

Code Enforcement

Month of December FY17

Building Permits Issued/Permit Fees Collected:

Permits this month: 28	
Permits this year: 124	Total permits last year: 355
Total construction this month: \$648,875	
Total construction this year: \$2,336,162	Total construction last fiscal year: \$10,729,370
Permit fees this month: \$18,556.31	
Total permit fees this fiscal year: \$61,301.70	Total permit fees last fiscal year: \$201,281.12
Bay Creek Water/Sewer Tap fees: \$0	
The Colony/Sewer Water Tap fees: \$0	
Marina Village/Marina Village East Sewer/Water Tap fees: \$12,350	
Bayside Village Sewer/Water Tap fees: \$0	
Old-Town Water/Sewer Tap fees: \$0	
Total Tap fees this year: \$37,050	Total Tap fees last fiscal year: \$98,800
Fire Dept. levy this month: \$482.71	
Total Fire Dept. levies this year: \$1,910.88	Total Fire Dept. levies last fiscal year: \$8,264.18
State levy this month: \$96.55	
Total state levies this year: \$382.19	Total state levies last fiscal year: \$1,606.58
Miscellaneous Revenue: \$0	

Existing Structures Code Enforcement Cases:

Total Cases: 18	
New this month: 1	
Closed this month: 0	
Rental Inspections: 0	
Rental C.O's Issued: 0	
Rental Inspection fees collected: \$0	
Grass cutting enforcement: 0	
Grass cutting: 0	
Enforcement fees charged this month: \$0	
Enforcement fees charged this year: \$1,950	Fees charged last fiscal year: \$2,450
Enforcement fees collected: \$0	
Enforcement fees collected this year: \$0	Fees collected last fiscal year: \$0

Annual Fire Inspections (updated) (Completed)

Total Cases: 92
Inspections conducted: 0
Closed this month: 0
Closed altogether: 92
Cases unresolved: 0

Annual Fire Reports (updated) (Completed)

Total Cases: 59
Received this month: 0
Closed: 59
Unresolved: 0

Month of December FY17

Other items of note:

1. Completed **43** inspections
2. Conducted 0 zoning clearances
3. Completed 3 courtesy residential inspections
4. Conducted 7 courtesy commercial inspection
5. Conducted 28 E & S control inspections
6. Conducted 0 commercial plan reviews for Erosion and Sedimentation Control.
7. Completed 1 residential plan reviews
8. Completed 1 commercial plan review
9. Issued 0 Public Utilities Shallow Well permits
10. Staff has had numerous inquiries regarding new construction and renovation regulations throughout the town.
11. Staff is continuing the process of scanning older documents to the cloud and destroying the paper copies to make room in the office for upcoming projects.
12. Staff is preparing documents for our 5-year Community Rating System review on December 20. Staff is hopeful that we may be able to move to a Class 8 from a Class 9. Update – The meeting had to be postponed into January.
13. Staff has finished reviewing the plans for fire alarm system in Hotel Northampton.
14. Staff issued a permit for a new single family residential home in Marina Village area.
15. Staff is reviewing plans for an elevator in Strawberry Street Station building.
16. Staff is reviewing plans for Type I hood and suppression system for kitchen of Northampton Hotel.

01/03/17

Permit/Construction Fee Report

Map Number	Permit#	Type	Date	Address	Work description	Permit Fee	Contractor	Value
	PB160089	Building	12/05/2016	206 Arnie's Loop	Tear off & reroof entire roof	\$148.40	Hometown Remodeling	\$11,500
0090-00-01-507	PB160093	Building	12/08/2016	302 Arnie's Loop	Tear off & reroof	\$196.00	Johnson Southern Builde	\$20,000
	PB160096	Building	12/09/2016	15 Carissa Court	Enclose front porch	\$56.00	Morita Patterson	\$2,300
	PE160067	Electrical	12/12/2016	15 Carissa Court	Adding two receptacles	\$56.00	Townsend Electric	\$400
	PB160094	Building	12/09/2016	630 Carousel Place	Re-issue of Permit PB160042 due to omissi	\$0.00	Simpson Builders	\$8,500
	PM160035	Mechanical	12/09/2016	103 Creekside Lane	Re-issue of Permit PM160019 due to omissi	\$0.00	CL Carter Heat and Air,	\$48,650
	PG160027	Gas	12/09/2016	103 Creekside Lane	Re-issue of Permit PG160024 due to omissi	\$0.00	CL Carter Heat and Air,	\$1,000
	PE160061	Electrical	12/01/2016	410 Harbor Avenue	200 Amp service upgrade	\$58.24	Big Wood Electrical	\$2,900
	PE160065	Electrical	12/08/2016	506 Harbor Avenue	All new wiring and electrical service	\$145.60	Light House Elec. Servic	\$11,000
	PG160028	Gas	12/28/2016	506 Harbor Avenue	New Gas Lines	\$56.00	Harris Gas Service	\$900
	PB160097	Building	12/16/2016	3 Lake View Court	New S/F Res	\$15,544.90	Simpson Builders	\$345,000
	PE160066	Electrical	12/09/2016	111 Mason Avenue	Re-issue of Permit PE160031 due to ommis	\$0.00	Townsend Electric	\$600
083A3-0A00-0	PEL 16000	Elevator	12/29/2016	300 Mason Avenue	New Commercial Elevator	\$756.00	Thyssenkrupp Elevator	\$60,000
083A3-0100-54	PE160060	Electrical	12/01/2016	635 Mason Avenue	New electrical for remodel	\$78.40	York River Electric INC	\$6,500
	PE160062	Electrical	12/06/2016	543 Monroe Avenue	New Electrical for renovation	\$56.00	Walts Electrical Service	\$2,500
	PE160063	Electrical	12/06/2016	545 Monroe Avenue B	New electrical for renovation	\$57.68	Walts Electrical Service	\$2,800
	PM160037	Mechanical	12/28/2016	552 Monroe Avenue	1 New Air to Air Heat Pump	\$92.40	All Weather Heating &	\$9,000
	PB160091	Building	12/06/2016	639 Monroe Avenue	Tear off old utility room & add new 12x23 a	\$196.00	William Manning Const	\$20,000
	PB160090	Building	12/06/2016	119 Peach Street	Rehab of existing structure	\$308.00	Q S, LLC	\$40,000
	PE160068	Electrical	12/14/2016	119 Peach Street	New 200 Amp Service	\$56.00	Brown & Son's Elect., L	\$775
	PM160036	Mechanical	12/15/2016	428 Plum Street	Install 2 Air To Air Mini Splits	\$70.00	Heath Electric	\$5,000
	PB160092	Building	12/07/2016	541 Randolph Avenue	Add a 24'x10' front porch to residence	\$140.00	Dawn Construction Inc	\$10,000
	PE160069	Electrical	12/19/2016	7 Strawberry Street	Install 6 new 0-30 amp circuits	\$84.00	REZ Electric	\$1,000
083A3-0100-38	PB160087	Building	12/01/2016	409 Tazewell Avenue	Tear off/reroof accessory building	\$77.01	R. F. Rosen Constructio	\$6,250
	PP160076	Plumbing	12/09/2016	638 Tazewell Avenue	Re-issue of Permit PP160055 due to omissi	\$0.00	Wendi White	\$2,000
	PB160095	Building	12/09/2016	638 Tazewell Avenue	Re-issue of Permit PB160043 due to omissi	\$0.00	Wendi White	\$2,500
	PM160034	Mechanical	12/02/2016	727 Tazewell Avenue	Install 2 Air to Air Heat Pumps & Duct Work	\$161.28	Commonwealth Heating	\$13,800
	PE160064	Electrical	12/08/2016	727 Tazewell Avenue	Wiring a new single family home	\$162.40	Light House Elec. Servic	\$14,000

01/03/17

Permit/Construction Fee Report

Map Number	Permit#	Type	Date	Address	Work description	Permit Fee	Contractor	Value	
Total Permits:						28		\$18,556.31	\$648,875

PerDateIssued Range from 12/01/2016 to 12/31/2016

Town Harbor Town Council Report

December 2016

Items of Interest:

1. Rock fish season was great when weather cooperates. There have been many fish caught to 50lbs plus. We currently have 26 + slips booked for the month of Dec into Jan for the Rock fish season.
2. Advertising for 2017 is work in progress, CC to be highlighted by Chesapeake Bay Magazine throughout 2017.
3. Security camera installation performed by Chesapeake Bay Communications. Demo of old system and layout of new cameras have been established. To be complete Min Jan timeframe
4. Harbors signage is work in progress, contacting vendors for pricing. Contacted vendors for pricing.
5. Dockwa is working on our new web design and should be complete early 2017 (examples are The Island Boatyard & Edgartown Harbor Master).
6. Facebook and multiple media site are monitored with positive results.
7. Delinquent account holders are responsive and updates will be ongoing. Making good progress.

Maintenance/Repairs:

1. Dock work and maintenance is on-going throughout the fall and winter.
2. BMP, excavating bed and planting prep in progress. Working with public works to assist in excavating of beds, fill with top soil and preparing for spring planting. (waiting for end of year due to fisherman, the Shanty traffic and holiday).

Capital Projects and Harbor improvements:

1. Update: Watermen's Memorial – Working with Tom Bonadeo and Ed Lewis. Notified by Mr. Lewis on status of Light House. Light House is in place and Beautiful. We plan to highlight the memorial in Chesapeake Bay Mag. Along with the Blessing of the Fleet 2017
2. Welcome Dora Sullivan to the Town Harbor Focus Town Council as council Member To have our first meeting after the holiday.

Cape Charles Memorial Library Monthly Report, December 2016

- **Youth Programs**

Preschool Storytime (3 programs)	30
Toddler Storytime (3 programs)	23
Chess Club (4 programs)	28
Festive Friday	64
Andrew Barbour Reading	40
Legos(2)	10

- **Adult programs (provided by the Friends)**

Afternoon Tea	63
Computer Classes (1)	6
Total	264

- **Meetings**

- Staff attended ESPL Trustee meeting at the Main Library, 12/5
- Staff attended Library Board meeting 12/14

- **Facilities**

- The rotten egg smell continues to be noticeable in the lobby and first rest room at certain times.

- **Marketing & Communication**

- Book displays for this month featured books about Christmas. We also had a display of mystery books from the ESPL by author Charles Todd
- Staff continues to update the Cape Charles Memorial Library Facebook page including Friends of the Library programs, the Town Website(capecharles.org) and the ESPL website when needed.

- **Outreach**

- **Technology**

- **Adult Programs**

- See Friends of the Library:

- **Friends of the Library Adult Programs**

- Friends of the Library presented One-On-One Computer Training.12/8 and 12/10
- Friends of the Library presented an Afternoon Tea, with guests from the Barrier Islands Center as speakers. 12/16

- **Youth Services**

- The Library participated in Festive Fridays along with Parks & Recreation on Friday, December 2. We had 86 people making Christmas crafts.12/2
- The Cape Charles Cookie Trail took place on Sunday, December 11 and the Library received 9 new picture books.12/11

- Page 2

- Andrew Barber, from the Barrier Islands Center read The Hog Island Sheep in a Twisted Christmas Tale. 12/13
- Storytime was not held on the last two Thursdays of December and will resume on January 5.
- Lego Build was held on two mornings in December . 12/21 & 12/27
- Chess Club was held at 5:00 on Thursday.
- Paws for Reading was canceled due to owner conflict. 12/17

- **Volunteers**

- Volunteers performed 108 hours of service this month.

- **Personnel**

- Library Assistant, Greg Jones has moved and his last day was Dec. 30. We have been interviewing candidates but have not made a decision.
- A member of the Library Board helped staff the desk during Storytime because of a staffing shortage.

- **Upcoming Events**

- The Eastern Shore Public Library Trustee meeting will be held at 2:00 on 1/9.
- The Friends of the Library will meet on Monday, January 9. 1/9
- The Library Board will meet on January 11. 1/11.
- One-On-One Computer Training. 1/19 & 1/21
- Paws for Readings is held the third Saturday of the month from 10:45 to 12:00. 1/21

	CAPE CHARLES MEMORIAL LIBRARY 2016															
	January	February	March	April	May	June	July	August	September	October	November	December	YTD			
INCOME:																
Copier/Prt	\$96.15	\$149.75	\$102.10	\$80.80	\$76.35	\$103.00	\$77.55	\$90.25	\$75.70	\$115.95	\$70.80	\$45.60	\$1,084.00			
Faxes	\$48.50	\$72.00	\$39.00	\$33.00	\$52.00	\$27.50	\$60.00	\$68.00	\$61.50	\$63.50	\$87.00	\$66.50	\$678.50			
TOTAL	\$144.65	\$221.75	\$141.10	\$113.80	\$128.35	\$130.50	\$137.55	\$158.25	\$137.20	\$179.45	\$157.80	\$112.10	\$1,762.50			
Total 2015	\$88.80	\$90.00	\$123.60	\$109.50	\$102.65	\$186.60	\$140.60	\$154.00	\$104.20	\$119.70	\$125.80	\$84.60	\$1,430.05			
BOOK CIRC-ADLT																
Fiction	503	536	500	470	479	601	588	602	541	513	405	444	6182			
Non-fiction	184	136	142	126	135	173	150	201	377	104	102	131	1961			
DVDs	196	204	152	115	121	194	214	169	114	137	117	138	1871			
TOTAL 2016	883	876	794	711	735	968	952	972	1032	754	624	713	10014			
Books Circ. 2015	764	708	702	740	742	979	1042	962	782	711	666	792	9590			
BOOKS CIRC-JUV																
Fiction	327	349	517	502	419	696	904	719	146	441	402	477	5899			
Non-Fiction	3	62	143	85	94	128	189	104	74	85	132	80	1179			
DVDs	60	50	65	60	69	123	162	144	80	80	54	62	1009			
TOTAL 2016	390	461	725	647	582	947	1255	967	300	606	588	619	8087			
Books Circ 2015	488	443	600	610	589	1358	1279	773	507	707	373	523	8250			
TOTAL 2016	1273	1337	1519	1358	1317	1915	2207	1939	1332	1360	1212	1332	18101			
Total Circ. 2015	1252	1151	1302	1350	1331	2337	2321	1735	1289	1418	1039	1315	17840			
ATTENDANCE 2016	879	896	1193	1056	1047	1536	1939	1574	921	939	732	980	13692			
Attendance 2015	901	707	1047	1372	1124	1754	2449	1765	1079	1171	886	931	15186			
PROGRAMS 2016	13	14	17	17	16	24	30	21	13	17	13	17	212			
Programs 2015	9	6	50	13	14	19	28	18	9	18	10	18	212			
PROG. ATTEND 2016	163	228	250	226	200	297	487	239	109	124	268	264	2855			
Prog. Attend 2015	82	48	159	115	169	211	650	372	109	172	200	334	2621			
Computer Classes	0	0	0	0	0	0	0	0	0	0	0	0	0			
Class Attendance	0	0	0	0	0	0	0	0	0	0	0	0	0			
INTERNET USE 2016	196	224	253	218	195	275	189	264	182	157	136	150	2439			
Internet use 2015	222	160	196	229	184	279	377	365	308	284	211	155	2970			
LIBRARY CARDS 2016	9	16	12	22	11	26	18	20	12	24	10	7	187			
Library cards 2015	11	5	16	25	10	32	22	16	21	23	10	7	198			
Volunteer Hours 2016	298.00	264.00	364.75	349.50	171.75	366.00	231.50	253.50	441.50	150.00	108.50	32.50	3031.5			
Volunteer hours 2015	32.8	73.5	180.8	164	147	165.25	36.5	38.5	120.5	262.25	128.75	258.00	1607.85			

Planning Department Report for Town Council

From: Larry DiRe 
To: Town Council
Date: January 6, 2017
Subject: Report for Planning Department
Attachment: 2016 Planning Commission Annual Report

No Applications for Zoning Clearance were received this month.

Planning Commission:

1. The Planning Commission held a public hearing on a conditional use permit application and their regular monthly meeting on Tuesday January 3rd. The Commissioners considered the following five agenda items: reviewed and approved the 2016 Annual Report to Town Council; considered an application for conditional use permit for a second-floor residential unit in the Commercial – 2 District; reviewed two documents used in the preparation of the 2016 Comprehensive Plan and voted to archive both documents; reviewed the current regulations for signage on Mason Avenue; reviewed potential design criteria for the Historic Town Entrance corridors. Town Council may want to discuss some of these items at a future meeting.
2. The final draft of the Planning Commission's 2016 Annual Report is attached and presented to Town Council as required by Section 15.2-2221 of the Code of Virginia.

Historic District Review Board:

1. The Historic District Review Board received two applications for Certificate of Appropriateness to consider at their December 13th regular monthly meeting. One application for significant repairs to a vacant single-family home, the other for renovations to a commercial property on Mason Avenue. Both were approved.
2. Mr. Marcus Pollard gave a presentation on the updated Historic District Register Survey project.

Harbor Area Review Board:

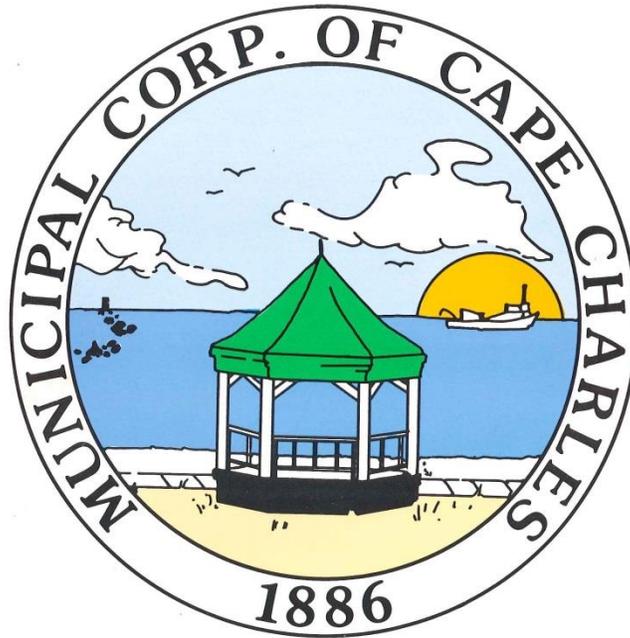
1. The Harbor Area Review Board had no business and did not meet.

Board of Zoning Appeals:

1. The Board of Zoning Appeals received an application for variance from the off-street parking requirements for 1 Fig Street\lot 83A3-1-534 (Kellogg Building). They scheduled a public hearing and meeting to consider the application on Thursday January 5th.

Wetlands and Coastal Dunes Board:

1. The Wetlands and Coastal Dunes Board had no business and did not meet.



Town of Cape Charles
Planning Commission

2016 Annual Report
(January 1, 2016-December 31, 2016)

DRAFT

Dennis McCoy
Chairman

Lawrence DiRe, MA MPA
Town Planner

2016 Planning Commission Members

Dennis McCoy, Chairman

Michael Strub, Vice Chair

Andy Buchholz

Dan Burke

Joan Natali (resigned July)

Keith Kostek (appointed July)

Sandra Salopek

Bill Stramm

2016 Planning and Zoning Staff

Lawrence DiRe, Town Planner

DRAFT

Introduction

Section 15.2-221, of the Code of Virginia, as amended, prescribes the duties of the local planning commission. The duties include a requirement to provide an annual report to the local governing body concerning the operation of the commission and the status of planning in its jurisdiction.

Development in Cape Charles

2016 saw both new development and redevelopment in Cape Charles. Notable projects included the renovations to several commercial properties on Mason Avenue; progress continued on the Strawberry Street Station mixed –use development and the former Northampton Hotel building; and six new single family homes were permitted. Two structures were demolished in the old town historic district. A small commercial structure and public bath house were approved for Lot 19 in the Harbor District, and one Harbor District parcel was rezoned to Industrial M-2 to allow for working waterfront activities. The Town finalized the purchase of the Mason Avenue parcel to become the future site of Strawberry Street Plaza. Phase 2 of the trail project (Washington Avenue and Peach Street) began in late spring and continued throughout the year.

Two other projects being undertaken by state and federal agencies also impact development in Cape Charles. VDOT began work on the Route 642 industrial access project from Stone Road (Route 184) just east of the Town line to Bayshore Concrete. In August and September, the US Army Corps of Engineers completed the last phase of the Cherrystone Creek and Federal Harbor dredging project. Both the channel and the harbor were dredged to 18-feet in depth. Approximately 112,000 cubic yards of spoils were deposited at the upland site and approximately 29,000 cubic yards deposited on the town beach. Sand fence installation and vegetative sprigging of the dunes were completed by mid-December.

Planning Commission and Staff Updates

Commissioner Joan Natali stepped down from the Commission in July, and was replaced by Keith Kostek when the Town Council appointed him in July. Commissioner Bucholz was voted by Town Council at their July 21st meeting to be the Council's representative to the Commission. Replacing former Commissioner Natali. Commissioners Natali and McCoy both resigned from the Harbor Area Review Board in August, and were replaced by Commissioners Burke and Kostek who were appointed by Town Council at their August 18th regular meeting.

At the November 1st meeting Commissioners McCoy and Strub were re-elected as Chair and Vice Chair, respectively, for terms expiring in November 2017.

2016 Summary of Permits and Projects Reviewed by Planning:

Home Occupations	0
Site Plan Reviews	11
Violations	4
Zoning Clearance	27
Historic District Review	25
Harbor Area Review	3
Wetlands Board Review	3
Board of Zoning Appeals Review	3
Rezoning	1
Conditional Use Permits	2

Code Amendments

Approved, at the March 17th Town Council meeting a number of text amendments and one zoning map correction were approved. At the November 17th Town Council meeting the Tourism Zone ordinance was adopted and codified as Chapter 24 of the Town Code. Please see the staff reports and minutes of these meetings for more detail.

Denied, none to date. At the request of the Planning Commission, the Town Council directed staff to suspend any potential text amendment to the Open Space District that would allow limited commercial activity in that district.

Pending, amending the accessory building text to include dog pens in residential districts.

Comprehensive Plan

The Planning Commission reviewed the Capital Improvement Plan section of the Comprehensive Plan revised draft document and forwarded comments to the Town Council as part of the Fiscal Year 2017 budget process. The Commission also held a public input session, the third one associated with this revision process. A joint public hearing with Town Council to receive public comment on the entire amended draft document was held on December 6, 2016, followed by Commission action to adopt amendments, and recommend Town Council approve and amend the 2009 Comprehensive Plan. A final amended document was sent to Town Council for legislative action and was adopted. Town Council requested updates on the progress of projects cited in the comprehensive plan. Staff suggested documenting such

progress in the annual report and will do so beginning with the 2017 report. On a quarterly basis, staff will include project progress reports as part of regular drafts of the annual report, and present them to the Commission as part of the public record.

DRAFT

CAPE CHARLES POLICE DEPARTMENT

MONTHLY STATISTICS

December 2016

The following information is the monthly statistics regarding law enforcement activities for the Cape Charles Police Department.

- Calls for service in Cape Charles: 26
- Calls for service outside of Cape Charles: 9
- Felony arrests: 0
- Misdemeanor Arrests: 0
- D.U.I. Arrests: 0
- Traffic Summons: 2 (see page 2.)
- Traffic Warnings: 10 (written& verbal):
- Parking tickets: 5
- Building Checks: 28
- Assisted Northampton County Sheriff's Office: 8
- Assisted Virginia State Police: 0
- Assisted Federal Agencies: 1
- Assisted Fire& Rescue: 0
- Foot Patrol Hours: 44
- Bay creek patrol hours: 36.5

The following took place in December:

■

■



Traffic Summons

1. Speeding 41/25 zone
2. No drivers license
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.
- 11.
- 12.
- 13.
- 14.

ARRESTS

- 1.
- 2.
- 3.
- 4.
- 5.

Cape Charles Police Department statistics

January 2016 - December 2016

- Calls for service in Cape Charles: 583
- Calls for service outside Cape Charles: 109
- Total calls for service : 692
- Felony Arrests : 54
- Misdemeanor Arrests : 27
- Traffic Warnings: 166
- Traffic Summons : 87
- Parking tickets : 53
- Building Checks : 287
- Foot Patrol hours in town : 777.5
- Baycreek Patrol hours : 458.5

Public Utilities

Monthly Report December 2016



Production Summary

- Miss Utility Tickets: 31
- Emergency Call Outs After Hours and Weekends:
 - Number of times called out: 6
 - Total Man Hours: 12
- Fire Calls: Man Hours:
- Sludge: Tons 0
- *Water: Total Production : 3,641,900 Gallons
 - High: 293,900 On November 14 (Town Flush)
 - Low: 80,900 On November 12

Average	Raw Water	Finished Water
Hardness	384	110.3
Iron	9.35	.01
Manganese	.499	.011

All Data in PPM

- *Waste Water: Average Flow 172,450 gpd
 - Maximum 290,600 Gallons
 - Total for Month 5,173,500 Gallons
 - Nutrients:
 - Phosphorus Average .035 Limit .3 mg/l annual average
 - YTD .08
 - Nitrogen Average .92 Limit 4 mg/l annual average
 - YTD .80

(*Numbers are from previous month)

Personnel

- Water
 - Scottie Neville Operator Class 3 Water, Operator in Charge
 - Patrick Christman Operator Class 3 Water,
 - Freddie Meditz Trainee
 - Gerald Elliott Maintenance
 - Dan Dabinett Operator Class 3 Water, Maintenance
- Waste Water
 - Patrick Christman Operator Class 2 WW, Operator in Charge
 - Freddie Meditz Operator Class 3 WW
 - Dan Dabinett Operator Class 2 WW, Maintenance
 - Billy Powell Maintenance Supervisor
 - Ralph Bowen Trainee

Public Utilities

Projects

- Contracted with Kevcor to replace section of pipe in Water Plant damaged by exposure to chlorine (not done yet)

Capital Projects

- Water:
 - Task Order No. 2
 - Construction of pipeline for Keck Wells \$500k
 - Received Final copy of PER
 - Will move forward when financing is in place
 - USDA Rural Development has a copy of the PER and is reviewing for funding
 - Task Order No. 4
 - Addition of chloramines to drinking water to reduce THMs
 - Received final copy of PER
 - With the improved quality the Keck Wells will bring to our drinking water, the addition of chloramines should not be necessary. If the Keck Wells are delayed, the Department of Health may require us to move forward if we are unable to remain compliant.
 - Will implement when/if needed \$33k
- Waste Water
 - Task Order No. 5 Pump Station Improvements
 - We have received the engineer's final report.
 - Pumps and controls for Pine and Plum have been ordered (\$106,114)
 - Mason Avenue \$127k
 - Pine and Plum \$475k
 - Budgeted 2017 \$200k
 - Task Order No.6 WWTP Support

PUBLIC WORKS

December 2016



Completed Projects

- Winterized Bathrooms, Central Park and Beach
- Installed additional sand fence (Contract ER&M)
- ER&M completed USACE planting

In Progress

- Submitted Randolph Avenue access walkway sketches to Dune Board

Upcoming Projects

- Beach/Dune Maintenance plan
 - Order sprigs of American Beach Grass to be planted in Spring

Recreation Department January 2017 Council Report

Town staff participated in the Cookie Trail this year. The admission this year was a canned good for the Food Pantry. Attendance was high and staff made the delivery to the Food Pantry as well as a few books and DVD's for the library. Tammy Holloway did a great job bringing all the Bed and Breakfasts and Historic Homes together for this event.

Staff held a Christmas party/big bingo for the bingo participants on December 16. There was a potluck, white elephant game and 30 bingo games.

The weather was again in our favor for the dropping of the crab pot. The crowd continues to grow each year. Brown dog ice cream was rumored to have sold out of hot chocolate. If you get a chance, check out Blue Heron's website. Many great articles have been written to include the crab pot drop, Grand Illumination, Festive Fridays and the Cookie Trail. If you happen to see Barry or Barron Downing make sure you thank them for crane and dropping the crab pot.

Planning is underway for the 4th of July. Vendor forms have been sent. Jeb continues to work on securing fireworks for the event as this is normally a six month process.