



**TOWN COUNCIL**  
**Regular Meeting**  
**St. Charles Parish Hall**  
**July 14, 2011**  
**6:00 PM**

At 6:00 p.m. Vice Mayor Chris Bannon, having established a quorum, called to order the Regular Meeting of the Town Council. In addition to Vice Mayor Bannon, present were Councilmen Bennett, Evans, Sullivan and Veber and Councilwoman Natali. Mayor Sullivan was not in attendance. Also in attendance were Town Manager Heather Arcos, Town Planner Tom Bonadeo, Public Works Director Dave Fauber and Town Clerk Libby Hume. The majority of the Department Heads were also in attendance along with 8 members of the public.

A moment of silence was observed followed by the Pledge of Allegiance.

**PUBLIC COMMENTS:**

*Ms. Dianne Davis, 601 Jefferson Avenue*

Ms. Davis addressed the Council stating that in the fall of last year, she came before the Council in reference to some windows and other materials that had been removed from a house on Monroe Avenue and were left in the backyard for more than three years. These items were still in the backyard of that property due to the absentee landlord. It was a shame that there were some things that could be enforced in a small town and there were others that could not be enforced. The only thing being done at the property was the grass was being cut because it was required by the Town. Ms. Davis went on to express her concern regarding some volunteer trees that had grown up on different properties with absentee owners. There was a huge tree that had grown up over time at 407 Fig Street but was hanging over on 631 Monroe Avenue and each year, she had to hire someone to cut the limbs off the tree because of the damage that could be done to her house. This had been mentioned to the Town on several occasions but she had been told that the Town could not force the property owner(s) to do anything about the tree. If the owners actually lived on the property, they would not allow this to happen. Another house was demolished beside 601 Jefferson Avenue. A pretty camellia bush was in the yard; however, since that time, a huge tree had overshadowed the bush. This tree should be cut down. Ms. Davis thanked Council for taking down some of the bushes and trees on her list from last fall and added that it really made a difference. Ms. Davis asked that Council, from time to time, ride or walk through the community to see some of the things that needed to be done. Ms. Davis stated that she realized that there was a shortage of manpower but asked that Council do what they could. Ms. Davis thanked the Vice Mayor and Council for the opportunity to speak regarding these issues.

*Mr. Bill Payne, 103 Arnies Loop*

Mr. Payne updated Council regarding the New Roots Youth Garden project adding that the committee was trying to raise money for the project. Mr. Payne thanked the Cape Charles Rotary for donating the funds for the lumber which was now on the site at the intersection of Fig Street and Randolph Avenue. A banner had been installed two weeks ago alerting the community of the project. Tomorrow morning from 9:00 AM – 11:00 AM, community volunteers would be working to clean up the property and lay out plastic to prepare the ground for the garden. The committee was working with the youth in the community because this was all about the children and teaching them how to manage garden projects, the importance of good eating and indirectly fighting childhood obesity. On July 30<sup>th</sup>, the committee would be having their opening and all residents from Cape Charles and the surrounding communities were invited to attend. This project was not limited to the children of Cape Charles. Any child in the area who would like to join in was welcome. Hopefully, the shed would be built by the date of the opening because even though people can envision things, there was nothing like seeing something built to get people behind the

project and to reach into their pockets to help make this project a success. Mr. Payne encouraged Council to tell all their friends and to buy raffle tickets which were available at Sullivan's, or from Jen Lewis, Heather Arcos and Smitty Dize. There was no reason not to add to the investment that had already been made to put Cape Charles on the map as a leader in the support of our children. Mr. Payne thanked the Vice Mayor and Council for their time.

*Ms. Carol Evans, 645 Tazewell Avenue*

Ms. Evans stated that she was here tonight to bring another monthly report about the Eastern Shore of Virginia Tourism Commission (ESVTC) and reported the following: i) Cape Charles took the Silver Award for Best Weekend Getaway in the Hampton Roads Magazine List of the Best issue which came out this past week. News about Cape Charles had certainly hit the Hampton Roads area; ii) The interactive kiosk at the Welcome Center went live on June 28<sup>th</sup> and was available 24 hours per day/7 days per week. There were complimentary business listings for the first year. Ms. Evans invited everyone to stop by to look at the kiosk which had printable material and visual presentations which spoke volumes to travelers. Ms. Evans asked business owners to send the ESVTC jpeg pictures along with information regarding their businesses to be posted on the kiosk; iii) Since August 2009, when the Welcome Center first opened, there have been over 204,350 visitors. As of this week, there have been 54K visitors so far this year and over 400 visitors per day for the past week; iv) Donna Bozza, ESVTC Executive Director, recently attended the reception at NASA Wallops for their recent rocket launch and made valuable contacts with local NASA Mid-Atlantic Spaceport and Air Force representatives along with various companies who would be involved in the future launches. Staff assisted with lodging for those involved with the launch and provided Eastern Shore of Virginia tourism information and complimentary gifts of eight bottles of the new Mars wine from Holly Grove Vineyards. Ms. Bozza spent some time talking to the director of NASA to get an initial meeting with key representatives to start discussing logistics of gearing up space tourism including topics like how Wallops Island facility tours could be made possible. Ms. Bozza and Lynne Lochen attended the final Atlantis launch in FL which was an important opportunity for them to go talk to people to get guidance regarding the launch and the tourism business along with that. They had an extremely productive meeting with the FL Space Coast director and staff who generously shared their expertise with everything from funding mechanisms to investigating the privatizing of the NASA Wallops visitors' center to allow for some creative upgrades. They also discussed working together with other launch sites across the country to set up a space trail so the Eastern Shore could tap into the resources of the big players while promoting the site for tourists. This would take time and money. The Space Coast people reminded them that they started out with next to nothing and built on the program year by year. One of the biggest realizations from these meetings was how the economic development of space tourism reached far beyond the launch site. During launches, there was not a hotel vacancy for 80 miles surrounding the site. The entire Eastern Shore, from Cape Charles to Chincoteague, could benefit if we worked together. The Eastern Shore also received recognition with a full page article in Sunday's Washington Post. It was amazing; v) The Virginia Tourism Corporation (VTC) had been working on a survey to provide information to better enable us to market the Eastern Shore. The VTC advertising agency would provide expertise at no cost to the ESVTC beginning with the marketing campaign "Cross the Bay for a Day and Better Yet Stay" to reach the Hampton Roads market; vi) The Richmond Times Dispatch picked up the space initiative from the Washington Post and asked Ms. Bozza to do an Op-Ed column on the next Space Coast which was right here; vii) WAVY TV-10 contacted Onancock for a Zip Trip and highlighted Cape Charles; viii) The ESVTC was working with studios in CA which were interested in doing a documentary about watermen in our region.

Vice Mayor Bannon stated that WTOP, one of the big stations in Washington, put something out recently about beach-side communities in the greater Washington area with the highest real estate prices. Number 1 was Annapolis was roughly \$700K, Alexandria was second with \$680K, third was Virginia Beach with \$660K and Cape Charles was fourth with \$640K.

Town Clerk Libby Hume read a letter submitted by Mr. & Mrs. Stephen Michel regarding several properties on Randolph Avenue and Plum Street which were in disrepair. (See attached)

**CONSENT AGENDA:**

**Motion made by Councilman Sullivan, seconded by Councilman Bennett, to approve the agenda as presented. The motion was approved by unanimous consent.**

The Town Council reviewed the minutes of the June 9, 2011 Public Hearing, the June 9, 2011 Regular Meeting, and the June 23, 2011 Special Meeting.

Councilwoman Natali stated that she had discussed some minor typographical corrections with the Town Clerk prior to this evening's meeting.

**Motion made by Councilman Sullivan, seconded by Councilman Veber, to approve the minutes for the June 9, 2011 Public Hearing, the June 9, 2011 Regular Meeting, and the June 23, 2011 Special Meeting as amended. The motion was approved by unanimous consent.**

**REPORT PRESENTATIONS:**

*A. Town Manager's Report:*

Town Manager Heather Arcos reported the following: i) Two representatives from WAVY TV-10 were in Town yesterday. Mayor Sullivan organized their day which started with breakfast at the Coach House followed by a tour of the Harbor, lunch at Rayfield's, a tour of the new wastewater treatment plant, the Cape Charles museum, several homes and a walk through Town. The segment should air sometime next week; ii) She attended the Board of Supervisors meeting regarding the Tall Ship Initiative which was tabled from their June Meeting. At the direction of the Board of Supervisors, County Administrator Katie Nunez approached the Eastern Shore of Virginia Festivals Organization (ESVFO) to take on the Tall Ship Initiative. The ESVFO was the group that organized the Birding Festivals. More information would be provided at the August Council meeting. A public meeting had been scheduled for July 27<sup>th</sup> at 7:00 PM at the auditorium in Machipongo regarding OpSail 2012; iii) She thanked all the Town staff for their work on the 4<sup>th</sup> of July festivities as well as all the businesses in Town for their participation, Bayshore Concrete for allowing the Town to use their facilities for the fireworks display, the Cape Charles Volunteer Fire Company for their efforts all weekend and Ms. Marie Brady for organizing the parade; iv) The Town staff was working hard on the upcoming Buy Boat weekend. The Schedule of Events was available on the table for anyone interested in taking a copy; v) Pellets had been ordered for the BMPs to help control the mosquitos in the park; vi) The Golf Cart Path had been completed and was being used. The Bay Creek Homeowner's Association was working on a meeting to vote on the Golf Cart Path connection into the Bay Creek Development. Public Works was looking into the standing water issue along the path; and vii) The advertisement for Waterworks Engineering Services had gone out with an August 22<sup>nd</sup> deadline for proposals.

Councilman Veber complimented Dave Fauber and the Public Works staff for all their hard work over the July 4<sup>th</sup> weekend adding that he went out at 9:00 AM on July 4<sup>th</sup> and the Town and beach were spotless. It was estimated that over 5K people were in Town over the holiday weekend.

Councilman Bennett stated that the Friday before the 4<sup>th</sup> of July weekend was very busy. Town Manager Heather Arcos called each business owner to notify them that the paving work along Mason Avenue would be completed that night. One business owner stopped him to let him know how much they appreciated Heather Arcos' call.

Vice Mayor Bannon stated that the fireworks display was spectacular this year. Heather Arcos added that the Town staff was already calling to get quotes for next year's fireworks display and the quote from the company that did this year's display was \$20K because it would have to be

held on the 4<sup>th</sup>. This year's cost was \$6,500 because it was held on July 3<sup>rd</sup>. The Town would be submitting a request to Northampton County for assistance with the cost of next year's display.

B. *Treasurer's Report:*

Treasurer Jo Anna Leatherwood apologized that the June 30, 2011 Treasurer's report was not yet available and added that she hoped to have it finalized by the end of this month. Jo Anna Leatherwood went on to report the following: i) A contract had been received from James Elliott regarding tax delinquent property sales. If a property did not sell for enough to cover his expenses, the Town would be responsible to pay his fee which differs by property based on the amount of tax owed. Jo Anna Leatherwood added that she hoped to have the information available for review by Council at the August meeting. There was some discussion regarding the process and whether the Town had a legal opportunity to purchase a property if the County were to force a tax sale. Jo Anna Leatherwood stated that she would check and provide the information at the August Council meeting; ii) The Town had sold 126 golf cart decals so far this year. Last year, a total of 105 were sold; and iii) The FY 2010/2011 audit had been scheduled for January 18, 2012.

C. *Recreation Report:*

Heather Arcos informed Council that Community Events/Recreational Coordinator Jen Lewis was holding a Cheerleading Camp this evening and would not be in attendance.

D. *Library Report:*

Librarian Ann Rutledge stated that so far this summer had been fantastic and continued to report the following: i) There were over 50 people in the Library this morning for the storyteller; ii) Over 100 people were coming into the Library on a daily basis; iii) Over 40 kids had been attending the weekly movies; iv) She complimented Jen Lewis and thanked her for all her assistance at the Library; v) She thanked the Friends of the Library and added that the special programs were brought to the Library because of the Friends; vi) A touch table had been set up in the Library containing sunflowers, shells, etc.; vii) The Library had been selling bags of gently used books for \$5 each; viii) There was a map in the Library which showed where all the visitors were coming from; ix) Drawings were being held on Movie Nights for prizes for the attendees; x) The Library was working on ideas on how they could participate in the 125<sup>th</sup> Anniversary activities. A display had been set up with old annuals from the school dating back to 1919 and a scrapbook with the history of Cape Charles; xi) A little boy came in with his mother. They were in Town visiting and he said that our library was the best library he had ever been in; and xii) Over 100 people attended the special program at the Arts Enter this past Saturday evening and approximately \$700 was raised in donations. The donations would benefit the Arts Enter and the Library.

E. *Harbor Report:*

Harbor Master Smitty Dize reported the following: i) The Harbor was packed over the 4<sup>th</sup> of July holiday weekend. In July 2010, the Harbor had 64 boats during the entire month and this year there were 91 boats from July 1 – July 3. Also, \$2K less in sales was made during these three days than the entire month of July 2010; ii) He thanked the Harbor staff and stated that the two seasonal part time assistants were working out well; iii) A new employee, Mike Loper, started yesterday and was doing a great job so far; iv) He expected lots of people to come into Town for the Buy Boat Reunion. The Buy Boats, Smith Island Skiffs and Boat Docking Contest all have a big following. He had also heard that this may be the first boat docking contest to be held in Virginia. If anyone was interested in seeing a boat docking contest, videos were available on You Tube; v) New flags were flying all around the Harbor thanks to Councilwoman Natali; vi) The parking lots were being redone. There have been some issues with the amount of traffic in and around the Harbor and crossing over the railroad tracks; vii) He was working with Bay Creek Marina on the Cape Charles Cup sailboat race. The organizers wanted to allow larger drafted boats to participate. In order to do so, the Town's docks would have to be used. The Cape Charles Cup was scheduled for August 20<sup>th</sup>; viii) Old Point Comfort Yacht Club had

contacted him for reservations over the Fall Festival weekend. They started their season in Cape Charles over Memorial Day weekend and wanted to end their season again in Cape Charles. They were also interested in coming to Town for the Buy Boat Reunion; ix) There were only eight spots left for the Buy Boat weekend; and x) A private VIP Party for the Town Council, staff, the captains and crews of the buy boats and skiffs, sponsors and volunteers had been scheduled for August 4<sup>th</sup>.

F. *Public Works / Public Utilities Report:*

Public Works / Public Utilities Director Dave Fauber reported the following: i) The Public Utilities Department would be conducting a water system flush over four nights from July 25<sup>th</sup> through July 28<sup>th</sup>. An advertisement was scheduled to run in the July 20<sup>th</sup> issue of the Eastern Shore News. The water system flush should help with the Total Trihalomethanes (TTHM) level which exceeded the health department standard by 1 part per billion for the last quarter which covered the period of July 2010 – June 2011. The next test was scheduled for August; and ii) An advertisement was scheduled to run in the July 23<sup>rd</sup> issue of the Eastern Shore News requesting bids for the installation of a concrete slab for the Public Works maintenance building.

G. *Code Enforcement:*

Code Enforcement Officer Jeb Brady distributed a Code Enforcement Priority list to Council and explained that the cost estimates shown were not to make the properties habitable but to eliminate blight and the safety hazard. Cape Charles was a Historic Town so these properties could not be demolished without risk to the Town's historic designation. In the past, the Town was more active with legal action against the property owners but the legal fees were extensive. A work session would be scheduled to review in detail the Town's options regarding these properties. Vice Mayor Bannon asked if anyone lived in any of the houses on the list to which Jeb Brady replied that all the properties were vacant and uninhabitable. Councilman Bennett asked what criteria were used to determine properties to be placed on this list. Jeb Brady stated that the decision was based on the amount of disrepair of the property according to the definition in the Town Code. Councilman Veber asked if the property owners could turn the property over legally to the Town for the Town to auction, etc. Vice Mayor Bannon stated that he thought larger cities seized the properties for neglect. Jeb Brady stated that he would check into the issue and the information would be provided in more detail at the upcoming work session. Jeb Brady concluded by informing Council that a 60 lb. black drum was recently caught off the Cape Charles Fishing Pier.

H. *Planning Report:*

Heather Arcos stated that Town Planner Tom Bonadeo was not able to attend this evening and added that the Town was looking for volunteers to serve on the Planning Commission and Historic District Review Board. Currently, there was vacancy on each board. Notices have been placed on the Town's website and in the Gazette. If anyone had any recommendations on individuals to fill these vacancies, please have them contact Libby Hume.

**OLD BUSINESS:**

A. *Wastewater Treatment Plant Status:*

Dave Fauber stated that Mr. Walter Gills from DEQ (CWRLF/ARRA) came by the Wastewater Treatment Plant yesterday and was very pleased with the progress. A progress meeting was held with the contractor and engineering firm and though the contract was about 100 days behind schedule for substantial completion, they were concentrating on getting the system online. The clean water testing should be completed the first week of October and the Town's sewage should be introduced into the new plant the beginning of November.

Councilman Bennett asked why the delay seemed to be getting larger and larger. Town Consultant Bob Panek stated that the contractor got a slow start due to weather but a 30-day extension was granted for that reason. There had been some issues with several subcontractors, such as roofing and siding, which in turn delayed others. There were also some

scheduling issues. A meeting was held to discuss the schedule and the contractor could possibly make up about half of the current delay. A revised schedule would be provided by the contractor at the next progress meeting which was scheduled for July 26<sup>th</sup>. The contractor was expecting to complete the project approximately 60 days late which was good for a project of this size. Onancock's plant was over one year behind schedule in completion.

B. *PSA / Regional Wastewater System Update:*

Bob Panek advised Council that the revision of the Southern Node Preliminary Engineering Report (PER) was currently on hold to allow the PSA to survey some residential and commercial properties outside the boundaries of Cheriton and hold additional community meetings to gauge the interest before finalizing the service area. The Board of Supervisors, as recommended by the PSA, withdrew the application for financial assistance since an affordable service rate could not be achieved with the \$11M zero interest loan approved by the State Water Control Board. After the finalization of the service area and revision of the PER, the PSA would apply to both state and federal agencies for financial assistance. The PER for the first phase of the Northern Node was completed and the estimated cost of this project was about \$11.3M. An application for financial assistance from the Department of Environmental Quality was submitted by the PSA earlier today. Both projects were dependent upon significant amounts of grant funding to yield affordable rates and the PSA planned to apply to both USDA Rural Development and the Virginia Department of Housing and Community Development for grant/loan packages. The PSA was still three members short and it was difficult to conduct business with only seven members.

Councilman Veber asked about the estimated cost for the Southern Node. Bob Panek stated that the original service area which included Fairview was estimated at \$11M. With the smaller revised service area the estimate could be reduced to about \$8M. About 65% grant funding was needed for the service rate to be affordable.

**NEW BUSINESS:**

A. *Regional Marketing Leverage Program Update:*

Heather Arcos stated that a copy of the completed application which was submitted on June 29, 2011 was included in the agenda packet for Council's review. A group of business partners had been formed to apply for the Virginia Tourism Corporation Marketing Leverage Program Grant with Northampton County designated as the lead partner. The other partners include the Town of Cape Charles, the Northampton County Chamber of Commerce, Bay Creek Resort & Club, Chatham Vineyards, Sunset Beach Resort Hotel & Sunset Grille and YMCA Camp Silver Beach. This program was a targeted media outreach and awareness campaign focused on the Hampton Roads region and the military market to promote the lower Eastern Shore region. The campaign was called "Cross the Bay for a Day, Better Yet Decide to Stay" and focused on getting people to come across the Bay to visit the Eastern Shore. The Town's contribution of \$2,500 was reallocated from the funds designated as Community Support for the Cape Charles Business Association with their consent since this grant would benefit all the businesses in the Town. This grant was scheduled to be awarded on July 27, 2011.

B. *Code 42-3 - Adoption of State Law:*

Heather Arcos stated that each year, a new ordinance must be passed accepting any and all amendments to the provisions and requirements set by State Code in matters of regulation of motor vehicles and traffic in the Town of Cape Charles and any penalties for traffic violations.

**Vice Mayor Bannon moved for adoption of Ordinance #20110714 - An Ordinance to Adopt Amendments to the Code of Virginia § 46.2 and Title 16.1, Chapter 11, Article 9 (§ 18.2-278, Et Seq.), Chapter 7, Article 2 (§ 18.2-266 Et Seq.), If Any, For Incorporation Into the Cape Charles Town Code Chapter 42-Motor Vehicles and Traffic. Ordinance #20110714 was adopted by unanimous vote. Roll call vote: Bannon, yes; Bennett, yes; Evans, yes; Natali, yes; Sullivan, yes; Veber, yes.**

C. *Re-Appointments of Library Board Members:*

Heather Arcos stated that there were several members of the Library Board, Mss. Valerie Travis and Linda Schulz, whose terms would be expiring within the next month and needed to be reappointed for another four-year term. Both members have expressed their interest in continuing their service on the Library Board.

**Motion made by Vice Mayor Bannon, seconded by Councilman Sullivan, to reappoint Mss. Travis and Schulz to the Library Board for another term. The motion was approved by unanimous consent.**

D. *Chesapeake Bay Restoration and Clean-Up Support:*

Heather Arcos stated that an email had been received requesting Council's assistance in supporting continued funding of programs that support clean water and programs that facilitate the development and implementation of nutrient management plans and other items to clean up the Chesapeake Bay. Funding of the Chesapeake Bay restoration and clean-up efforts was beneficial to the Town of Cape Charles, the entire Eastern Shore of Virginia and other areas surrounding the Chesapeake Bay and its tributaries.

**Vice Mayor Bannon moved for adoption of Resolution #20110714 – Supporting Continuation of Funding for Chesapeake Bay Restoration and Clean-Up. Resolution #20110714 was adopted by unanimous vote. Roll call vote: Bannon, yes; Bennett, yes; Evans, yes; Natali, yes; Sullivan, yes; Veber, yes.**

E. *Municipal Building Masonry Work Contract Award:*

Dave Fauber stated that a Request for Proposals (RFP) for the design and execution of repairs to the steel lintels over the windows and doors of the Municipal Building had been published with a June 14, 2011 deadline. Dave Fauber informed Council that three proposals were received. After completion of a rating review, contacting of references and interviews, staff determined that C.A. Lindman, Incorporated was the best qualified contractor. Preliminary figures indicated that the proposed design would fall within the budgeted amount. The suggested design utilized precast structural headers which would be placed over the window after removal of three courses of existing brick and would eliminate the need to match the existing brick. The project would be subject to a complete review by the Historic District Review Board. Council reviewed the two options provided by the contractor. There was some discussion regarding the options and the budgeted amount.

**Motion made by Councilman Bennett, seconded by Councilwoman Natali, to award the Municipal Building Masonry Work contract to C.A. Lindman Incorporated using the precast lintel option and subject to Historic District Review Board approval. The motion was approved by unanimous consent.**

F. *Planning Commission Request for Support:*

Heather Arcos stated that the Planning Commission requested Council's support to review and modify the existing sign ordinance making it more positive while still controlling large signage.

Councilwoman Natali explained that a strong consensus was reached by the Commissioners to have the opportunity with the direction of Council to revise the entire sign ordinance making it more user-friendly and to allow more flexibility for businesses to display temporary banners on an occasional basis. Councilman Evans agreed that the ordinance needed to be reviewed and suggested that the Commissioners look at language to make the signs more compatible with the historic area.

**Motion made by Councilman Evans, seconded by Councilman Sullivan, to support the Planning Commission's review of the sign ordinance making it more positive while still controlling large signage. The motion was approved by unanimous consent.**

**OTHER BUSINESS:**

Councilman Evans suggested having the Planning Commission look at a long range plan on the entrance into Town. Councilwoman Natali stated that the Commissioners were already working with the Northampton County Planning Commission on the overlay district into Town. The County was currently reviewing the Town's language and work on this issue would continue.

Vice Mayor Bannon addressed Council and the audience regarding the recent passing of Melvin Dudley who was a dedicated citizen of Town, who attended every meeting and commented on several items he felt important to the Town. Vice Mayor Bannon continued to state that Mr. Dudley was one of the most honest people he knew, a person of total integrity, kind and a very hard worker. Vice Mayor Bannon suggested that a proclamation be done to honor Melvin Dudley.

**ANNOUNCEMENTS:**

- July 16, 2011 – Cape Charles Harbor Party
- July 21, 2011 – Town Council Work Session with VEDP @ 6PM
- July 28, 2011 – Town Council Work Session @ 6PM
- August 5-8, 2011 – Chesapeake Bay Buy Boat Reunion @ Cape Charles Harbor
- August 5-September 5, 2011 - Cape Charles 125<sup>th</sup> Anniversary Celebration. An organizational meeting was scheduled for July 15<sup>th</sup> at 7PM Vice Mayor Bannon's house.
- August 5, 2011 – Harbor Party sponsored by the Town Harbor
- August 6, 2011 – Shriner's Parade
- August 6, 2011 – Book Sale at the Cape Charles Memorial Library
- August 6, 2011 – Chamber of Commerce Harbor Party
- August 11, 2011 – Town Council Regular Meeting @ 6PM
- August 25, 2011 – Town Council Work Session @ 6PM

**Motion made by Councilman Evans, seconded by Councilman Veber, to adjourn the Town Council Regular Meeting. The motion was approved by unanimous consent.**

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Vice Mayor Bannon

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Town Clerk