



Town Council

Public Hearing

June 4, 2015

Civic Center

6:00 P.M.

1. Call Public Hearing to Order; Roll Call
 - a. Reading of advertisement
 - b. Receive Public Comment on the following:
 - i. FY2015-2016 Proposed Budget and Utility Rates
2. Close Public Hearing

**NOTICE OF PUBLIC HEARING
MUNICIPAL CORPORATION OF CAPE CHARLES
FISCAL YEAR 2015/2016 PROPOSED BUDGET AND UTILITY RATES**

Following are the estimated receipts and expenditures of the Municipal Corporation of Cape Charles for the Fiscal Year 2015/2016. The Town Council will hold a Public Hearing on **June 4, 2015** at 6:00 p.m. at the Civic Center **to receive written and oral comments on all proposed disbursements**. The proposed Fiscal Year 2015/2016 budget will be discussed and brought to a vote at the Town Council Regular Meeting on June 18, 2015 at 6:00 p.m. at the Cape Charles Civic Center located at 500 Tazewell Avenue in Cape Charles.

REVENUES	2015-2016	EXPENDITURES	2015-2016
General Fund		General Fund	
Real Estate Taxes	1,079,374	Legislative	25,858
Personal Property Tax	91,000	Town Clerk	137,465
Prior Year Tax Collections	100,000	Town Manager	355,425
Motor Vehicle License Tax	19,500	Finance	205,994
Machinery & Tools Tax	25,000	Police	361,625
BPOL Tax	117,680	Code Enforcement	107,056
Admissions, Short-term Rental, Trans. Occ. Taxes	93,000	Public Works	390,832
Meals Tax	250,000	Parks & Recreation	65,754
Other Taxes	98,700	Library	124,298
Building Permits & Code Enforcement	75,675	Town Planner	73,720
Recovered Costs & Miscellaneous Income	122,225	Fire Department – State Pass Thru	10,000
Library Revenues	1,000	Debt Service	135,078
Financing Proceeds	465,892	Capital Projects	1,941,971
Grants and Local/State/Federal Aid	1,619,409	Contingency Fund-General	115,438
Total General Fund	4,158,455	Total General Fund	4,050,514
Sanitation Fund		Sanitation Fund	
	175,300		175,300
Harbor Fund		Harbor Fund	
Operating Revenue	1,105,837	Operating	1,019,262
Financing Proceeds	215,000	Debt Service	184,516
Grant Revenue	645,000	Capital	870,000
Total Harbor Fund	1,965,837	Total Harbor Fund	2,073,778
Water/Wastewater Fund		Water/Wastewater Fund	
Operating Revenue	1,338,646	Water Operations	333,309
Penalties and Late Fees	28,000	Wastewater Operations	535,824
Grant Revenue	0	Meter & Utility Billing, Administration	122,227
Connection Fees	27,065	Debt Service	375,351
Financing Proceeds	165,000	Capital	192,000
Facility Fees	164,300	Facility Fees moved to Reserve	164,300
Total Water/Wastewater Fund	1,723,011	Total Water/Wastewater Fund	1,723,011
TOTAL REVENUES ALL FUNDS	8,022,603	TOTAL EXPENDITURES ALL FUNDS	8,022,603

Following are the proposed tax rates and user fees which are part of the fiscal plan:

Vehicle Tax: \$31.00 per vehicle subject to Virginia State Registration (Trailers \$18.00) and Golf Cart Decal is \$31.00.

Real Estate Tax: \$.2759 per \$100; Personal Property Tax \$2.00 per \$100; Boat Tax \$0.01 per \$100

Transient Occupancy Tax: 3.7% Monthly

Meals Tax: 5% Monthly; Admissions Tax: 3% Quarterly; Short Term Rental Tax: 1% Quarterly

Water Rate: Residential 0-2,000 gal.: \$31.16 minimum; 2,001 to 5,000 gal.: \$2.63 per 1,000; 5,001 to 10,000: \$3.75 per 1,000; 10,001 to 15,000 gals: \$5.00 per 1,000; Over 15,000 gals: \$7.50 per 1,000; Commercial 0-2,000 gal: \$31.16 minimum; 2,001-10,000 gal: \$2.50 per 1,000; 10,001-15,000 gals: \$3.75 per 1,000; Over 15,000 gals: \$5.00 per 1,000

Wastewater Rate: Residential 0-2,000 gal.: \$63.00 minimum; 2,001 to 5,000 gal.: \$4.11 per 1,000; 5,001 to 10,000 gals: \$5.85 per 1,000; 10,001 to 15,000: \$7.80 per 1,000; Over 15,000 gals: \$11.70 per 1,000; Commercial 0-2000 gal: \$63.00 minimum; 2,001-10,000 gals: \$3.90 per 1,000; 10,001-15,000 gals: \$5.85 per 1,000; Over 15,000 gals: \$7.80 per 1,000

Trash Collection Fee: \$13.76 per month

George Proto, Mayor

MUNICIPAL CORPORATION OF CAPE CHARLES FISCAL YEAR 2015/2016 REVENUE AND EXPENDITURE SUMMARY BY FUND

Fund	Dept	FY15 Total Budget	FY15 Op Budget	FY15 Cap Budget	FY16 Total Budget	FY16 Op Budget	FY16 Cap Budget	FY16 Revenue	Budget Over/(Short)
General	Legislative	37,392	18,467	18,925	25,858	25,858	-		
	Town Clerk	132,268	124,068	8,200	137,465	137,465	-		
	Town Manager	607,936	596,723	11,213	615,942	615,942	-		
	Finance	205,809	205,809	-	261,063	205,994	55,069		
	Police	358,672	335,472	23,200	398,225	361,625	36,600		
	Code Enforcement	78,706	78,706	-	132,358	107,056	25,302		
	Public Works	2,043,096	433,096	1,610,000	2,215,832	390,832	1,825,000		
	Parks & Rec	58,802	58,802	-	65,754	65,754	-		
	Library	118,432	108,432	10,000	124,298	124,298	-		
	Town Planner	66,601	66,601	-	73,720	73,720	-		
General	TOTAL	3,707,715	2,026,177	1,681,538	4,050,514	2,108,543	1,941,971	4,158,455	107,941
Public Utilities	Admin	73,159	73,159	-	75,018	75,018	-		
	Water	484,358	406,858	77,500	478,548	455,048	23,500		
	Wastewater	1,045,826	907,726	138,100	1,122,236	953,736	168,500		
	Utility Billing	45,578	45,578	-	47,209	47,209	-		
Public Utilities	TOTAL	1,648,921	1,433,321	215,600	1,723,011	1,531,011	192,000	1,723,011	-
Harbor	TOTAL	1,157,987	1,148,817	-	2,073,778	1,203,778	870,000	1,965,837	(107,941)
Sanitation	TOTAL	171,800	171,800	-	175,300	175,300	-	175,300	-
Grand Total		6,686,423	4,780,115	1,897,138	8,022,603	5,018,632	3,003,971	8,022,603	-

MUNICIPAL CORPORATION OF CAPE CHARLES
Summary of Capital Projects by Fund
Proposed Fiscal Year 2016

5/13/2015

CAPITAL PROJECTS	BUDGET	GRANT PROCEEDS	PNC 2013 FINANCE	USDA RD FINANCE	TOWN FY16 COST
GENERAL FUND					
FINANCE					
Enterprise Management System (Finance)	55,069	19,274	0	35,795	0
POLICE					
Police Vehicle	26,000	9,100	0	16,900	0
Police Vehicle Cameras & Software (2)	10,600	0	0	0	10,600
PUBLIC WORKS					
4WD Vehicle (*Code Enforcement truck to Harbor)	25,302	10,000	0	15,302	0
4WD Tractor (Public Works)	35,000	12,250	0	22,750	0
Mason Avenue/RR Parking Area Improvements	20,000	0	0	0	20,000
Sidewalk Repair Program (VDOT grant @50%)	20,000	10,000	0	0	10,000
Pine Street Waste Management Area/Parking Lot	60,000	0	60,000	0	0
Strawberry Street Plaza Purchase & Improvements	70,000	0	0	0	70,000
ArtWalk - Wayfinding Signage	10,000	0	0	0	10,000
Central Park Playground Equipment (phase I of II)	30,000	30,000	0	0	0
Cape Charles Multi-Use Trail Phase 2 (80/20 VDOT)	1,570,000	1,256,000	314,000	0	0
Security Cameras for Beach, Park, Civic Center	10,000	10,000	0	0	0
TOTAL GENERAL FUND	<u>1,941,971</u>	<u>1,356,624</u>	<u>374,000</u>	<u>90,747</u>	<u>120,600</u>
WATER/WASTEWATER FUND					
WATERWORKS					
Automatic Flush (2 units)	20,000	0	0	0	20,000
Valve Exerciser (shared with Wastewater)	3,500	0	0	0	3,500
WASTEWATER					0
Valve Exerciser (shared with Wastewater)	3,500	0	0	0	3,500
Engineering for Pump Stations (Plum St & Mason)	165,000	0	165,000	0	0
TOTAL WATER/WASTEWATER FUND	<u>192,000</u>	<u>0</u>	<u>165,000</u>	<u>0</u>	<u>27,000</u>
HARBOR FUND					
Truck (transfer from Code Enforcement)	10,000	0	0	0	10,000
Breakwater	860,000	645,000	215,000	0	0
TOTAL HARBOR FUND	<u>870,000</u>	<u>645,000</u>	<u>215,000</u>	<u>0</u>	<u>10,000</u>
TOTAL BUDGETED CAPITAL EXPENDITURES	<u>3,003,971</u>	<u>2,001,624</u>	<u>754,000</u>	<u>90,747</u>	<u>157,600</u>