



Town Council

Public Hearing

June 9, 2016

Civic Center

6:00 P.M.

1. Call Public Hearing to Order; Roll Call
 - a. Reading of advertisement
 - b. Receive Public Comment on the following:
 - i. FY2016-2017 Proposed Budget and Utility Rates
2. Close Public Hearing

**NOTICE OF PUBLIC HEARING
MUNICIPAL CORPORATION OF CAPE CHARLES
FISCAL YEAR 2016/2017 PROPOSED BUDGET AND UTILITY RATES**

Following are the estimated receipts and expenditures of the Municipal Corporation of Cape Charles for the Fiscal Year 2016/2017. The Town Council will hold a Public Hearing on **June 9, 2016** at 6:00 p.m. at the Civic Center **to receive written and oral comments on all proposed disbursements**. The proposed Fiscal Year 2016/2017 budget will be discussed and brought to a vote at the Town Council Regular Meeting on June 16, 2016 at 6:00 p.m. at the Cape Charles Civic Center located at 500 Tazewell Avenue in Cape Charles.

REVENUES	2016-2017	EXPENDITURES	2016-2017
General Fund		General Fund	
Real Estate Taxes	1,098,777	Legislative	20,606
Personal Property Tax	115,000	Town Clerk	138,675
Prior Year Tax Collections	60,000	Town Manager	395,095
Motor Vehicle License Tax	20,500	Finance	228,509
Machinery & Tools Tax	27,500	Police	403,041
BPOL Tax	116,680	Code Enforcement	113,618
Admissions, Short-term Rental, Trans. Occ. Taxes	116,050	Public Works	407,352
Meals Tax	315,000	Parks & Recreation	81,078
Other Taxes	126,200	Library	131,958
Building Permits & Code Enforcement	89,741	Town Planner	78,545
Recovered Costs & Miscellaneous Income	43,925	Fire Department – State Pass Thru	10,000
Library Revenues	1,300	Debt Service	201,458
Financing Proceeds	346,550	Capital Projects	1,423,600
Grants and Local/State/Federal Aid	1,226,975	Contingency Fund-General	90,000
Reappropriate from Fund Balance	78,000		
Total General Fund	3,782,198	Total General Fund	3,723,535
Sanitation Fund		Sanitation Fund	
	175,960		175,960
Harbor Fund		Harbor Fund	
Operating Revenue	683,800	Operating	658,825
Financing Proceeds	12,000	Debt Service	176,526
Grant Revenue	693,750	Capital	937,000
Reappropriate from Fund Balance	324,139		
Total Harbor Fund	1,713,689	Total Harbor Fund	1,772,351
Water/Wastewater Fund		Water/Wastewater Fund	
Operating Revenue	1,502,440	Water Operations	331,679
Penalties and Late Fees	23,300	Wastewater Operations	546,703
Grant Revenue	125,000	Meter & Utility Billing, Administration	118,951
Connection Fees	19,250	Debt Service	443,352
Financing Proceeds	515,696	Capital	745,000
Facility Fees	116,600	Facility Fees moved to Reserve	116,600
Total Water/Wastewater Fund	2,302,286	Total Water/Wastewater Fund	2,302,286
TOTAL REVENUES ALL FUNDS		TOTAL EXPENDITURES ALL FUNDS	
	7,974,132		7,974,132

Following are the proposed tax rates and user fees which are part of the fiscal plan:

Vehicle Tax: \$31.00 per vehicle subject to Virginia State Registration (Trailers \$18.00) and Golf Cart Decal is \$31.00.

Real Estate Tax: \$.3260 per \$100; Personal Property Tax \$2.00 per \$100; Boat Tax \$0.01 per \$100

Transient Occupancy Tax: 3.7% Monthly

Meals Tax: 5% Monthly; Admissions Tax: 3% Quarterly; Short Term Rental Tax: 1% Quarterly

Water Rate: Residential 0-2,000 gal.: \$31.16 minimum; 2,001 to 5,000 gal.: \$2.63 per 1,000; 5,001 to 10,000: \$3.75 per 1,000; 10,001 to 15,000 gals: \$5.00 per 1,000; Over 15,000 gals: \$7.50 per 1,000; Commercial 0-2,000 gal: \$31.16 minimum; 2,001-10,000 gas: \$2.50 per 1000; 10,001-15,000 gals: \$3.75 per 1,000; Over 15,000 gals: \$5.00 per 1,000

Wastewater Rate: Residential 0-2,000 gal.: \$63.00 minimum; 2,001 to 5,000 gal.: \$4.11 per 1,000; 5,001 to 10,000 gals: \$5.85 per 1,000; 10,001 to 15,000: \$7.80 per 1,000; Over 15,000 gals: \$11.70 per 1,000; Commercial 0-2000 gal: \$63.00 minimum; 2,001-10,000 gals: \$3.90 per 1,000; 10,001-15,000 gals: \$5.85 per 1,000; Over 15,000 gals: \$7.80 per 1,000

Trash Collection Fee: \$13.76 per month

George Proto, Mayor

Town of Cape Charles FY 2017 Budget Summary

Fund	Department	Revenue	Expenditures	Capital	Balance/Notes
General	Legislative		\$ 20,606	\$ -	
	Town Clerk		\$ 138,675	\$ -	
	Town Manager		\$ 667,600	\$ -	includes \$90,000 contingency
	Finance		\$ 236,355	\$ -	
	Police		\$ 413,461	\$ 37,600	
	Code Enforcement		\$ 119,318	\$ -	
	Public Works		\$ 412,339	\$ 1,386,000	
	Recreation		\$ 81,078	\$ -	
	Library		\$ 131,958	\$ -	
	Planning		\$ 78,545	\$ -	
Total		\$ 3,782,198	\$ 2,299,935	\$ 1,423,600	\$ 58,662
Public Utilities	Admin		\$ 74,798	\$ -	
	Water		\$ 442,766	\$ 530,000	
	Wastewater		\$ 995,568	\$ 215,000	
	Utility Billing		\$ 44,153	\$ -	
	Total		\$ 2,302,286	\$ 1,557,286	\$ 745,000
Harbor	Harbor	\$ 1,713,689	\$ 835,351	\$ 937,000	
Total		\$ 1,713,689	\$ 835,351	\$ 937,000	\$ (58,662)
Sanitation	Sanitation	\$ 175,960	\$ 175,960	\$ -	
Total		\$ 175,960	\$ 175,960	\$ -	\$ -
Budget Total		\$ 7,974,132	\$ 4,868,532	\$ 3,105,600	\$ 0

MUNICIPAL CORPORATION OF CAPE CHARLES
Summary of Capital Projects by Fund
Proposed Fiscal Year 2017

5/10/2016

CAPITAL PROJECTS	BUDGET	GRANT PROCEEDS	PNC 2013 FINANCE	USDA RD FINANCE	HARBOR PROPERTY SALE PROCEEDS	FUND BALANCE (PRIOR YR)	TOWN FY17 COST
<u>GENERAL FUND</u>							
POLICE							
Police Vehicle	27,000	9,450	0	17,550	0	0	0
Police Vehicle Cameras & Software (2)	10,600	0	10,600	0	0	0	0
PUBLIC WORKS							
Railroad and Harbor Area Parking Improvements	30,000	0	30,000	0	0	0	0
Sidewalk Repair Program (VDOT grant @50%)	30,000	15,000	0	0	0	0	15,000
Strawberry Street Plaza Purchase & Improvements	70,000	0	0	0	0	70,000	0
Cape Charles Multi-Use Trail Phase 2 (80/20 VDOT)	1,256,000	1,004,800	251,200	0	0	0	0
	0	0	0	0	0	0	0
TOTAL GENERAL FUND	<u>1,423,600</u>	<u>1,029,250</u>	<u>291,800</u>	<u>17,550</u>	<u>0</u>	<u>70,000</u>	<u>15,000</u>
<u>WATER/WASTEWATER FUND</u>							
WATERWORKS							
Utility Truck Body	15,000	0	0	0	0	0	15,000
Walk Behind Leg Stacker	15,000	0	0	0	0	0	15,000
Keck Well Connection (Grant possible, not awarded)	500,000	125,000	0	375,000	0	0	0
WASTEWATER							
Utility Truck Body	15,000	0	0	0	0	0	15,000
Pump Station Improvements (Plum St & Mason)	200,000	0	140,696	0	0	0	59,304
TOTAL WATER/WASTEWATER FUND	<u>745,000</u>	<u>125,000</u>	<u>140,696</u>	<u>375,000</u>	<u>0</u>	<u>0</u>	<u>104,304</u>
HARBOR FUND							
Harbormaster Boat	12,000	0	12,000	0	0	0	0
Breakwater # 4 and Jetty Improvements	925,000	693,750	0	0	231,250	0	0
TOTAL HARBOR FUND	<u>937,000</u>	<u>693,750</u>	<u>12,000</u>	<u>0</u>	<u>231,250</u>	<u>0</u>	<u>0</u>
TOTAL BUDGETED CAPITAL EXPENDITURES	<u>3,105,600</u>	<u>1,848,000</u>	<u>444,496</u>	<u>392,550</u>	<u>231,250</u>	<u>70,000</u>	<u>119,304</u>