virginia

**RESOLUTION 20150521**

**RESCINDING RESOLUTION 20140918A WHICH  
CONSENTED TO THE CHARTER COMMUNICATIONS  
CABLE FRANCHISE TRANSFER TO  
COMCAST CORPORATION**

**WHEREAS**, on April 25, 2014, Charter Communications, Inc. and Comcast Corporation entered into the Comcast/Charter Transactions Agreement to form CCO Transfers, LLC which would have become a wholly-owned subsidiary of Comcast Corporation, and an FCC Form 394 was filed with the Town of Cape Charles; and

**WHEREAS**, on September 18, 2014, the Cape Charles Town Council adopted Resolution 20140918A consenting to the transfer as requested; and

**WHEREAS**, letters were received from Comcast Corporation and Charter Communications, Inc. notifying the Town of the decision to terminate the merger agreement. As a result of the termination, there will be no change to the cable service provider in this area.

**NOW, THEREFORE, BE IT RESOLVED** that the Cape Charles Town Council rescinds Resolution 20140918A which consented to the transfer of the Franchise to Comcast Corporation.

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Adopted by the Town Council of Cape Charles on May 21, 2015.

By: Ray R. Prater  
Mayor

ATTEST:

Lobby Hume  
Town Clerk