



TOWN COUNCIL
Special Meeting
Town Hall
March 27, 2014
6:00 p.m.

1. Call to Order: Roll Call

2. Public Comments

3. Order of Business
 - *A. Fishing Pier Repairs Contract Award
 - *B. Connection Charge Payment Program Authorization Request
 - *C. Changing Day of April Public Hearing & Regular Meeting

4. Motion to Adjourn

 <p>TOWN OF CAPE CHARLES</p>	AGENDA TITLE: Cape Charles Fishing Pier Repairs		AGENDA DATE: March 27, 2014
	SUBJECT/PROPOSAL/REQUEST: Award bid for repair of the damaged section of the fishing pier.		ITEM NUMBER: 3A
	ATTACHMENTS: Proposal submitted by Murtech, Inc.		FOR COUNCIL: Action (X) Information ()
	STAFF CONTACT (s): Dave Fauber	REVIEWED BY: Heather Arcos, Town Manager	

BACKGROUND:

The old section of the pier was damaged during Hurricane Sandy. It was constructed in 1994 and is approximately 600' long and 54" wide between the rails. On December 6, 2012, representatives from FEMA and VDEM (Virginia Department of Emergency Management) inspected the damages and concluded that the pier would qualify for a Public Assistance Grant.

Since more than 50% of the older section of the pier was damaged by the hurricane that section qualifies for complete replacement.

DISCUSSION:

The Town advertised for bids with a submission deadline of March 21, 2014. The bidding was separated into four categories: demolition, concrete, construction and electrical. Five companies submitted proposals. The bid from Murtech, Inc. was selected as the best value and included all four categories for a total of \$290K.

Under the Public Assistance Grant, FEMA would pay 75% of the cost, the Commonwealth of Virginia would pay 17% of the cost and the Town would be responsible for 8%. FEMA awarded the Town up to \$285,365 to repair the fishing pier with a total estimated project cost of \$380,496. \$310K is included in the FY 2013/2014 Budget.

The \$290K proposal from Murtech, Inc. is below the budgeted amount. The Town's match for a project cost of \$290K amounts to \$23,200.

RECOMMENDATION:

Staff requests Council authorization for the Town Manager to execute the contract with Murtech, Inc. for the fishing pier repairs.

1. Demolition: Bid for demolishing entire section of pier to be replaced:

Bid Amount: _____ or:

a. Bid for demolishing only the Landward portion of the pier:

Bid Amount: \$ 16,000

b. Bid for demolishing only the Seaward portion of the pier :

Bid Amount: \$ 24,000

2. Electrical :

Bid Amount: \$ 15,600

3. Concrete : Bid for all phases of concrete work :

Bid Amount: _____ or:

a. Bid for forming and pouring concrete blocks:

Bid Amount: \$ 25,000

b. Bid for leveling and placement of concrete blocks:

Bid Amount: \$ 20,000

4. Pier Construction Bid for all the wood construction of the pier:

Bid Amount: \$ 76,000 or:

a. Bid for the landward portion of the pier:

Bid Amount: \$ 114,000

b. Bid for the seaward portion of the pier.

By submitting this Proposal, the Contractor certifies that he/she has read and understands the Bid

 <p>TOWN OF CAPE CHARLES</p>	AGENDA TITLE: Connection Charge Payment Program Authorization Request		AGENDA DATE: March 27, 2014
	SUBJECT/PROPOSAL/REQUEST: Discuss request for authorization of Water & Sewer Connection Charge Payment Program		ITEM NUMBER: 3B
	ATTACHMENTS: Request from Mr. Patrick Hand		FOR COUNCIL: Action (X) Information ()
	STAFF CONTACT (s): Heather Arcos	REVIEWED BY: Heather Arcos, Town Manager	

BACKGROUND:

The former Be-Lo building has been vacant for a number of years, since the opening of the Food Lion grocery store on Route 13. The property recently went on the market and Mr. Patrick Hand is looking at purchasing the property for commercial and residential mixed use.

DISCUSSION:

Mr. Hand submitted a request for Town Council approval for a connection fee payment program for the property for payment of the connection charges at the time certificates of occupancy are issued. Mr. Hand will be redeveloping the property to create new residences and new storefronts that may have mixed uses. The project would be built in phases with groups of 6 to 12 units needing certificates of occupancy at various times within the next 18 months.

Cape Charles Town Code Sections 70-35 and 71-42 permit payment programs for water and sewer connection charges with Council authorization.

RECOMMENDATION:

Staff recommends Council discuss the request and approval, if deemed appropriate, of a water and sewer connection charge payment program for Mr. Patrick Hand.

24 March, 2014

To- Town of Cape Charles

From- Patrick Hand
2242 Arlington Chase
Cape Charles, Va 23310

Regarding- 300 Mason Ave
Tax# 083A3-0A-00-07

This letter is to request from the Town of Cape Charles that water/sewer hook up fees associated with the redevelopment of the 1.45 acre site known as 300 Mason Ave and whose current tax map number 083A3-0A-00-07 be charged at the time certificates of occupancy are issued and not at the time of permitting for construction. The redevelopment will create new residences and new storefronts that may have mixed uses. The project will be built in phases with groups of 6 to 12 units needing certificates of occupancy at various times within the next 18 months. Thank you in advance for your consideration.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Patrick Hand', written in a cursive style.

Patrick Hand

RESOLUTION 20130327

**CHANGING DAY OF THE APRIL 2014 CAPE CHARLES
TOWN COUNCIL PUBLIC HEARING AND REGULAR MEETING**

WHEREAS, the Cape Charles Town Council Regular Meetings are currently held on the third Thursdays of each month and agenda packets usually are sent out the Friday of the week prior to the meeting; and

WHEREAS, the April Town Council Public Hearing and Regular Meeting is currently scheduled for April 17, 2014, which falls on Easter Week; and

WHEREAS, several of the Council members have informed staff of personal conflicts for April 17; and

WHEREAS, in order to ensure a quorum for the April meeting, a date change is necessary; so

THEREFORE BE IT RESOLVED by the Town Council of the Town of Cape Charles, Virginia, that the April Town Council Public Hearing and Regular Meeting will be held on April 24, 2014, beginning at 6:00 PM, at the St. Charles Parish Hall.

Adopted by the Town Council of Cape Charles on March 27, 2014.

By: _____
Mayor

ATTEST:

Town Clerk