



TOWN COUNCIL
Regular Meeting
Cape Charles Civic Center
July 17, 2014
6:00 PM

At approximately 6:00 p.m. Mayor George Proto, having established a quorum, called to order the Regular Meeting of the Town Council. In addition to Mayor Proto, present were Councilmen Bannon, Bennett, Brown, Godwin, Wendell and Councilwoman Natali. Also in attendance were Town Manager Heather Arcos, Assistant Town Manager Bob Panek, and Town Clerk Libby Hume. The majority of the Department Heads were in attendance as well as approximately 15 members of the public.

Councilman Bannon gave the invocation which was followed by the recitation of the Pledge of Allegiance.

ELECTION OF VICE MAYOR

Councilman Bennett nominated Councilman Bannon, seconded by Councilwoman Natali, to serve as vice mayor. There were no other nominations.

Motion made by Councilwoman Natali, seconded by Councilman Bennett, to close the nominations. The motion was approved by unanimous consent.

Mayor Proto asked for a vote regarding the nomination of Councilman Bannon for vice mayor. Councilman Bannon was elected as vice mayor by majority vote. Roll call vote: Bannon, abstained; Bennett, yes; Brown, yes; Godwin, yes; Natali, yes; Wendell, no.

PUBLIC COMMENTS:

There were no public comments to be heard nor any written comments submitted prior to the meeting.

CONSENT AGENDA – APPROVAL OF AGENDA FORMAT:

Mayor Proto stated that a new item would be added at the beginning of New Business regarding personnel.

Motion made by Vice Mayor Bannon, seconded by Councilman Godwin, to approve the agenda format as amended. The motion was approved by unanimous consent.

CONSENT AGENDA – APPROVAL OF MINUTES:

The Town Council reviewed the minutes of the June 19, 2014 Regular Meeting and the June 23, 2014 Work Session.

Motion made by Vice Mayor Bannon, seconded by Councilwoman Natali, to approve the minutes from the June 19, 2014 Regular Meeting and the June 23, 2014 Work Session as presented. The motion was approved by unanimous consent.

DEPARTMENT REPORTS:

C. Treasurer's Report:

Treasurer Deborah Pocock reviewed the Treasurer's report dated June 30, 2014 which showed the Total Cash on Hand of \$1,202,817, the Total Cash Held in Reserve was \$1,322,639 and the Total Cash – All Accounts was \$2,525,457. Deborah Pocock went on to review the Revenues vs. Expenditures, the Capital Improvement Projects, the 2013 Real Estate Tax Collections, the Year-

to-Date (YTD) 2013 Personal Property Tax, Machinery and Tools Tax and 2014 License Tax Collections, the YTD Prior Year Real Estate Tax, Personal Property Tax, Interest and Penalty Collections, and the General Fund Tax and Utility Credit Card Payment Receipts. A new item being reported this month was a chart comparing collections for various taxes by year for FY 2012, 2013 and 2014.

Motion made by Vice Mayor Bannon, seconded by Councilman Bennett, to accept the Treasurer's Report as submitted. The motion was approved by unanimous vote.

B. Planning Commission and Boards:

Town Planner Rob Testerman reported the following: i) There would be no Board meetings this month as no applications had been received; and ii) The Planning Commission met on July 8th and continued their discussions regarding the Tourism Zone Ordinance and Floodplain Ordinance. The Planning Commission would be meeting on July 28th regarding the Comprehensive Plan update.

Vice Mayor Bannon stated that drones were becoming a problem in other areas and asked if it was something that should be looked into. Rob Testerman responded that he was looking into the issue and would keep Council posted regarding his findings.

C. Other Departmental Reports:

Code Official Jeb Brady reported that construction was on an upswing and added that he had three plans on his desk waiting for approval. There was some discussion regarding the numbers stated on the Code Enforcement report.

Harbor Master Smitty Dize reported that the Clam Slam was two weeks away and added that he had twice the number of sponsors this year. Staff and volunteers were working hard getting everything ready for the event.

Librarian Ann Rutledge reported the following: i) The First Annual Stuffed Animal Sleep-Over was being held tonight beginning at 7:00 PM. Kids would come to the Library for storytime, cookies and milk and leave their stuffed animals to spend the night; ii) It's been a wildly successful summer so far; iii) Lots of tourists were coming in and checking out books and movies on the honor system; and iv) The Civic Center looked great.

Chief Jim Pruitt reported the following: i) The statistics on the Police Department monthly report were reviewed; and ii) Two candidates were interviewed this week for the police officer position and he would be making an offer to one of the candidates tomorrow. There was much discussion regarding thefts in Town, ideas for citizens to protect themselves, a possible neighborhood watch, classes for citizens giving them safety tips, underage children driving golf carts, golf carts being driven outside of Town limits on Route 184 and Parsons Circle, the issue of loud noise/music playing late into the nights, addressing issues on private property – Bay Creek Resort and Kings Creek Marina. Chief Pruitt advised Council that if citizens saw or heard anything regarding any of the issues discussed, they needed to call the Northampton County dispatch at 678-0458 to have an officer dispatched to the scene.

Public Utilities/Public Works Director Dave Fauber reported the following: i) The Town was approached by the Northampton County Sheriff's Department requesting to install an antennae on the water tower to improve radio transmissions. This would also help the Town's police department; ii) The construction of the fishing pier was completed and he was now working on the grant paperwork to get reimbursed by FEMA; iii) The LOVE sign at the beach had already been vandalized; and iv) Several good applications had been received for the Public Works maintenance worker. He was hopeful to have the position filled sometime next week.

Kudos were given to the Public Works crew for their hard work in cleaning up the Town after the fireworks. Pete Leontieff and the two current crew members did an excellent job.

Heather Arcos thanked Dave Fauber, the Public Works crew, Libby Hume and Jen Lewis for designing and outfitting the new Civic Center. The building looked great.

Community Events/Recreational Coordinator Jen Lewis reported the following: i) A copy of the Stranger Danger Coloring Book that was being distributed to children in the Town was shown to the Council; ii) The ribbon cutting ceremony for the LOVE sign was earlier this month. A lot of people came out and people were taking pictures at the sign. Some of the shells and sea glass had been taken from the sign but it still looked good. A request came in from a couple wanting to get married by the sign; iii) It's been a busy but fun summer with a lot of tourists joining in on the programs.

OLD BUSINESS

A. *Cape Charles Community Trail – Phase 2 Update*

Assistant Town Manager Bob Panek stated that VDOT had completed their review and requested a few minor changes which were being incorporated by Land Studio. The project estimate was \$1.57M. The Federal share was \$1.26M and the Town share was \$0.31M which was within the funding budgeted for FY 2013 through FY 2015. The Town was in the process of obtaining construction easements from several property owners and expected to bid out the construction in August or September.

NEW BUSINESS:

Added Item: *Personnel*

Mayor Proto stated that Heather Arcos submitted her resignation to Council effective September 12, 2014 and asked for a motion to accept her resignation.

Motion made by Councilman Brown, seconded by Vice Mayor Bannon, to accept Heather Arcos' resignation effective September 12, 2014. The motion was approved by unanimous vote.

A. *Code 42.3 – Adoption of State Law*

Heather Arcos stated that from time to time, the Code of Virginia was amended regarding safety tactics to protect those traveling the highways, streets and roads in the Commonwealth. Each year a new ordinance must be adopted accepting all amendments to the provisions and requirements set by the Code of Virginia in matters of regulation of motor vehicles and traffic in the Town of Cape Charles and any penalties for traffic violations.

Motion made by Vice Mayor Bannon, seconded by Councilwoman Natali, to adopt Ordinance 20140717 to Adopt Amendments to the Code of Virginia § 46.2 and Title 16., Chapter 11, Article 9 (§ 16.1-278 Et Seq.) and Title 18.2, Chapter 7, Article 2 (§ 18.2-266 Et Seq.), if any, for Incorporation into the Cape Charles Town Code Chapter 42-Motor Vehicles and Traffic. The motion was approved by unanimous vote. Roll call vote: Bannon, yes; Bennett, yes; Brown, yes; Godwin, yes; Natali, yes; Wendell, yes.

B. *Appointment of Council Representative to Harbor Area Review Board*

Mayor Proto stated that § 9.7 of the Cape Charles Zoning Ordinance outlined the membership of the Harbor Area Review Board (HARB) which required one representative from the Town Council. Former Councilman Sullivan was the Town Council representative to HARB until the expiration of his term on June 30, 2014. Another representative from the Council needed to be appointed.

Motion made by Councilwoman Natali, seconded by Councilman Brown, to nominate Councilman Bennett as the Council representative to HARB. There were no other nominations.

Motion made by Councilwoman Natali, seconded by Councilman Brown, to close the nominations. The motion was approved by unanimous consent.

Hearing no objections, Mayor Proto announced Councilman Bennett's appointment as the Council representative to the Harbor Area Review Board by unanimous consent.

C. Reappointment of Library Board Representative

Mayor Proto stated that the Library Board met monthly and consisted of seven members each serving four-year terms. Kim Dunton currently served on the Board and her term was due to expire on August 8, 2014. Ms. Dunton had expressed her desire in continuing her service on the Library Board for another term.

Motion made by Councilman Brown, seconded by Councilman Bennett, to reappoint Ms. Kim Dunton to the Library Board for another four-year term. The motion was approved by unanimous consent.

D. Designation of Swimming Area at Cape Charles Beach

Mayor Proto stated that Council briefly discussed the issue of designating a swimming only area at the Cape Charles beach to ensure the safety of swimmers, especially children, and asked staff to research the process. This issue was also reviewed by Council in 2006. Research was done at that time but it did not appear that an application was ever completed.

Code of Virginia § 29.1-734 authorized the placement of markers in waters used for public swimming areas and prohibiting motor boating and waterskiing in marked areas. Cape Charles Town Code § 14-18 also authorized the mayor or police to designate public swimming areas and to mark such with buoys which complied with state and federal law. Mr. Ron West had offered his assistance with the process and provided the Private Aids to Navigation Application. If Council desired to move forward to establish a public swimming area the following was necessary: i) determination of the area, number and depth for placement of the buoys; ii) the latitude and longitude for the designated area; iii) approval from the Army Corps of Engineers (ACE) to place anything on the bottom; and iv) adoption of an ordinance regarding the designation to be submitted with the application. Once final approval was received, the Town could begin placing the markers. Timing could be a factor with the ACE's scheduled dredging and sand placement on the beach. Staff was awaiting a response from the ACE regarding this issue. Once the designated area was marked, the Virginia Marine Resources Commission could assist the Town with enforcement.

There was much discussion regarding the area and enforcement issues.

Motion made by Vice Mayor Bannon, seconded by Councilman Godwin, to move forward to designate a public swimming area on a portion of the Cape Charles Beach. The motion was approved by majority vote with Councilman Brown opposed.

Staff would begin the process and provide further information for Council review.

E. Franchise Agreement

Heather Arcos stated that by Ordinance 20040413, Council granted a non-exclusive franchise to Bay Creek Communications, LLC for the construction, operation and maintenance of a cable system for a term of 15 years. Bay Creek Communications was formed by interests controlled by Messrs. Richard Foster and Paul Galloway. Bay Creek Communications requested consent to assign the franchise to Chesapeake Bay Communications, LLC which was a new entity to be controlled by the owners of Bay Creek Resort and Club. Management and operation of the system would remain under current staff.

Motion made by Vice Mayor Bannon, seconded by Councilman Brown, to authorize the Town Manager to execute the franchise assignment to Chesapeake Bay Communications, LLC. The motion was approved by unanimous consent.

F. *Cape Charles by the Bay Website*

Bob Panek stated that support for the Cape Charles by the Bay marketing was included in the FY2015 budget and a request for quotes was published for contracted services, including hosting the site, updating event information and business listings, incorporating visual and technical improvements, managing an enhanced business listing service, and social media marketing on Facebook, Twitter, etc. Two quotes were received. A contract in the amount of \$9,250 was awarded to Flash of G Marketing whose cost was approximately 11.7% less than the competing quote. The contract allowed for assumption by another organization, such as the Cape Charles Business Association, a tourism commission, economic development corporation, etc.

MAYOR AND COUNCIL COMMENTS

Councilmen Brown and Bennett did not have any additional comments.

Vice Mayor Bannon commented as follows: i) Libby Hume spent so much time working on minutes – time which could be better spent on other things. Programs to help with minutes were available but they were expensive. In the meantime, the minutes needed to be scaled down; ii) A number of groups were interested in using the Civic Center. He had spoken with Heather Arcos and the subject was also discussed at a recent Department Head meeting. An issue was raised regarding the equipment in the building. This building was the Town’s meeting place and the goal should be to allow the building to be used by individuals and other organizations; and iii) The Town needed to work on the trash pick-up issue for vacation rental properties.

Councilman Godwin expressed his agreement with Vice Mayor Bannon in regards to the minutes and commented that in his neighborhood, the other neighbors helped the owners of vacation rental properties with the trash pick-up.

Councilwoman Natali commented as follows: i) She welcomed Mayor Proto and Councilman Brown to the Town Council adding that she was looking forward to working with them; ii) She had no problem with the Civic Center being used by other organizations and individuals but written guidelines needed to be developed and liability issues needed to be addressed prior to allowing others to use the facility; and iii) She agreed with the issue of trash pick-up for vacation rental properties. Options needed to be provided to the property owners regarding how they could comply without creating a nuisance for neighbors.

Councilman Wendell commented as follows: i) The Town needed to require extra trash receptacles for vacation rental properties; ii) Guidelines for the use of the Civic Center needed to be expedited. The facility was very impressive and should be the Town’s meeting hall; iii) He thanked Dave Fauber and the Public Works crew for getting the fishing pier opened back up so quickly and obtaining the grant funding for the repairs; iv) He welcomed Mayor Proto and Councilman Brown and added that it was a good meeting tonight; and v) He was shocked to hear of Heather Arcos’ resignation. It was good to see Jim Pruitt, Jeb Brady, Libby Luettinger and Gerald Elliott doing well as Town employees. Although he was glad to see Heather Arcos as an employee, he understood and was glad that she would be working with her family.

Mayor Proto commented as follows: i) This was his first formal Town Council meeting and he thanked all who supported him. He would do the best job that he could to help the Town grow and be the best that it could be. He and his wife bought their property in 2001 and felt that it was a nice place to retire. Everything that had happened since that time confirmed that they made a wonderful decision; ii) He thanked Councilman Wendell regarding the great campaign that he ran for mayor and added that he was looking forward to working with him and all of the members of the Council; iii) Staff was working on a list of upcoming work sessions; and iv) The Civic Center was a wonderful facility and plans were being made to allow the building to be used for other things. Mayor Proto concluded by stating that it was a good meeting with good comments and thanked everyone for attending.

Heather Arcos stated that information regarding the trash issue for vacation rentals was published in the last edition of the Gazette. Staff would also be contacting rental management companies and would continue to work to address the problems.

ANNOUNCEMENTS

- July 31, 2014 – Town Council Work Session, 5:30 PM
- August 1-3, 2014 – Clam Slam
- August 1-17, 2014 – Harbor for the Arts
- August 7, 2014 – Town Council Work Session, 6:00 PM
- August 21, 2014 – Town Council Regular Meeting, 6:00 PM

Motion made by Councilwoman Natali, seconded by Vice Mayor Bannon, to adjourn the Town Council Regular Meeting. The motion was approved by unanimous vote.

Mayor Proto

Town Clerk

MUNICIPAL CORPORATION OF CAPE CHARLES**CASH POSITION****June 30, 2014**

Cash on Hand	5/31/2014	6/30/2014	Increase/Decrease
Shore Bank Checking Account	\$357,211	\$603,583	\$246,373
LGIP Account 1- No longer restricted - Utilities	\$97,342	\$97,349	\$7
LGIP Account 2 - Unrestricted	\$501,847	\$501,885	\$38
Total Cash On Hand	\$ 956,399	\$ 1,202,817	\$ 246,418

Restricted and Reserved Cash Balance	5/31/2014	6/30/2014	Increase/Decrease
Shore Bank Checking Account - Facility Fees Reserved (Utilities)	\$96,585	\$96,597	\$12
Shore Bank Savings Account - Police Funds	\$1,231	\$1,231	\$0
LGIP Account 2 - Restricted for USDA loans	\$7,483	\$7,483	\$0
PNC Account- 2013 Bond Proceeds - Principal	\$958,993	\$958,993	\$0
PNC Account- 2013 Bond Proceeds - Interest	\$636	\$753	\$117
US Bank - Reserved per VRA Interest Free Loan Requirements	\$257,581	\$257,582	\$1
Total Cash Held in Reserve	\$ 1,322,509	\$ 1,322,639	\$ 130
Total Cash - All Accounts	\$ 2,278,908	\$ 2,525,457	\$ 246,548

MUNICIPAL CORPORATION OF CAPE CHARLES
TREASURER'S REPORT
June 30, 2014
REVENUE VS. EXPENDITURES

FUND	CURRENT MONTH	PRIOR YEAR-TO-DATE	CURRENT YEAR-TO-DATE	INCREASE/ (DECREASE) YTD	ANNUAL BUDGET	% REALIZED/ EXPENDED FY14
GENERAL						
REVENUES	87,810	2,110,182	2,355,105	244,922	2,957,183	79.64%
EXPENDED	329,005	2,696,279	2,360,219	(336,060)	2,957,183	79.81%
NET	(241,195)	(586,097)	(5,114)		0	
PUBLIC UTILITIES						
REVENUES	307,900	2,717,475	1,719,032	(998,443)	1,496,082	114.90%
EXPENDED	236,287	2,782,958	1,550,256	(1,232,701)	1,496,082	103.62%
NET	71,613	(65,483)	168,775		0	
HARBOR						
REVENUES	107,650	950,739	916,582	(34,157)	2,566,869	35.71%
EXPENDED	88,492	1,079,415	1,050,741	(28,674)	2,566,869	40.93%
NET	19,158	(128,676)	(134,159)		0	
SANITATION						
REVENUES	13,996	178,577	171,312	(7,264)	160,452	106.77%
EXPENDED	14,196	156,107	154,530	(1,576)	160,452	96.31%
NET	(200)	22,470	16,782		0	

FY 2014 Capital Improvement Project (CIP) History

June 30, 2014

	FY11 actual	FY11 budgeted	FY12 actual unaudited	FY12 budgeted	FY13 actual unaudited	FY13 budgeted	FY14 actual unaudited	FY14 budgeted
General Fund								
Cape Charles Multi-Use Trail	\$ 351,814	\$ 165,000	\$ 55,486	\$ -	\$ -	\$ -	\$ -	\$ -
Cape Chas Multi-Use Trail Phase 2	\$ -	\$ 433,026	\$ -	\$ 96,000	\$ 57,752	\$ 96,000	\$ 58,461	\$ 750,000
CBDG Broadband	\$ 207,410	\$ 512,300	\$ 254,742	\$ 209,703	\$ -	\$ -	\$ -	\$ -
Fishing Pier Old Section Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 296,309	\$ 310,000
Gator 4WD with Sides	\$ -	\$ -	\$ 12,000	\$ 12,000	\$ -	\$ -	\$ -	\$ -
Civic Center Renovation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,795	\$ 40,000
Lots Block A, 1-7, Purchased	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
New Library Building	\$ -	\$ -	\$ -	\$ -	\$ 207,633	\$ 207,633	\$ -	\$ -
Pickup Truck - Public Works	\$ 20,437	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Works Building	\$ 28,293	\$ 30,000	\$ 36,277	\$ 24,795	\$ -	\$ -	\$ -	\$ -
Restrooms Central Park - Town Portion	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000	\$ -	\$ -
Sidewalk - Connect from Heritage Acres	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,360	\$ 10,000
Street Sweeper	\$ -	\$ -	\$ -	\$ -	\$ 19,089	\$ 20,000	\$ -	\$ -
subtotal	\$ 607,954	\$ 1,160,326	\$ 358,504	\$ 342,498	\$ 299,474	\$ 338,633	\$ 405,926	\$ 1,110,000
Water Fund								
Asset Management System Software	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 1,200	\$ -
Control Panel	\$ -	\$ -	\$ -	\$ 120,000	\$ 114,809	\$ 120,000	\$ 3,178	\$ -
Generator New Water Plant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000
Infrastructure 2 Wells	\$ 120,906	\$ 280,000	\$ 26,650	\$ 325,000	\$ 5,083	\$ 117,367	\$ 5,148	\$ 60,000
Project Consultant/Management	\$ 3,060	\$ 4,613	\$ 2,576	\$ 3,339	\$ -	\$ -	\$ -	\$ -
Softener Media	\$ -	\$ -	\$ -	\$ -	\$ 24,750	\$ 50,000	\$ -	\$ -
Stainless Steel Racks	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -
Stainless Steel Walkway	\$ -	\$ -	\$ -	\$ -	\$ 9,950	\$ 10,000	\$ -	\$ -
Utility Trailer New (50% Cost)	\$ -	\$ -	\$ -	\$ -	\$ 1,433	\$ 2,500	\$ -	\$ -
Water Production Expansion	\$ 25,183	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
subtotal	\$ 149,149	\$ 304,613	\$ 29,226	\$ 448,339	\$ 156,025	\$ 324,867	\$ 9,525	\$ 105,000
Sewer Fund								
Asset Management Design/Population	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 1,200	\$ -
Generator New Mason Ave	\$ -	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -
Generator Replacement Wastewater	\$ 45,000	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Inflow & Infiltration Project	\$ 779,889	\$ 1,200,000	\$ 722,664	\$ 325,000	\$ -	\$ -	\$ -	\$ -
Project Consultant/Management	\$ 36,081	\$ 41,519	\$ 24,047	\$ 30,049	\$ -	\$ -	\$ -	\$ -
Pump Stations - Engineering Plum St - Waterworks - Backwash Vault	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,974	\$ 30,000
Utility Trailer	\$ -	\$ -	\$ -	\$ -	\$ 1,433	\$ 2,500	\$ -	\$ -
Vehicle New for Department	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -
WWTP Plant Construction (1)	\$ 9,721,278	\$ 13,041,519	\$ 3,620,370	\$ 6,100,000	\$ 1,233,024	\$ 1,783,944	\$ 222,234	\$ -
subtotal	\$ 10,582,248	\$ 14,328,038	\$ 4,367,081	\$ 6,490,049	\$ 1,234,457	\$ 1,821,444	\$ 255,409	\$ 30,000
Harbor Fund								
Bathhouses	\$ -	\$ -	\$ 343,300	\$ 343,977	\$ -	\$ -	\$ -	\$ -
Gator	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,000	\$ 12,000
Marina Inshore Floating Slips	\$ 1,540,370	\$ 1,643,977	\$ 75,378	\$ -	\$ -	\$ -	\$ 7,500	\$ 100,000
Offshore Breakwater Phase 1	\$ 122,485	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -
Site Work *	\$ -	\$ -	\$ 60,368	\$ -	\$ 1,711	\$ -	\$ -	\$ -
Surveillance Cameras	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Walkways West Dock *	\$ -	\$ -	\$ 62,043	\$ 20,000	\$ 720	\$ -	\$ -	\$ -
Wave Attenuators	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
subtotal	\$ 1,662,855	\$ 1,648,977	\$ 541,090	\$ 363,977	\$ 2,431	\$ 500,000	\$ 19,500	\$ 1,112,000
<i>* Site Work and Walkways are funded by VPA grant ** Capital Project Carryover</i>								
TOTAL	\$ 13,002,206	\$ 17,441,954	\$ 5,295,901	\$ 7,644,863	\$ 1,692,387	\$ 2,984,944	\$ 690,360	\$ 2,357,000

**MUNICIPAL CORPORATION OF CAPE CHARLES
TREASURER'S NOTES
June 30, 2014**

YTD 2013 Real Estate Tax Collections

Total Land Value	\$	206,709,800	
Total Improvement Value	\$	<u>203,219,700</u>	
Total Real Estate Value	\$	409,929,500	
as of 6/30/2014			
Total Budgeted	\$	1,073,856	
Total Bills Mailed	\$	1,140,276	
Total Collected	\$	<u>1,066,512</u>	94%
Amount Due	\$	73,764	

YTD 2013 Personal Property Tax, Machinery and Tools Tax, & 2014 License Tax Collections

Total Personal Property Value	\$	13,783,200	
as of 6/30/2014			
Total Budgeted	\$	160,000	
Total Bills Mailed	\$	162,208	
Total Adjustments (will increase)	\$	(1,916)	
Total Collected	\$	<u>128,655</u>	79%
Amount Due	\$	31,637	

YTD Prior Year Real Estate Tax, Personal Property Tax, Interest and Penalty Collections

as of 6/30/2014			
Total Budgeted	\$	67,000	
Total Collected	\$	<u>195,150</u>	291%
Amount Due	\$	262,150	

**General Fund Tax and Utility
Credit Card Payment Receipts**

	MTD	YTD
Credit Card Payments Received	\$ 12,848.88	\$ 214,925.15
Credit Card Fees Paid	\$ 392.95	\$ 6,492.91
Fees as a Percent of Collections	3.06%	3.02%

Chart Title

Penalty & Interest - Miscellaneous Taxes

Short Term Rental Tax

Meals Tax

Transient Occupancy Tax 3%

Admission Taxes

Franchise License Taxes

Business License Tax

Electric, Gas & Telephone

Consumer Utility Taxes

Penalties & Interest - All Property Taxes

Machinery & Tools

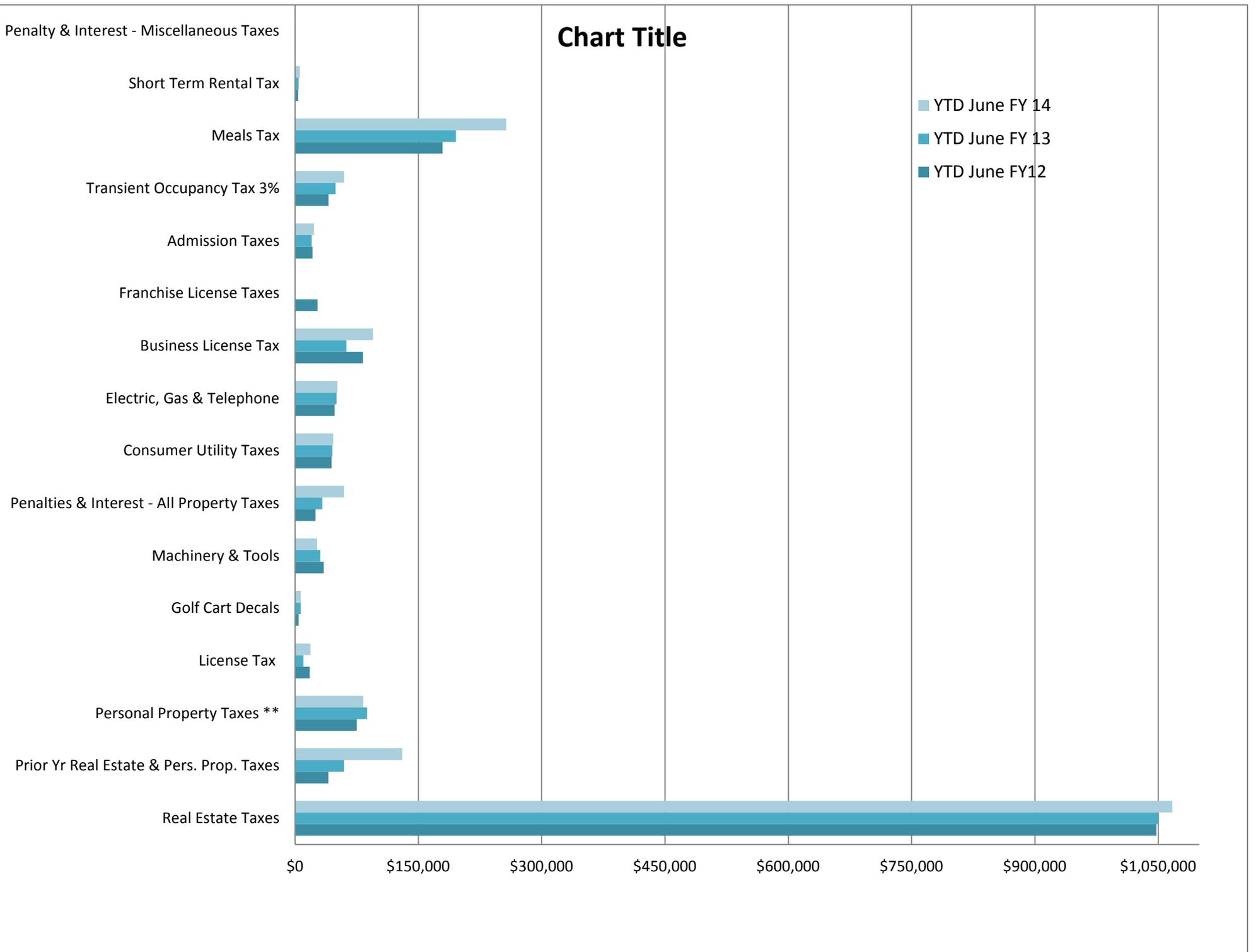
Golf Cart Decals

License Tax

Personal Property Taxes **

Prior Yr Real Estate & Pers. Prop. Taxes

Real Estate Taxes





*Municipal Corp. of
Cape Charles*

The undersigned Clerk of the Council of the Town of Cape Charles, Virginia (the “Town”), hereby certifies that:

1. A meeting of the Council of the Town (the “Council”) was duly called and held on July 17, 2014 (the “Meeting”).
2. Attached hereto is a true, correct and complete copy of Ordinance 20140717 (the “Ordinance”) of the Town entitled as recorded in full in the minutes of the Meeting, duly adopted by a majority of the members of the Council present and voting during the Meeting.
3. A summary of the members of the Council present or absent at the Meeting and the recorded vote with respect to the foregoing Resolution as set forth below:

<u>Member Name</u>	<u>Present</u>	<u>Absent</u>	<u>Voting</u>		
			<u>Yes</u>	<u>No</u>	<u>Abstaining</u>
George Proto, Mayor	X				
Chris Bannon	X		X		
Steve Bennett	X		X		
Charles Brown	X		X		
Tom Godwin	X		X		
Joan Natali	X		X		
Frank Wendell	X		X		

4. The Ordinance has not been repealed, revoked, rescinded or amended and is in full force and effect on the date hereof.

Witness my signature and the seal of the Town of Cape Charles, Virginia this 17th day of July 2014.

Clerk of the Council
Town of Cape Charles, Virginia

(Seal)

ORDINANCE NO: 20140717

**AN ORDINANCE TO ADOPT
AMENDMENTS TO THE CODE OF VIRGINIA §46.2 AND
TITLE 16.1, CHAPTER 11, ARTICLE 9 (§16.1-278 ET SEQ.) AND TITLE 18.2,
CHAPTER 7, ARTICLE 2 (§ 18.2-266 ET SEQ.), IF ANY, FOR INCORPORATION
INTO THE CAPE CHARLES TOWN CODE
CHAPTER 42-MOTOR VEHICLES AND TRAFFIC**

WHEREAS, it is necessary to follow the guide set by the Code of Virginia to protect the safety and welfare of residents and guests of the Town of Cape Charles;

WHEREAS, from time to time, the Code of Virginia is amended to protect those traveling the highways, streets and roads of the Commonwealth;

WHEREAS, in order to have the authority to enforce these new laws, the Town Council of the Town of Cape Charles must adopt any and all amendments made by the Commonwealth of Virginia; therefore

BE IT ORDAINED: That pursuant to the authority of the Code of Virginia, 1950, as amended, § 46.2-1313, all of the provisions and requirements of the laws of the State contained in Code of Virginia, Title 46.2 and Code of Virginia, Article 9 (§ 16.1-278 et seq.) of Chapter 11 of Title 16.1, and of Article 2 (§ 18.2-266 et seq.) of Chapter 7 of Title 18.2 into ordinances as in force and effect on the date of the adoption of this Code, and as amended in the future, except those provisions and requirements the violation of which constitutes a felony, and except those provisions and requirements which, by their very nature, can have no application to or within the town, are hereby adopted and incorporated in this chapter by reference and made applicable within the Town. References to "highways of the state" contained in such provisions and requirements hereby adopted shall be deemed to refer to the streets, highways and other public ways within the Town. Such provisions and requirements are hereby adopted, *mutadis mutandis*, and made a part of this chapter as fully as though set forth at length herein. It shall be unlawful for any person within the Town to violate or fail, neglect or refuse to comply with any provision or requirement which is adopted by this section; provided, that in no event shall the penalty imposed for the violation of any provision or requirement hereby adopted exceed the penalty imposed for a similar offense under the Code of Virginia.

Adopted by the Town Council of Cape Charles on July 17, 2014.

Mayor George Proto

ATTEST:

Town Clerk