



HISTORIC DISTRICT REVIEW BOARD

Regular Meeting
Cape Charles Civic Center
September 16, 2014
6:00 p.m.

At 6:00 p.m. Vice Chairman John Caton, having established a quorum, called to order the Regular Meeting of the Historic District Review Board. In addition to John Caton, present were David Gay and Terry Strub. Joe Fehrer and Sandra Salopek were not in attendance. Also in attendance were Town Planner Rob Testerman and Assistant Town Clerk Amanda Hurley.

The Board observed a moment of silence which was followed by the recitation of the Pledge of Allegiance.

CONSENT AGENDA:

Motion made by David Gay, seconded by Terry Strub, to accept the agenda as presented. The motion was unanimously approved.

The Historic District Review Board reviewed the minutes of the August 19, 2014 Regular Meeting.

Motion made by Terry Strub, seconded by David Gay, to approve the minutes of the August 19, 2014 Regular Meeting as presented. The motion was unanimously approved.

NEW BUSINESS:

A. *9 & 11 Monroe Avenue – Renovation*

Rob Testerman stated that the home was a duplex and was a contributing structure circa 1910's. The applicant was proposing to do the following: i) replace existing deck boards with tongue and groove Douglas fir; ii) replace porch ceiling with tongue and groove bead board; iii) replace deteriorated, unsafe brick steps with wooden steps; iv) retain brick step sides; v) install metal standing seam roof on main roof, porches and back entrances; vi) install square, flat widow's walk at the top of the house with a 3 feet tall balustrade and rubber decking/roofing material; vii) install sky lights on the upper portion of the back roof; and viii) remove nonfunctional fireplace and chimney in the rear of the house. Side chimneys would remain.

John Caton pointed out that this home was on a corner and asked if that made a difference regarding street view because the rear of the home would be visible from the side. Rob Testerman stated that the items proposed on the home would not detract from the character of the neighborhood.

Motion made by David Gay, seconded by Terry Strub, to approve the application for 9 and 11 Monroe Avenue as proposed. The motion was unanimously approved.

B. *Lot 180 Jefferson Avenue – New Home*

Rob Testerman explained that an application had been received for lot 180 on Jefferson Avenue which was a small lot, hence the smaller dimensions of the home. Rob Testerman reviewed the proposed window and door schedule. The following items were proposed for the home: i) the windows would be vinyl clad single hung and the front windows would have vinyl shutters; ii) the front door would be an insulated metal door with an oval window. The rear door would be an insulated metal door with a 9 pane window on the upper half; iii) the home would have a gable roof at an 8 to 12 pitch with 30 year architectural shingles; iv) vinyl siding and trim were proposed; v) the front porch would run the full width of the home and would include vinyl rail

and posts spaced a maximum of 4 inches apart. Three 4"x4" wood columns with trim and brick veneer on the porch front and sides were proposed. The porch would also have a 4 to 12 pitch roof; and vi) Foundation walls would be parge and paint.

There was some discussion regarding setbacks and variances. The front of the proposed home would be at the same front setback as existing homes.

Rob Testerman explained that the front door was similar to the door proposed at 328 Randolph Avenue last month but was acceptable on this home because it was a new structure and not a historic home.

Motion made by David Gay, seconded by Terry Strub to approve the application for the new home on lot 180 Jefferson Avenue as proposed. The motion was unanimously approved.

OLD BUSINESS:

There was no old business to discuss.

ANNOUNCEMENTS:

David Gay pointed out that in the past, the HDRB reviewed paint colors with an approved Cape Charles paint palette. David Gay asked if there were any guidelines for roof colors. Rob Testerman stated that the HDRB could have a discussion at the next meeting regarding paint colors.

Rob Testerman stated that he was unable to revisit previously approved applications to give an update to the Board but hoped to have this at the next meeting.

Terry Strub asked if the Board could still get a tour of the old school since demolition had begun. Rob Testerman stated that he would check into this.

Rob Testerman informed the Board that they would be reviewing an application for a renovation on Madison Avenue next month.

Terry Strub recommended that attention should be brought to the old Kings Creek Plantation Cemetery located in Bay Creek to ensure its preservation. Rob Testerman stated that he would discuss it with the Interim Town Manager Bob Panek.

Motion made by David Gay, seconded by Terry Strub, to adjourn the Historic District Review Board Regular Meeting. The motion was unanimously approved.

Vice Chairman John Caton

Asst. Town Clerk