

Cape Charles Memorial Library
201 Mason Avenue
Cape Charles, VA
Regular Library Board Meeting
Wednesday September 9, 2015
5:00 PM

1. **Call to Order**
 - A. Roll Call
 - B. Establish quorum

2. **Consent Agenda**

3. **Matters of the Public (3 minutes per speaker)**

4. **Approval of July 8, 2015 Minutes**

5. **Monthly Financial Report**

6. **Director's Report and Library Statistics**

7. **Old/Unfinished Business**
 - A. Town rest room cleaning frequency/pipe cover up/electric outlets
 - B. Cost to polish lobby floor
 - C. ESPL Board meeting
 - D. 2015-2020 Strategic Plan Update
 - E. Bylaws and town ordinance
 - F. Standards of Excellence

8. **New Business**
 - A. Performance versus 2015 Plan
 - B. The Role of the Friends

9. **Adjournment**

**To ensure quorum requirement is met, call Jackie at 331-4044 or e-mail
jcbchat@msn.com if unable to attend**

Next Meeting October 14, 2015

Cape Charles Memorial Library
Monthly Report
August 2015

1. Below is the monthly attendance for **programs** held at the Library in August:

Children's Programs

Preschool Story time –combined with Toddler ST

Toddler Storytime -4 (weekly) 45

Chess Club - 3 8

Imagine/Create -1 14

History, Writing, and Minecraft 8

Crafts- 4 15

*Storyteller Lynn Ruelmann 38

*Rootstone Jug Band 58

History, Writing and Minecraft 8

Kiptopeke State Park – Birds & Butterflies 17

Bonnie Mahl-ESS b& WC-Bird calls 11

**Va. Living Museum-Every animal has a Story 40

**Movie Night 46

Adult programs

Summer Author Series-Kirk Mariner 72

TOTAL 372

(* Paid for by Virginia Commission for the Art & the Friends of the Library)

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2. Although the attendance at our programs diminished in August, we continued to have 50 to 80 people a day in the library.

3. The **Library Board** meeting for August was canceled due to lack of quorum.

4. The **Friends of the Library** had a very successful book sale at the Civic Center on August 14, 15, & 16.

5. The **Summer Reading Program** ended on August 22 and we had 249 children to sign up to read books in our and 434 prizes were received by children reading 2 to 5 books. The Brown Dog Ice Cream tokens were extremely popular this year. (A token for a free Brown Dog ice cream cone was one of the prizes offered.)

6. We had 2 groups use the meeting room this month.

7. On August 3 at 7:00 the **Friends of the Cape Charles Memorial Library** held another **Summer Author Series** program at the Civic Center featuring special guest author Kirk Mariner. Mariner is the author of numerous books on the Eastern Shore and he read from his latest book, *Slave and Free on Virginia's Eastern Shore*. We had 72 to attend a great program. Great refreshments were also served!

8. We continued to have problems with our public service computers. Chesapeake Bay Communications was able to get all up and running, except for two. These two will be among the four computers that will be replaced. We were also having trouble with the telephone and this was resolved.

9. For additional information about library programs and library related information check out our **Facebook** page.

CAPE CHARLES MEMORIAL LIBRARY 2015													
	January	February	March	April	May	June	July	August	September	October	November	December	YTD
INCOME:													
Copier/Prt	\$57.80	\$48.00	\$63.60	\$67.50	\$56.15	\$78.60	\$87.10	\$81.50	\$0.00	\$0.00	\$0.00	\$0.00	\$540.25
Faxes	\$31.00	\$42.00	\$60.00	\$42.00	\$46.50	\$108.00	\$53.50	\$72.50	\$0.00	\$0.00	\$0.00	\$0.00	\$455.50
TOTAL	\$88.80	\$90.00	\$123.60	\$109.50	\$102.65	\$186.60	\$140.60	\$154.00	\$0.00	\$0.00	\$0.00	\$0.00	\$995.75
Deposit													
BOOK CIRC-ADLT													
Fiction	484	422	482	501	500	603	660	10	0	0	0	0	3662
Non-fiction	135	117	103	139	154	153	144	2	0	0	0	0	947
DVDs	145	169	117	100	88	223	238	9	0	0	0	0	1089
TOTAL 2015	764	708	702	740	742	979	1042	21	0	0	0	0	5698
Books Circ. 2014	697	700	709	713	728	828	1068	954	821	829	691	838	9576
BOOKS CIRC-JUV													
Fiction	357	327	446	427	415	1058	971	26	0	0	0	0	4027
Non-Fiction	85	70	115	120	96	121	146	0	0	0	0	0	753
DVDs	46	46	39	63	78	179	162	6	0	0	0	0	619
TOTAL 2015	488	443	600	610	589	1358	1279	32	0	0	0	0	5399
Books Circ 2014	443	518	538	474	426	867	1286	1117	791	748	546	502	8256
TOTAL 2015	1252	1151	1302	1350	1331	2337	2321	53	0	0	0	0	11097
Total Circ. 2014	1140	1218	1247	1187	1154	1695	2354	2071	1612	1577	1237	1340	17832
ATTENDANCE 2015	901	707	1047	1372	1124	1754	2449	1765	0	0	0	0	11119
Attendance 2014	819	912	1019	951	1062	1323	2005	2234	1154	1355	951	1012	14797
PROGRAMS 2015	9	6	50	13	14	19	28	18	0	0	0	0	157
Programs 2014	9	13	17	16	20	15	26	20	9	15	10	12	182
PROG. ATTEND 2015	82	48	159	115	169	211	650	372	0	0	0	0	1806
Prog. Attend 2014	83	156	143	195	189	152	525	500	66	168	91	131	2399
Computer Classes	0	0	0	0	0	0	0	0	0	0	0	0	0
Class Attendance	0	0	0	0	0	0	0	0	0	0	0	0	0
INTERNET USE 2015	222	160	196	229	184	279	377	365	0	0	0	0	2012
Internet use 2014	237	217	214	283	280	256	293	411	239	273	286	190	3179
LIBRARY CARDS 2015	11	5	16	25	10	32	22	16	0	0	0	0	137
Library cards 2014	19	14	9	9	13	14	27	25	25	13	11	12	191
Voulnteer Hours 2015	32.80	73.50	180.80	164.00	147.00	165.25	36.50	38.50	0.00	0.00	0.00	0.00	838.35