



TOWN COUNCIL

Special Meeting

Town Hall

November 18, 2010

6:00 p.m.

At 6:06 p.m. at the Town Hall, Vice Mayor Chris Bannon, having established a quorum, called to order the Special Meeting of Town Council. In addition to Vice Mayor Bannon, present were Councilmen Evans and Sullivan and Councilwoman Natali. Mayor Dora Sullivan and Councilmen Bennett and Veber were not in attendance. Also present were Town Manager Heather Arcos, Treasurer JoAnna Leatherwood, Consultant Bob Panek, Public Utilities Director Dave Fauber and Town Clerk Libby Hume. There were no members of the public in attendance.

Vice Mayor Bannon announced the business for the evening would be to review the TEA-21 Application for the next phase of the Cape Charles Multi-Use Trail.

Town Manager Heather Arcos stated that construction of Phase 1 of the Cape Charles Multi-Use Trail – Central Park was substantially complete. To date, the Town has received approximately \$1.5M in enhancement funding which went toward the development of the trail master plan, environmental documentation for the entire trail project, and design and construction of Phase 1A – Central Park. The balance of the Town's available grant funding to date was \$688K and the current budget allocated a \$78,625 match to continue the planning, designing and partial construction of the next phases. Additional lights and bollards were being planned for Central Park.

This application was for the construction of Phase 1B – North Peach Street Improvements and Phase 2 – Washington Avenue, which were both important phases that would help continue the revitalization of the Town and provide safe pedestrian connections between key destinations within the Town. Phase 1B would make improvements to north Peach Street that would link Central Park to Phase 2 – Washington Avenue and eventually to the walkway to Bay Creek and to the Cape Charles Beach.

The application deadline was December 1, 2010 and notification of the grant award would be May 2011. At this time, VDOT was only funding existing projects. The total being requested in this application was \$384,253 with \$76,850 being the Town's match, \$10K of which would be in-kind. The match would be included in the Town's FY 2011-2012 budget.

Resolution #20101118 stated that the Town of Cape Charles agreed to pay a minimum 20% of the total cost of the construction of this project not to exceed \$66,850 in cash and \$10K in-kind. If the Town subsequently elects to cancel this project, the Town would reimburse the Virginia Department of Transportation (VDOT) the total amount of costs expended.

A meeting had been scheduled with VDOT regarding the possibility of making the median on North Peach Street similar to that on South Peach Street and whether a portion of this could be included in the grant or whether it could count towards the Town match.

There was some discussion regarding this application and various portions of the project.

Vice Mayor Bannon moved for adoption of Resolution #20101118 – Virginia Transportation Enhancement Program Project Endorsement Resolution – Town of Cape Charles. Resolution #20101118 was adopted by unanimous vote. Roll call vote: Bannon, yes; Evans, yes; Natali, yes; Sullivan, yes.

Motion made by Councilwoman Natali, seconded by Councilman Sullivan to adjourn the Town Council Special Meeting. The motion was approved by unanimous consent.

Vice Mayor Bannon

Town Clerk