



**TOWN COUNCIL
Regular Meeting
Civic Center
March 19, 2015
6:00 p.m.**

At approximately 6:00 p.m. Mayor George Proto, having established a quorum, called to order the Regular Meeting of the Town Council. In addition to Mayor Proto, present were Vice Mayor Bannon, Councilmen Bennett, Brown and Wendell, and Councilwoman Natali. Councilman Godwin was not in attendance. Also in attendance were Interim Town Manager Bob Panek and Town Clerk Libby Hume. The Department Heads were in attendance as well as five members of the public.

A moment of silence was observed and was followed by the recitation of the Pledge of Allegiance.

RECOGNITION OF VISITORS/PRESENTATIONS:

A. *Employee and Citizen Commendations*

Mayor Proto read Chief Pruitt's commendation recommendation for Officer Tom Potts, Sergeant Jay Bell and citizen Keith Lewis. (Please see attached.) The Mayor followed by presenting Officer Potts and Sergeant Bell with certificates of commendation and thanked both for their heroic efforts.

B. *Thank You Letter to Sergeant Chelsea Pfeiffer*

Mayor Proto read a letter of thanks regarding Sergeant Chelsea Pfeiffer. (Please see attached.)

C. *Mayor's Announcement – New Town Manager*

Mayor Proto made an announcement regarding the new town manager. (Please see attached.)

PUBLIC COMMENTS:

Wayne Creed, 548 Monroe Avenue

Mr. Creed addressed Council regarding: i) Beach safety stating that he did not want to see another drowning like last summer and asked Council to find money for better signage and to possibly hire some teenagers to walk the beach with whistles; and ii) Basketball court asking that Council find money to put the basketball court back as kids had nowhere to play basketball anymore. Mr. Creed suggested removing the skateboard park, which was rarely used, and use the entire area for a basketball court.

There were no other public comments to be heard nor any written comments submitted prior to the meeting.

CONSENT AGENDA – APPROVAL OF AGENDA FORMAT:

Motion made by Councilman Bennett, seconded by Councilman Brown, approve the agenda format as presented. The motion was approved by unanimous vote.

CONSENT AGENDA – APPROVAL OF MINUTES:

The Town Council reviewed the minutes of the February 12, 2015 Work Session, the February 18, 2015 Regular Meeting, and the March 5, 2015 Budget Work Session.

Motion made by Councilwoman Natali, seconded by Councilman Bennett, to approve the minutes from the February 12, 2015 Work Session, the February 18, 2015 Regular Meeting, and the March 5, 2015 Budget Work Session as presented. The motion was approved by unanimous vote.

DEPARTMENT REPORTS:

A. *Treasurer's Report:*

Treasurer Deborah Pocock reviewed the Treasurer's report dated February 28, 2015 which showed the Total Cash on Hand of \$1,628,160, the Total Cash Held in Reserve was \$1,368,520 and the Total Cash - All Accounts was \$2,996,680. Deborah Pocock went on to review the Debt Service, Revenue vs. Expenditures, the Capital Improvement Projects, the YTD 2014 Real Estate, Personal Property, Machinery and Tools Tax & 2015 License Tax Collections, the FY 2015 YTD Prior Year Real Estate Tax, Personal Property Tax, Interest and Penalty Collections, and the 3-Year Revenue Comparison Graph.

Motion made by Councilman Brown, seconded by Councilman Bennett, to accept the Treasurer's Report as submitted. The motion was approved by unanimous vote.

B. *Planning Commission and Boards:*

Town Planner Larry DiRe reported the following: i) The Planning Commission met on March 3rd and reviewed the draft Comprehensive Plan and discussed language regarding the library needing additional space and the land use designation of harbor-adjacent railroad property. The Commissioners requested a joint meeting with the Council on April 7th to explain the proposed changes to the Comprehensive Plan. Ms. Elaine Meil, Executive Director of the Accomack-Northampton Planning District Commission, would also be in attendance; ii) The Commissioners also reviewed the draft Tourism Zone ordinance from September 2014. Several items, including the minimum capitalization threshold, the terminology of "grant" describing the incentive programs, and the process of tracking and reporting the tax and/or permitting fee revenue paid back to an eligible qualified business. The Commissioners felt that further work was necessary as well as a meeting with representatives from the Cape Charles Business Association (CCBA). Larry DiRe added that he would be attending the April CCBA meeting; and iii) The Historic District Review Board held their regular meeting on February 24th and discussed administrative matters, application fees and new construction guidelines. No actions were taken but the attendees were in general agreement that the current \$50 application fee was modest considering the staff time involved. They also were in agreement that a special meeting necessitated by the actions of a property owner in violation of prior Board approval needed to be a fee separate from the initial application. Staff was tasked with gathering fee schedules from other historic districts around Virginia. Due to inclement weather, two of the Board members were not in attendance so the annual elections were postponed until the March 17th meeting.

Councilman Wendell asked how the language regarding the library needing more space came about. Larry Dire stated that the language had originally been proposed to be removed but was left in the Comprehensive Plan for long-term planning. Councilwoman Natali added that the Comprehensive Plan dealt with issues 5-10 years into the future and the current library was over 90% utilized with a computer lab, sitting and reading areas, and kids' and teenagers' areas. There was much discussion regarding this issue although Mayor Proto noted that this discussion was more suitable for the joint meeting with the Planning Commission.

C. *Code Enforcement:*

Code Official Jeb Brady stated that he had nothing new to add to his written report and asked whether Council had any questions.

Councilman Wendell stated that he had hoped that Mr. Patrick Hand would have removed the debris from the demolition of the former grocery building and asked the timeframe for the clean-up of the area. Jeb Brady stated that this issue was brought up at this week's Department Head meeting as well and he would be contacting Mr. Hand regarding the issue.

Town Harbor:

Harbor Master Smitty Dize stated that he had nothing new to add to his written report and asked whether Council had any questions.

Councilman Wendell referred to the Treasurer's Report which showed the current year-to-date numbers for the Harbor Fund at a negative \$130,638 and asked for an explanation. Smitty Dize responded that the majority of income for the Harbor came in April, May and June.

Cape Charles Memorial Library:

Librarian Ann Rutledge was not in attendance.

Vice Mayor Bannon stated that the Friends of the Cape Charles Memorial Library were sponsoring two authors and events would be held on March 22nd at the Civic Center and March 23rd at the Library.

Police Department:

Police Chief Jim Pruitt reported that due to the weather conditions in February the Police Department conducted checks for water leaks and helped ensure safe passage throughout the town. A notice was also placed on their Facebook page offering to check rental property for out-of-town property owners.

Public Utilities/Public Works Departments:

Public Utilities/Public Works Director Dave Fauber was not in attendance. Interim Town Manager Bob Panek noted that the increase in total water production was due to the amount of water lost to leaks due to frozen pipes. Bob Panek also noted the nitrogen average and stated that he would check with Dave Fauber upon his return but the increase was most likely due to the cold weather. The Manhole repairs project contract award and the Chlorination project were on the agenda and would be reviewed later in the evening.

Recreation Department:

Recreation/Community Events Coordinator Jen Lewis reported the following: i) The tennis courts were closed temporarily due to a problem with the lights which staff felt was a safety hazard; and ii) She was working on a proposal and cost estimate regarding beach safety and the designated swim area. She asked Council their preference on the width of the swim area – from the jetty to Randolph, Tazewell or Monroe Avenues. Pricing was still being obtained for the float lines. The measurements would have to be adjusted after the completion of the dredge project. The buoys cost about \$150 each and the anchors for each buoy would cost about \$70 each. Once the application was submitted, it would take about three to four weeks for the decision from the DGIF.

Bob Panek stated that the Council needed to make a decision on the width of the swim area but the project should be well within the \$10K estimated for the project during the mid-year budget review.

Councilwoman Natali asked whether the project may qualify for an infrastructure improvement grant through Northampton County. Bob Panek stated that the Town had used the Tourism Infrastructure Grant funding in the past for various projects and would contact the County to see if this project would qualify.

OLD BUSINESS

A. *Cape Charles Community Trail – Phase 2:*

Bob Panek stated that FHA/VDOT approved the bid package and an invitation for bids was advertised in the Eastern Shore Post, the Eastern Shore News, the Daily Times in Salisbury, the Virginian Pilot and the Daily Press as well as on the Town's website. The bids were due on March 25, 2015, but could be extended to March 30th. Staff was hopeful that the bids would

come in within the budgeted amount. VDOT must approve the bidders and the contract could possibly be awarded at the April meeting. Duration of construction was estimated to be about eight months.

There was some discussion regarding the timeframe for VDOT review/approval of the bids and the re-engineering of the project to include erosion protection at the north end of the beach since a significant amount of sand was lost due to Hurricane Sandy a couple of years ago.

B. *FY 2015 Budget Re-Allocation:*

Deborah Pocock stated that, as discussed at the February meeting, there were several FY 2015 budgeted items that would cost less than anticipated, leaving a budget surplus that could be redirected to other projects as desired by Council. There was also a contingency budget available for re-allocation. In February, Council voted to proceed with the Strawberry Street Plaza purchase for \$50K, the leased parking area improvements for \$20K, and the Compensation Study Implementation for \$11K. The decision regarding the other proposed projects was tabled until the Manhole bids had been studied. The Manhole Project bid came in at \$41,792 and a firm price of \$15K was received for the Pine Street Lot Trash Management Area 100% design. The Town was in a good position to approve the remaining projects which would cost \$69,800, for a total of \$150,800 in redirected expenditures. A balance of \$59,200 would remain in the contingency fund.

Bob Panek stated that the FY 15 New Project Proposals were discussed at the Budget Retreat and included \$2K for Harbor for the Arts Festival marketing, \$1K for a Tourism Brochure/Map, \$15K for the 100% Design of the Pine Street Lot Trash Management Area, \$10K for the Beach Swimming Area Safety Measures, \$8,800 additional cost for a new truck for the Public Utilities Departments, and \$33K for the Water Plan Chloramine System for a total of \$69,800.

Motion made by Councilman Bennett, seconded by Councilman Brown, to approve the re-allocation of funding for the list of projects as presented with the addition of six body worn cameras for the Police Department. The motion was approved by unanimous vote.

C. *Harbor Rates Amendment:*

Smitty Dize stated that at the February meeting, Council approved the increased rates for slip and storage rentals as recommended by staff. Council also approved discontinuing monthly billing in favor of annual, semiannual and quarterly billing options. Since the implementation, staff had received a number of complaints from existing slip renters regarding the rate increase and structure. Smitty Dize met with the Cape Charles Yacht Club (CCYC) and their greatest complaint was the lack of time to prepare for the change from monthly billing. The CCYC requested the possibility of grandfathering existing slip renters allowing them to continue paying on a monthly basis at the new annual rate. After further consideration, staff requested an amendment to the rate structure as follows: i) Returning slip renters could continue to pay monthly at their respective annual rate; ii) There would be no billing and payments would be due by the 10th of each month; and iii) If payment was not received by the due date, the credit card on file would be charged including the 3% fee.

There was some discussion regarding the issue and the fact that staff did not foresee the reaction from the existing slip renters and whether the grandfathering arrangement would be considered for this year only or ongoing. Council was in agreement that the arrangement should only be for a limited period of time. Smitty Dize added that in the future, the rates would be reviewed in November or December to allow adequate time to notify the slip renters.

Motion made by Councilman Bennett, seconded by Councilman Brown, to approve the amendment to grandfather the existing slip renters to continue with monthly payments until April 1, 2016. The motion was approved by unanimous vote.

NEW BUSINESS:

A. Appointment of Zoning Administrator:

§ 2.4.1 of the Cape Charles Zoning Ordinance stated that the Town Council was to appoint a Zoning Administrator to serve under the Town Manager and outlined the Zoning Administrator's authority to enforce the Town's Ordinance.

Motion made by Councilwoman Natali, seconded by Vice Mayor Bannon, to appoint Town Planner Larry DiRe as the Zoning Administrator. The motion was approved by unanimous vote.

B. Sewer System Manhole Rehabilitation Project:

Bob Panek stated that after extensive inspection of the manholes, 33 were identified as needing repairs, 3 needed to be rebuilt, and 2 fine screen vaults needed resurfacing. The Town advertised an invitation for bids (IFB) with a bid deadline of February 17, 2015. Three bids were received and Eastern Shore Landscaping Management (ESLM) was the low bidder at \$41,792 which was below the budgeted amount of \$100K. The Town had a long relationship with ESLM which had proven to be responsive and reliable.

Motion made by Councilman Brown, seconded by Councilwoman Natali, to authorize the Interim Town Manager to execute a contract with ESLM for the rehabilitation of the specified manholes, rebuilding 3 manholes and relining the fine screen vaults at a cost of \$41,792. The motion was approved by unanimous vote.

C. Facilities Painting Contractor:

Bob Panek stated that an IFB for Facilities Painting associated with the Utilities Department, Public Works, Library and administrative buildings. The bidders proposed a cost for each building separately and the painting would be done at the town's request as money in the maintenance budget was available. Two bids were received and Bill Widgeon was the low bidder at a total cost of \$24,350.

There was much discussion regarding the task order contract and the fact that the work would be performed as funding was available in the maintenance budget vs. the project being a budgeted item. There was no proposed time limit to the contract.

Councilman Wendell asked why the painting work had to be contracted out when the town had maintenance staff to do the work. Much debate followed regarding this issue.

Motion made by Vice Mayor Bannon, seconded by Councilwoman Natali, to authorize the Interim Town Manager to execute a contract with Bill Widgeon for the painting of town facilities. The motion was defeated. Roll call vote: Bannon, no; Bennett, no; Brown, no; Natali, yes; Wendell, no.

Motion made by Councilman Brown, seconded by Vice Mayor Bannon, to table the decision regarding awarding of the painting contract until more information was provided by the Public Works/Utilities Director Dave Fauber. The motion was approved by unanimous vote.

D. Cape Charles Dog Committee Report:

Jen Lewis stated that in the fall of 2014, the Mayor asked for volunteers to serve on a citizen committee to review the rules regarding dogs on the beach and throughout the town. The committee discussed a designated area to be open to dogs and their owners on a year-round basis but felt that the main issue of concern was owner responsibility. The committee recommended the following: i) Change in the beach hours to prohibit dogs on the beach from 10:00 a.m. to 7:00 p.m. from Memorial Day to Labor Day; ii) Removal of the buckets from all Doggie Stations throughout the town, since the buckets were used for regular trash, and encouragement to pet owners to deposit baggies in the regular trash receptacles. Staff would ensure that baggies were available at all Doggie Stations at all times; and iii) Have the Police

Department work with local citizens to enforce the town's ordinance. The committee felt that a conversation between violators and a police officer would be enough to make noticeable changes. An article would also be published in the Cape Charles Gazette urging owners to clean up after their pets.

After much discussion regarding the change in times, police enforcement, and a designated area for dogs, Council agreed that the times for dogs on the beach would not be changed at this time; but agreed with the second and third items which were recommended by the Dog Committee.

E. *Clean the Bay Day Municipal Partner Cooperative Agreement:*

Smitty Dize stated that the Chesapeake Bay Foundation held an annual Clean the Bay Day event around the Chesapeake Bay Watershed. Last year, Cape Charles unofficially took part in Clean the Bay Day by having Davis Disposal place a dumpster at the Harbor for boaters to pick up trash from the area. In order for the town to become an official port for the 27th Annual Clean the Bay Day, a Municipal Partner Cooperative Agreement would need to be executed with the Chesapeake Bay Foundation and a Clean the Bay Day coordinator would have to be designated. There would be minimal cost to the town for eight man hours, fuel for the boat and signage. The dumpster would be provided by Davis Disposal at no cost to the town.

Motion made by Councilman Wendell, seconded by Councilman Brown, to authorize the Interim Town Manager to execute the Municipal Partner Cooperative Agreement with the Chesapeake Bay Foundation and designate Recreation/Community Events Coordinator Jen Lewis as the Clean the Bay Day Coordinator. The motion was approved by unanimous vote.

MAYOR AND COUNCIL COMMENTS

Vice Mayor Bannon, Councilmen Bennett and Brown and Councilwoman Natali stated that they did not have any additional comments.

Councilman Wendell expressed his excitement to have Mr. Brent Manuel on board. It was a unanimous decision by Council to offer the position to Mr. Manuel and he added that he thought it was wonderful that Mr. Manuel planned to reside in town. Councilman Wendell stated his concurrence with the Mayor's comments earlier this evening and asked everyone to welcome Mr. Manuel aboard.

Mayor Proto stated his agreement with Councilman Wendell's comments and added that Bob Panek had done a great job as interim town manager.

ANNOUNCEMENTS

- March 26, 2015 – Town Council Budget Work Session, 3:00 PM.
- April 2, 2015 – Town Council Budget Work Session, 6:00 PM.
- April 7, 2015 – Town Council/Planning Commission Special Joint Meeting, 6:00 PM.
- April 9, 2015 – Town Council Budget Work Session, 3:00 PM.
- April 16, 2015 – Town Council Regular Meeting, 6:00 PM.

Motion made by Councilman Brown, seconded by Councilman Wendell, to adjourn the Town Council Regular Meeting. The motion was approved by unanimous vote.

Mayor Proto

Town Clerk

Commendation Recommendation:

March 9, 2015

From: Chief Jim Pruitt

This letter is a request to issue commendations to Officer Tom Potts, Sergeant Jay Bell and Keith Lewis.

On the night of March 5, 2015 at 1943 hours (7:43 p.m.), a man fell off the dock and into the frigid water at the Cape Charles Harbor. Keith Lewis (citizen) saw the subject in the water and called 911. He then proceeded out on the dock to attempt to help the subject in the water. Officer Tom Potts arrived on scene and also aided in the life saving effort. The rescue effort required both Keith Lewis and Officer Potts to lay on the dock and crawl out to the man due to the ice covered dock. Officer Potts told me later on the phone that while he was holding the man trying to keep him above water that he knew that the man was going to die right there in his arms. Sergeant Jay Bell arrived on scene and also crawled on his stomach to help. The three men were then able to pull the man out of the water and crawl back up the dock while dragging the victim to a waiting ambulance. The man was transported to the hospital where he made a full recovery.

If not for the heroic and selfless effort by all three men, this incident would have had a grave outcome.

The Town of Cape Charles and Cape Charles Police Department are grateful for the quick thinking of Keith Lewis and both police officers.

Thank You Letter re: Sergeant Pfeiffer:

I would like to take this time to thank a member of the Cape Charles Police Department (CCPD) for her patience, diligence and professionalism regarding her investigation of vandalism in and around our neighborhood in Bay Creek.

Over the last two years the cul de sac that we live in has been plagued by someone throwing what appears to be dry wall mix on cars and in the driveways. The CCPD did an excellent job of recording these events which numbered well over some eighteen incidents over this time period and involved all but two of the neighbors.

Needless to say, these acts of vandalism were very discomfoting and annoying to the people living here. I was impressed with Sgt. Pfeiffer's "can do" attitude and the fact that she maintained a positive approach to this situation. I would also like to thank Chief Jim Pruitt for his help and mention that Jim came here on several occasions using his own personal equipment to help this investigation move forward.

At the time of this writing, the cul de sac has not been vandalized in over one month and this has been a great relief to my neighbors and me. These are what are called quality of life issues and as we get older, safety and security are paramount. The CCPD should be commended for their vigilance and professional approach to an issue they could have easily set to the side or neglected.

Respectfully,
Joe Vaccaro

Mayor Proto's Announcement:

It is my pleasure to inform you that Mr. Brent Manuel, currently assistant town manager of the town of Woodstock, VA, has accepted the offer of the position of town manager for the town of Cape Charles. He will begin his term of employment I Cape Charles on Monday, April 6th.

Mr. Manuel has a B. Sc. In Urban Studies and Planning from VCU and a Public Management Certificate from Shenandoah University. He comes to us with more than 16 years' experience in public administration. A brief press release outlining more details of Mr. Manuel's background and qualifications will appear in the Gazette and also has been sent to the Wave.

Mr. Manuel comes to us with a great deal of experience and with a lot of enthusiasm not only for the position but for our town itself.

The Town Council and I look forward to his beginning his tenure and to the contributions I believe he will make to our town. Mr. Manuel is unable to be here this evening due to the need to wrap up items in his current position, and I'll introduce him formally at a subsequent Town Council meeting. Please give him a great Cape Charles welcome when he begins work.

**MUNICIPAL CORPORATION OF CAPE CHARLES
TREASURER'S REPORT
February 28, 2015**

CASH POSITION

Cash on Hand	1/31/2015	2/28/2015	Increase/(Decrease)
Shore Bank Checking Account	\$ 1,468,785.94	\$ 1,231,982.17	\$ (236,804)
LGIP Account 1 - Unrestricted	\$ 97,407.27	\$ 97,416.23	\$ 9
LGIP Account 2 - Unrestricted	\$302,125	\$298,762	\$ (3,363)
Total Cash On Hand	\$ 1,868,318	\$ 1,628,160	\$ (240,158)

Restricted and Reserved Cash Balances	1/31/2015	2/28/2015	Increase/(Decrease)
Shore Bank Savings Account - Facility Fees Reserved (Utilities)	\$139,029	\$139,029	0
Shore Bank Checking Account - Police Funds	\$431	\$431	0
LGIP Account 2 - Restricted for USDA Police Vehicle loans	\$7,483	\$10,875	3,392
PNC Account- 2013 Bond Proceeds - Principal	\$958,993	\$958,993	0
PNC Account- 2013 Bond Proceeds - Interest	\$1,490	\$1,608	118
US Bank - Reserved per VRA Interest Free Loan Requirements	\$257,582	\$257,585	3
Total Cash Held in Reserve	\$ 1,365,007	\$ 1,368,520	\$ 3,513
Total Cash - All Accounts	\$ 3,233,326	\$ 2,996,680	\$ (236,646)

DEBT SERVICE

<u>Next Debt Service Payments:</u>	<u>Due Date</u>	<u>Amount</u>
VRA 2010C Principal Payment	4/20/015	\$120,586.73
2013 Dodge Charger	4/23/2015	\$4,163.00

REVENUE VS. EXPENDITURES

FUND	CURRENT MONTH	PRIOR YEAR-TO-DATE	CURRENT YEAR-TO-DATE	INCREASE/ (DECREASE) YTD	ANNUAL BUDGET	% REALIZED/ EXPENDED FY15
GENERAL						
REVENUES	60,990	1,680,888	2,008,289	327,401	3,707,715	54.17%
EXPENDED	125,493	1,278,336	1,320,172	41,836	3,707,715	35.61%
NET	(64,503)	402,552	688,116	285,565	0	
PUBLIC UTILITIES						
REVENUES	115,227	960,159	1,124,223	164,064	1,648,921	68.18%
EXPENDED	171,277	947,355	1,000,995	53,640	1,648,921	60.71%
NET	(56,050)	12,804	123,228	110,424	0	
HARBOR						
REVENUES	10,714	594,869	543,839	(51,031)	1,157,987	46.96%
EXPENDED	87,148	811,494	674,477	(137,017)	1,157,987	58.25%
NET	(76,434)	(216,625)	(130,638)	85,986	0	
SANITATION						
REVENUES	13,137	116,272	118,096	1,823	171,800	68.74%
EXPENDED	14,383	96,679	98,404	1,725	171,800	57.28%
NET	(1,245)	19,593	19,692	98	0	

FY 2015 Capital Improvement Project Tracking Report

As of:
2/28/2015

	FY15 Status or Start Date	Percent of Completion	FY15 Budgeted	FY15 QTR 1 Expended	FY15 QTR 2 Expended	FY15 QTR 3 Expended	FY15 QTR 4 Expended	FY15 YTD Expended	(Over)/Under Budget
General Fund									
Dump Truck	January 2015	100%	\$ 30,000	\$ -	\$ 34,574	\$ -	\$ -	\$ 34,574	\$ (4,574)
Cape Chas Multi-Use Trail Phase 2	Start - January 2015	0%	\$ 1,570,000	\$ 24	\$ 3,414	\$ 1,662	\$ -	\$ 5,100	\$ 1,564,900
Library Building HVAC 2nd Floor	February or March 2015	0%	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Furniture and Equip - Civic Center	Complete-December	85%	\$ 18,925	\$ 13,895	\$ 2,098	\$ 92	\$ -	\$ 16,085	\$ 2,840
New Phone System	January or February 2015	17%	\$ 11,213	\$ -	\$ -	\$ 1,869	\$ -	\$ 1,869	\$ 9,344
Replacement Police Vehicle	Completed in November	100%	\$ 23,200	\$ -	\$ 25,326	\$ -	\$ -	\$ 25,326	\$ (2,126)
Shore Scan Products	Complete December or January	100%	\$ 8,200	\$ 6,188	\$ 2,013	\$ -	\$ -	\$ 8,200	\$ -
Pine Street Parking Design	Began August 2014	28%	\$ 10,000	\$ 1,273	\$ 1,554	\$ -	\$ -	\$ 2,828	\$ 7,172
<i>subtotal</i>			\$ 1,681,538	\$ 21,379	\$ 68,979	\$ 3,622	\$ -	\$ 93,981	\$ 1,587,557
Water Fund									
Keck wells Engineering & Construction	Began August 2104 Start pending Bay Creek's acknowledgement	50%	\$ 60,000	\$ 7,995	\$ 15,604	\$ 6,530	\$ -	\$ 30,129	\$ 29,871
Automatic Flush (1/5)	NLT February	59%	\$ 10,000	\$ -	\$ -	\$ 5,877	\$ -	\$ 5,877	\$ 4,123
Truck (48%)	NLT February	0%	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,500
<i>subtotal</i>			\$ 77,500	\$ 7,995	\$ 15,604	\$ 12,407	\$ -	\$ 36,006	\$ 41,494
Sewer Fund									
Truck (52%)	NLT February	0%	\$ 8,100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,100
Pump Station Redesign Engineering	Spring 2015	0%	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Manhole Rehab	April or May 2015	6%	\$ 100,000	\$ -	\$ -	\$ 6,041	\$ -	\$ 6,041	\$ 93,959
<i>subtotal</i>			\$ 138,100	\$ -	\$ -	\$ 6,041	\$ -	\$ 6,041	\$ 132,059
TOTAL		7%	\$ 1,897,138	\$ 29,374	\$ 84,583	\$ 22,070	\$ -	\$ 136,028	\$ 1,761,110

MUNICIPAL CORPORATION OF CAPE CHARLES
February 28, 2015

YTD 2014 Real Estate Tax Collections

Total Land Value	\$	206,709,800
Total Improvement Value	\$	<u>203,219,700</u>
Total Real Estate Value	\$	409,929,500

	as of 02/28/2015		as of 3/11/15		
Total Budgeted	\$	1,073,856	\$	1,073,856	
Total Bills Mailed	\$	1,140,276	\$	1,140,276	
Total Collected	\$	<u>1,059,251</u>	93%	<u>\$ 1,059,666</u>	93%
Amount Due	\$	81,024		\$ 80,609	

**YTD 2014 Personal Property Tax, Machinery and Tools Tax, &
2015 License Tax Collections**

Total Personal Property Value	\$	13,577,500
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	as of 02/28/2015		as of 3/11/15		
Total Budgeted FY14	\$	160,000	\$	160,000	
Total Bills Mailed	\$	173,253	\$	173,253	
Total Adjusted	\$	(6,179)	\$	(6,179)	
Total Collected	\$	<u>136,292</u>	79%	<u>\$ 136,603</u>	79%
Amount Due	\$	30,781.71		\$ 30,471.05	

**FY 2015 YTD Prior Year Real Estate Tax, Personal Property Tax,
Interest and Penalty Collections**

	as of 02/28/2015		as of 3/11/15		
Total Budgeted FY 2015	\$	125,000	\$	125,000	
Total Collected	\$	<u>128,839</u>	103%	<u>\$ 129,016</u>	103%
Amount Anticipated/Over	\$	(3,839)		\$ (4,016)	

Three Year Revenue Comparison

