



TOWN COUNCIL
Regular Meeting
St. Charles Parish Hall
June 9, 2011
Immediately Following the Public Hearing

At 6:05 p.m. Mayor Dora Sullivan, having established a quorum, called to order the Regular Meeting of the Town Council. In addition to Mayor Sullivan, present were Vice Mayor Bannon, Councilmen Bennett, Evans, Sullivan and Veber and Councilwoman Natali. Also in attendance were Town Manager Heather Arcos, Consultant Bob Panek, Town Planner Tom Bonadeo, Town Treasurer Jo Anna Leatherwood and Town Clerk Libby Hume. The majority of the Department Heads were also in attendance along with 6 members of the public.

Mayor Sullivan gave the invocation and led the Pledge of Allegiance.

PUBLIC COMMENTS:

There were no public comments to be heard nor any written comments submitted prior to the meeting.

Mayor Sullivan stated that Ms. Carol Evans would be a regular speaker during the public comment period to give a monthly update regarding the Eastern Shore of Virginia Tourism Commission (ESVTC) and that she would be permitted to speak this evening upon her arrival.

CONSENT AGENDA:

Motion made by Vice Mayor Bannon, seconded by Councilman Bennett, to approve the agenda as presented. The motion was approved by unanimous consent.

The Town Council reviewed the minutes of the April 28, 2011 Work Session, the May 12, 2011 Public Hearing, the May 12, 2011 Regular Meeting, the May 26, 2011 Work Session and Executive Session, and the June 2, 2011 Public Hearing.

Motion made by Vice Mayor Bannon, seconded by Councilman Sullivan, to approve the minutes for the April 28, 2011 Work Session, the May 12, 2011 Public Hearing, the May 12, 2011 Regular Meeting, the May 26, 2011 Work Session and Executive Session, and the June 2, 2011 Public Hearing as presented. The motion was approved by unanimous consent.

REPORT PRESENTATIONS:

A. *Town Manager's Report:*

Town Manager Heather Arcos reported the following: i) The Kalmar Nyckel visit went well at the Harbor. Smitty Dize would be sharing more information during his report; ii) Bayshore Concrete invited the Mayor and Town Council to lunch and tour of their facility on June 23rd. The County Board of Supervisors and the Cape Charles Rotary Club were also invited. Please RSVP to Libby Hume by June 17th; iii) VDOT cut the grass along route 184 coming into Town; iv) The Town is still waiting for approval from VDOT regarding the landscape plan for the entrance into Town at Route 13; v) VDOT was replacing the guard rails on the hump; vi) VDOT was cleaning out all storm drains in Town; vii) She had been notified that VDOT had funding to repair the sidewalks in Town; viii) The Town was waiting for confirmation of the process for the directional signs along Route 13 for the Cape Charles Beach; ix) Lynne Lochen, the Virginia Tourism Development Specialist, was giving a presentation to all business owners on June 18th. Invitations have been emailed to all business owners and were also being hand delivered; and x) The Town and the Cape Charles Business Association / Renewal Program were working with

the County, ESVTC, Chamber of Commerce, Blue Crab Bay Company and others on a regional marketing effort aimed at Hampton Roads.

B. Treasurer's Report:

The Treasurer's report dated May 31, 2011 showed \$1,942,954 in the Bank of America checking account and \$994,668 in the Local Government Investment Pool ("LGIP") with a Total Cash on Hand of \$2,937,622. Treasurer Jo Anna Leatherwood stated that there was nothing exceptional to explain regarding this month's report.

Motion made by Councilman Bennett, seconded by Councilman Evans, to accept the Treasurer's Report as presented. The motion was approved by unanimous consent.

C. Recreation Report:

Community Events/Recreational Coordinator Jen Lewis stated that she would also update Council regarding the Library report since Ann Rutledge was not in attendance and distributed the 2011 Summer Events Flyer. She went on to report the following: i) The Friends of the Library would be holding a book sale this weekend with a professional face painter and Sandy's Candy; ii) She is working with the Cape Charles Volunteer Fire Company (CCVFC) on the July 4th events which include a parade and vendors along the beachfront; iii) The 125th Anniversary Celebration was becoming a month-long event beginning with the Buy Boat weekend in August. The celebration would focus on history and would be kicked off with the Shriner's Parade on August 6th; iv) The number of kids participating in weekend activities was growing. Vice Mayor Bannon asked how many kids attended the Picnic in the Park over Memorial Day. Jen Lewis stated that she felt approximately 100 kids were in attendance; v) The CCVFC would be holding their annual Seafood Fest on July 2nd and tickets were available at Sullivan's. Some firemen from Virginia Beach were also coming to Cape Charles that weekend on vacation; and vi) The fireworks would be held on Sunday, July 3rd, at dusk.

Vice Mayor Bannon stated that the President of the Citizens for Central Park wrote a letter to the Eastern Shore News in response to the comment made by a citizen regarding the lack of a flag in Central Park. The next day, Bayshore Concrete donated three flag poles. Vice Mayor Bannon went on to add that the Library Board was considering development of a Cape Charles flag. Jen Lewis added that this would be a great contest.

D. Library Report:

Librarian Ann Rutledge was not in attendance.

Ms. Carol Evans arrived and Mayor Sullivan stated that at this point she would like to allow Ms. Evans to address Council to update them regarding the ESVTC.

Ms. Evans stated that she would be giving monthly reports to Council regarding the ESVTC and reported the following: i) So far in 2011, the Welcome Center representatives have greeted 38,300 people. The total for 2010 was 123,300; ii) As part of a grant, the ESVTC would be installing a touch screen kiosk at the Welcome Center which would be available to visitors 24 hours per day. The ESVTC hoped to have the kiosk in place by July 4th. Any businesses currently involved with the ESVTC and the Welcome Center would be included at no charge in the kiosk advertising for one year. Any businesses not currently involved could contact the ESVTC for information. There would be ten different defining locations including the Cape Charles Beach; iii) Donna Bozza sent out 60 media kits this last month. Articles were run in the Virginian Pilot and Richmond Times Dispatch regarding the Kalmar Nyckel visit. The Eastern Shore would be in the Washingtonian Magazine June Beach issue; iv) Information was given out at the Norfolk Airport; v) The next Coastal Tourism Commission meeting was scheduled for June 15th at 8:15 a.m. at Aqua. This group was comprised of tourism commissions from Smithfield, the Peninsula and South Hampton Roads areas; and vi) The ESVTC was part of the three-way partnership regarding OpSail 2012, with the Town of Cape Charles and Northampton County.

E. *Harbor Report:*

Harbor Master Smitty Dize reported the following: i) In mid-May a Naval Academy sailing squadron was caught in the storm that flipped two trucks on the Chesapeake Bay Bridge Tunnel. They tried to lower their sails but they got caught by the wind and ripped and were rescued by the Coast Guard and brought to the Cape Charles Harbor. The next day, a team from Annapolis came in to check out the vessel. The Commodore of the Fleet presented him with a Challenge Coin on behalf of the U.S. Naval Academy. These coins were typically presented to each Fleet Captain at the end of their voyages; ii) On the Saturday of the Memorial Day weekend, he had 44 boats in the Harbor. All the new slips were filled and some boats were placed in the old portion of the Harbor. The Old Point Comfort Yacht Club, which has been coming to the Cape Charles Harbor for the past three years, almost doubled the number of boats this year and brought 34 boats. At the end of their stay this year, they presented him with a flag; iii) He stated that he would like to have a Town Harbor flag and expressed his idea regarding the proposed Cape Charles town flag stating that it should be kept simple with the Town Seal on a blue background. He would like "Town Harbor" added to the flag to be flown at the Harbor; iv) One of the biggest complaints he received over the last several weekends was that the shops needed to be open later hours and on Sundays. Visitors coming into the Harbor like to shop in the evenings, possibly after dinner and on Sundays. Adjusting the hours between May 1st and September 30th would help the businesses in Town; v) Recently, he was interviewed for the Chesapeake Bay Magazine and he received notification that a photographer was going to be in Town this Saturday to take photographs for the article; vi) The crew of the Kalmar Nyckel loved Cape Charles and did not want to leave. They arrived a day early and left a day late and expressed their thanks for the great hospitality showed by the businesses and residents on the Town. He was trying to get a count of the total number of visitors from the Captain. The four sailing trips were sold out with 49 passengers per trip. Mayor Sullivan added that one of the business owners gave her personal car to be used by the crew. Councilman Evans stated that Smitty Dize was the root of the hospitality; vii) The God Speed arrived at 5:00 PM last night for an unexpected overnight visit to Town. He received the call later in the afternoon so he contacted Councilwoman Joan Natali who sent out a *Cape Charles Happenings Flash*. Visitors did come to the Harbor to look at the ship. The crew stated that they would be back. Councilwoman Natali asked whether the Harbor charged the God Speed for docking. Smitty Dize responded that he waived the two-day notice requirement and did not charge for overnight docking. Smitty Dize added that he felt it was very good publicity for the Town and Harbor; viii) The new slips opened on May 13th and compared to this time last year, there have been 44 more transient boats so far this year. Two yacht clubs were expected to arrive next weekend; and ix) The Chamber of Commerce Harbor Party has been rescheduled for June 25th.

Heather Arcos stated that the huge success of the Kalmar Nyckel weekend was due to the hard work of Smitty Dize, David Kabler, the Cape Charles business owners, the ESVTC, Arts Enter and numerous volunteers. The Kalmar Nyckel crew said that they would call in December to schedule their visit for next spring.

F. *Public Works / Public Utilities Report:*

Public Works / Public Utilities Director Dave Fauber reported the following: i) The sidewalk from the boardwalk to the beach bathrooms have been completed; ii) The work on the golf cart path along Old Cape Charles Road should begin next Monday; iii) The contractor doing the work along Mason Avenue was having problems with leaks and the rough paving should be started by the end of next week; iv) The asphalt for the road patches in various areas around Town should be done within the next week; and v) The bids for the Public Works maintenance building and the brick work for the Municipal Building were due next week.

Vice Mayor Bannon asked Dave Fauber to explain the recent issues with the water and the film residue. Dave Fauber stated that when the water tank was drained, the Town operated the water system with one well which produced approximately 250 – 270 gallons per minute. The

decreased flow allowed for better filtration. The increased efficiency of the filters and water softeners produced a film. With continued flushes, filtration and the connection of the two new wells, the Town would see a great improvement in the water quality.

Councilman Bennett asked about the delay in the Ground Water Withdrawal Permit from the Department of Environmental Quality (DEQ). Previously, Council was told that the delay was due to Council needing to adopt revised water ordinances which was done several months ago. Dave Fauber stated that he was waiting on the report from the test wells which were submitted to the Virginia Department of Health a couple of months ago. That data needed to be sent to the DEQ in order for the permit to be approved.

G. Code Enforcement:

Code Enforcement Officer Jeb Brady stated that he had no additions to his written report.

Vice Mayor Bannon asked for a code enforcement update regarding the cluttered porches, etc. throughout the Town. Jeb Brady stated that he had drafted a revised ordinance addressing these concerns and had sent the draft to the Town attorney for review. A work session would be scheduled soon for Council to review the ordinance.

Councilwoman Natali asked about a clump of concrete or clay left by the contractor at the South Peach Street entrance to Central Park. Tom Bonadeo informed Council that the clump of clay was a remnant from the boring that was performed at the park to deal with the drainage issue. Jeb Brady stated that he would take care of removing the material.

H. Planning Report:

Town Planner Tom Bonadeo reported the following: i) He had drafted a brochure regarding available State and Federal Historic Tax Credits, the Enterprise Zone and the proposed Technology and Tourism Zones. Copies of the draft brochure were distributed; ii) The Town's Chesapeake Bay Preservation Act Ordinance has undergone a 10-year audit / review and notification was received that it was found to be in compliance. On June 20th, the Local Assistance Board was scheduled to adopt a resolution covering septic tanks, etc. to protect the Chesapeake Bay. This would be good for tourism; iii) The Planning Commission discussed a text change in the zoning ordinance regarding the definition of "agriculture." Their recommendation would be presented to Council for review at the July meeting.

Councilman Veber stated that the brochure was great and provided important information to the property owners in the Historic District. Tom Bonadeo added that a number of brochures were being drafted regarding a variety of topics of interest to the citizens. Jeb Brady developed a brochure regarding the building code and Libby Hume had drafted a brochure containing miscellaneous information regarding utilities, taxes, etc. The purpose of the brochures was to provide information to the residents in an easy to read format. The plan was to send packets of brochures to new residents.

NEW BUSINESS:

A. Fiscal Year 2010 Audit Report:

Jo Anna Leatherwood stated that the Town audit for the period ending June 30, 2010 had been completed and a management letter identifying opportunities for strengthening areas of deficiencies in internal controls and operating efficiency was provided by the audit firm. One area referred to each year was the ability to identify delinquent tax balances by tax year. This situation was created when previous years were loaded into the current software as an accumulated amount vs. by year. As these taxes were collected, the balances could be broken down by year. Reference was made again this year about written reconciliations for all balance sheets accounts at the end of each year which is currently underway for June 30, 2011. Jo Anna Leatherwood added that she was recording the journal entries that could no longer be made by the auditors in order to maintain their independence from the client. Bank reconciliations

would be done monthly by the new accountant who was currently working to bring all previous months up to date.

B. *Fiscal Year 2011/2012 Proposed Budget:*

Heather Arcos stated that the Council held a public hearing on June 2, 2011 regarding the proposed Fiscal Year 2011/2012 Budget and no comments were received. Heather Arcos went on to state that there would be no tax rate increase. The base tier minimum utility rates would have a net increase of \$6.35. The water rate would increase by \$11.40 but the wastewater rate would decrease by \$5.05. This was due to the including of approximately \$93K of the water tower debt service in the wastewater rate in previous years. This issue was discovered recently and reallocated to the correct account. Effective July 1st, the Utility Clerk position would become a part-time position due to a decrease in the number of people coming into the office to pay. The new hours would be Tuesday through Thursday from 8:00 AM – 5:00 PM. A drop box was located outside for people to deposit their payment and a bell would be placed downstairs for anyone needing assistance on Mondays and Fridays. The proposed budget was available for viewing on the Town's website.

Motion made by Councilman Bennett, seconded by Councilman Veber to adopt the proposed FY 2011/2012 budget as presented. The motion was approved by unanimous consent.

C. *Harbor Bath House Design Build:*

Bob Panek stated that staff and Council had been working on Bath House bids over the past several months. The first bid came in at over \$900K. Staff and Council agreed to split the project which was put out for bids but the bids received for the Bath House were still over the budgeted amount. Staff reviewed the Bath House design and identified several changes which could be made to further reduce the cost; however, the cost of redesign was expected to be over \$40K and there was no assurance that the project would remain within the available funding from the Boating Infrastructure Grant if the Town competitively bid construction after paying the redesign costs. The Harbor development costs were already stressing available funding sources. The engineer suggested a design-build which had a very strict procedure outlined in the Code of Virginia which stated that a competitive negotiation of a design-build construction contract could be utilized if it was considered more advantageous. As the Town had severely constrained funding available to redesign and build the Bath House, the design-build process provided the control necessary to remain within budget and was thus considered more advantageous than the traditional design, bid and build process. In order to initiate the design-build process, a resolution needed to be adopted. The Town would be able to negotiate with two or more bidders to reach the final bid. There would still be design costs but they would be included in the bidder's pricing. Bob Panek stated that he was not aware of the Town using this process in the past.

Councilman Bennett asked whether a budget for the project needed to be established before moving forward with this process. Bob Panek responded that he did not think it was a requirement of the law but the Town's budget was about \$343K which was the amount of the Boating Infrastructure Grant. Councilman Bennett stated that he would like to see the exact amount in writing to which Bob Panek responded that it could be added to the resolution.

Councilman Bennett went on to state that he did not see where the design would have to go through the Harbor Area Review Board process adding that he felt it needed to be included and that the bidders needed to be made aware of this requirement. Bob Panek stated that the requirement would be included in the Request for Proposal (RFP) criteria but could also be added to the resolution. Tom Bonadeo added that the Harbor Area Design Guidelines would be included in the RFP information so the bidder had the criteria when putting together the proposal. The information from the proposal would be brought back to Council for their review and approval.

Mayor Sullivan moved for adoption of Resolution # 20110609 Design-Build Contract for Bath House Construction with the changes noted by Councilman Bennett to add i) the total project

budget of \$343,977 and ii) compliance with the Harbor Area Design Guidelines and approval by the Harbor Area Review Board and Town Council. Resolution #20110609 was adopted by unanimous vote. Roll call vote: Bannon, yes; Bennett, yes; Evans, yes; Natali, yes; Sullivan, yes; Veber, yes.

D. USDA Grant Application for Police Car:

Heather Arcos stated that the FY 2011/2011 Budget included the first of four yearly lease payments for a new police car. On May 31st, she and Bob Panek met with Ms. Peggy Jordan, Area Specialist with the USDA Rural Development, regarding possible grant / loan opportunities for the well connections. During this discussion, Ms. Jordan indicated there was a grant opportunity for emergency / police vehicles covering 75% of the total cost, including equipment, with a 25% Town match. This grant could save the Town the amount of the future lease payments or 75% of the cost of a new vehicle. The Town would have to purchase the vehicle vs. lease but the savings would be significant. Police Chief Charles Brown added that the new vehicle would cost the Town approximately \$8K vs. \$7K in this year's budget but the Town would be getting a \$32K vehicle for \$8K. Heather Arcos stated that if the Town received this grant, the grant contract would be brought back to the Council for their review and approval.

Motion made by Vice Mayor Bannon, seconded by Councilman Bennett, to authorize the Town Manager to submit a grant application to the USDA Rural Development for the purchase of a new police car and equipment. The motion was approved by unanimous consent.

E. Cape Harbor Conditional Use Permit Extension 2011:

Tom Bonadeo informed the Council that he had received a letter from Landmark Holdings US requesting an extension of their Conditional Use Permit (CUP) for the Cape Harbor Project. The initial CUP was approved by Council in a Resolution dated July 9, 2009. In June 2010, Council approved a one-year extension to the CUP so the Harbor Area Review Board application process could continue. The Town had no supporting evidence of any further work being performed on this project since the Harbor Area Review Board reviewed the General Application. No correspondence had been received from the architect or Landmark Holdings regarding continued work on the site or the Detailed Application. Staff could not substantiate any Building Permits, Water or Wastewater Connection Fees nor have any complete plans been submitted during this past year.

Councilwoman Natali asked whether the real estate taxes had been paid. Tom Bonadeo stated that the 2009 and 2010 taxes had not been paid to either the Town or to Northampton County. The Town Code required taxes be paid before initiation of an application but no mention regarding extension of an existing application. Tom Bonadeo went on to state that he had requested clarification from the attorney but had not received a response as yet. Councilman Veber stated that the letter from Landmark Holdings stated that the money would be paid this week. Jo Anna Leatherwood responded that the applicant promised to pay a portion of the taxes this week and the balance, including the 2011 taxes, by December 5, 2011. No payments had been received as yet.

There was some discussion regarding the language in the Town Code and Tom Bonadeo stated that Council could extend the permit for an additional year with good cause or if the permit had been acted upon. Council needed to decide if a good faith effort had been made during the past year.

Motion made by Vice Mayor Bannon, seconded by Councilman Bennett, to deny the extension request from Landmark Holdings US for the conditional use permits for the Cape Harbor Project.

Councilman Bennett stated that he was totally in favor of this project from the beginning and lobbied hard for its approval and wanted to see the project move forward but based on everything that had happened in the past year, not only had the project not moved forward, but he seriously thought that the project had moved backward and he saw no evidence to extend the CUP.

Mayor Sullivan added that she believed that one year ago, the Council unanimously approved the one-year extension as a good will gesture.

Councilman Evans stated that in the past there was some confusion regarding whether he had a conflict of interest in this issue since he had purchased a lot from the applicant and he would abstain from voting on this issue, even though he was prepared to vote, if the Council felt it was appropriate for him to do so. Councilman Veber stated that the attorney general ruled that there was no conflict so there was no reason for Councilman Evans not to vote on this issue.

The motion to deny the Conditional Use Permit extension request was approved by unanimous consent.

OLD BUSINESS:

A. *Town Code Modification – Golf Cart Ordinance:*

Tom Bonadeo stated that over the last several months Council had reviewed the modifications to the Golf Cart Ordinance. A public hearing was held earlier this evening and no objections or recommendations were received from the citizens of Town. The modifications were made in the following areas: i) the cost of the golf cart decal had been deleted; ii) numerous duplications were removed; iii) non-relevant requirements were removed; and iv) the seat belt requirement was left in based on staff research. Tom Bonadeo reviewed an alternative text change regarding requiring a golf cart inspection for the initial registration only to make the renewal process easier and added that he heard from golf cart owners stating that they had experienced difficulty in getting the golf carts inspected in order to purchase their annual golf cart decal.

Motion made by Vice Mayor Bannon, seconded by Councilwoman Natali, to adopt the modifications to the Golf Cart Ordinance as advertised.

Councilman Bennett stated that the staff report showed that the objective of this review was to make the ordinance more citizen-friendly and he felt that this objective was accomplished. The staff report also stated that the ultimate objective was to make the use of golf carts for Cape Charles safer for everyone and he did not feel this objective was met. In his opinion, nothing was done regarding meeting the safety objective. Councilman Bennett requested a vote vs. a unanimous consent acceptance of this item.

The motion was approved by majority vote with Councilmen Bennett and Evans opposed.

B. *Tall Ships Initiative:*

Heather Arcos stated that on April 14, 2011, Council adopted a Resolution to Endorse and Support Operation Sail (OpSail) 2012 and a Tall Ships Economic Development Initiative for the Eastern Shore of Virginia. The Northampton County FY 2011/2012 budget had been adopted and included \$55K for the Tall Ship Initiative and the County was asking that the Town also commit to this initiative financially in addition to the cost of staff time and service but a dollar amount was not specified. Staff was working on cost estimates of time for all involved departments as well as the cost of dockage and utilities at the Harbor. The estimated costs to the Town for staff time, security, dockage, trash, utilities, etc. was approximately \$3,500 for the Kalmar Nyckel visit but staff was still working through the details and this figure could change.

Heather Arcos reviewed several possible options for the Town's financial commitment as follows: i) \$5K was included in the Town Manager's FY 2011/2012 budget for unspecified use.

A portion of this could be used; and ii) A percentage of the Transient Occupancy Tax (TOC) could be used. Currently the Town assesses a 3% TOC with 1% going to the ESVTC. In 2008, \$7K went to the ESVTC. In 2009, the amount was \$13,919 and in 2010 the amount was \$8,574. To date in 2011, the amount was \$6,767. These figures were in addition to the \$5K given to the ESVTC each year by the Town for the Welcome Center.

Councilman Bennett asked what the County based the \$55K figure on. Heather Arcos stated that the County used \$20K from the Tourism Infrastructure Grant Program, half of the 1% TOC which amounted to \$25K, and \$10K which had been allocated for the ESVTC. Heather Arcos went on to state that she asked Ms. Nunez what dollar amount the Board of Supervisors were looking for. As the Tall Ship Initiative grew, the cost to the Town would also increase. Councilman Bennett stated that the Town and its businesses would benefit from the ships coming into the Harbor. Heather Arcos stated that if the initiative worked, the town could possibly see future funding from the County. Councilwoman Natali added that it was important to be able to measure the success rate of this initiative and whether the tall ships were visiting the Harbor as a result of the initiative and not because of the Harbor staff, etc.

Heather Arcos informed Council that she had met with County Administrator Katie Nunez and Donna Bozza, Executive Director of the ESVTC and the County had asked the ESVTC to spearhead this initiative since it was tourism related. The ESVTC was considering this proposal and a committee had been formed to explore all the aspects of OpSail 2012 and make plans for the event. The ESVTC was expected to notify the County of their decision next week.

Councilwoman Natali added that in the past, the ESVTC had stated that they could not focus on one particular area / town but had to serve the entire Eastern Shore. This project seemed to be contradictory of that statement.

Vice Mayor Bannon stated that Cape Charles contributed funds to the ESVTC every year in addition to the 1% TOC and was the only town on the Eastern Shore that gave money consistently every year. There was some discussion regarding the funding provided to the ESVTC from Accomack and Northampton Counties.

Councilman Evans stated that he felt that the Tall Ships Initiative would feed on itself and get bigger and hoped that the merchants in Town would be open longer hours, etc. to accommodate the increased visitors. Councilman Evans added that he did not think that the ESVTC was compromising its statement and that the ESVTC needed to concentrate on specific activities at the various locations on the Eastern Shore and the Tall Ships could not be accommodated by other Towns such as Exmore. The ESVTC branding of the Eastern Shore was spreading and paying off.

Councilwoman Natali stated that she wanted to make sure that the results could be measured and did not think that the initiative should be spearheaded by the ESVTC. Heather Arcos responded that the County wanted the ESVTC to do so. Councilman Evans added that they initially wanted the Town to spearhead the initiative, but the Town could not do so.

Mayor Sullivan stated that if she could vote, she would recommend \$5K for this initiative. If the Town could get the people here, we would all benefit. Councilman Veber agreed that it was a good investment and by getting the people here, they would spend their money and possibly even buy property, etc.

Motion made by Vice Mayor Bannon, seconded by Councilwoman Natali, to make a financial commitment of \$2,500 towards OpSail 2012 and the Tall Ships Initiative. The motion failed by a two-four vote. Vice Mayor Bannon and Councilwoman Natali voted in favor and Councilmen Bennett, Evans, Sullivan and Veber voted against.

Motion made by Councilman Veber, seconded by Councilman Evans, to make a financial commitment of \$5K towards OpSail 2012 and the Tall Ships Initiative. The motion was approved by unanimous vote.

OTHER BUSINESS:

Mayor Sullivan stated that she would be leaving the country on June 20th for three weeks and handed the gavel to Vice Mayor Bannon.

ANNOUNCEMENTS:

- June 11, 2011 – Book Sale at the Library from 10AM – 2PM. A professional face painter and Sandy’s Candy would also be there and ice cream would be available.
- June 11, 2011 – Citizens for Central Park Meeting at 2PM
- June 23, 2011 – Town Council Work Session @ 6PM
- June 25, 2011 – Cape Charles Harbor Party
- July 2, 2011 – Cape Charles Volunteer Fire Dept 4th Annual Seafood Festival
- July 3, 2011 – July 4th Activities – Fireworks at Dusk
- July 4, 2011 – Town Offices Closed in Observance of Independence Day
- July 14, 2011 – Town Council Regular Meeting @ 6PM
- July 16, 2011 – Cape Charles Harbor Party
- July 28, 2011 – Town Council Work Session @ 6PM

Motion made by Councilwoman Natali, seconded by Councilman Bennett, and unanimously approved to adjourn the Town Council Regular Meeting.

Mayor Sullivan

Town Clerk