

**TOWN COUNCIL**  
**Special Meeting**  
**Town Hall**  
**June 3, 2013**  
**6:00 PM**

1. Call to Order: Roll Call
  
2. Order of Business
  - \*A. FY 2013-2014 Tax Rate
  
  - B. Final Overview of FY 2013-2014 Budget
  
  - \*C. WWTP – Brittingham Contract Change Order #4
  
3. Motion to Adjourn

 <p>TOWN OF CAPE CHARLES</p>	<b>AGENDA TITLE:</b> Contract for Demolition of Wastewater Treatment Plant (WWTP)		<b>AGENDA DATE:</b> June 3, 2013
	<b>SUBJECT/PROPOSAL/REQUEST:</b> Award contract amendment.		<b>ITEM NUMBER:</b> 2C
	<b>ATTACHMENTS:</b> Site Plan and Quote		<b>FOR COUNCIL:</b> Action (X) Information ( )
	<b>STAFF CONTACT (s):</b> Dave Fauber	<b>REVIEWED BY:</b> Heather Arcos, Town Manager	

**BACKGROUND:**

On March 21, 2013 Council approved Change Order #4 for Brittingham Bulldozing & Excavating to grade and seed the WWTP stock piles located just west of the new WWTP, pending an engineered site plan and written proposal from Brittingham.

**DISCUSSION:**

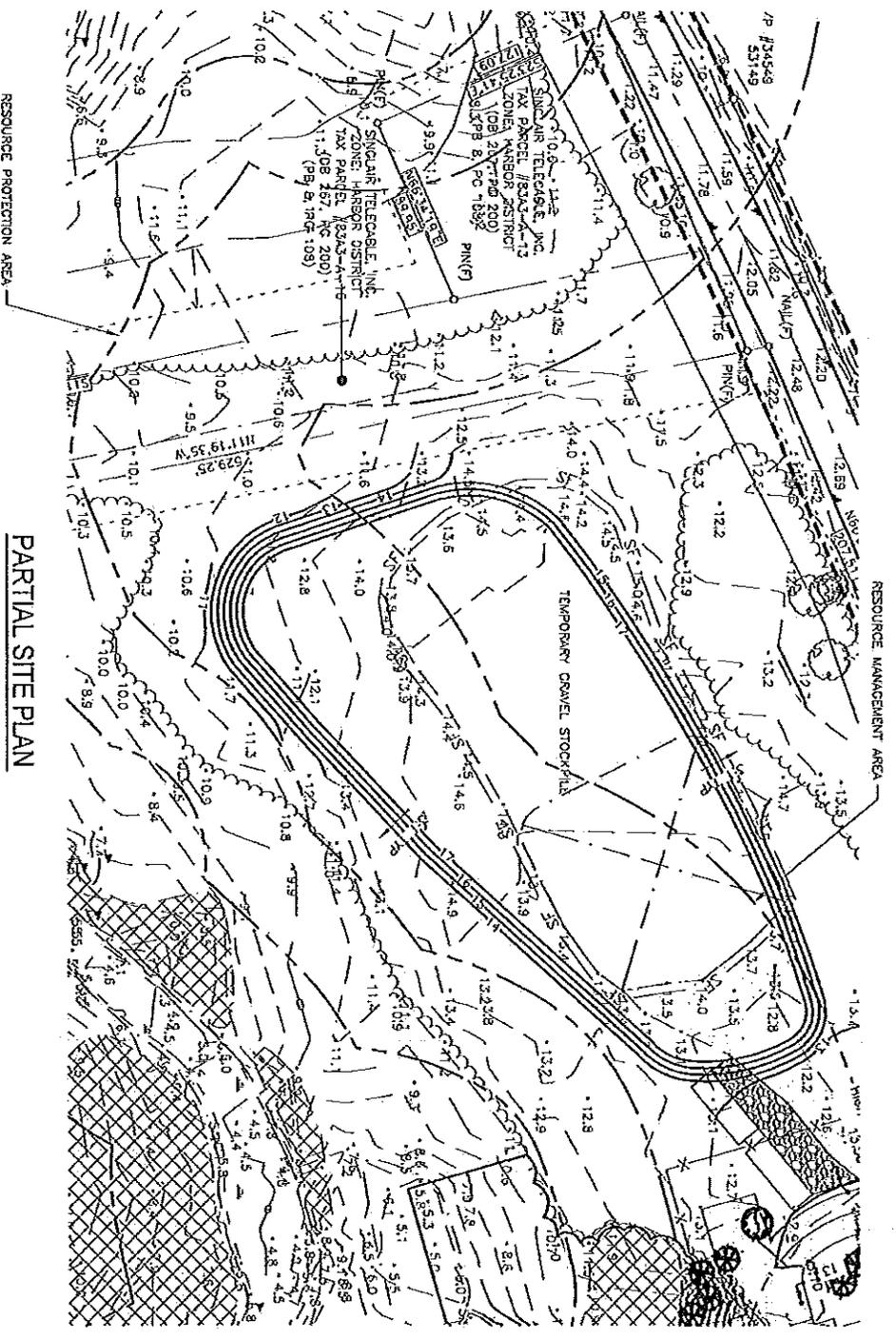
Change Order #4 is for grading the site west of the new WWTP which contains stock piled rejected materials from the excavation of the new WWTP, top soil brought from Central Park for use as a cap over the reject material, other over-excavation materials created during plant construction, and the sediment brought from the old WWTP site.

The grading and seeding of the stock pile comes to \$35k, additional funds may be required for added silt fence and/or hydro-seeding on the sloped areas, adding \$2,250.

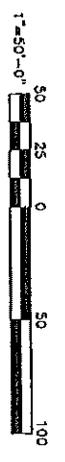
The total budget for closure of the old WWTP was \$288,650. Cost of project to date, including an estimate of \$37,250 for Change Order #4, is \$131,638.

**RECOMMENDATION:**

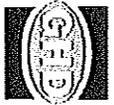
Staff requests discussion and approval to amend the Brittingham contract for the additional work in the amount of \$37,250 for Change Order #4.



**PARTIAL SITE PLAN**  
SCALE 1"=50'



TOWN OF CAPE CHARLES  
Job Number 88-14162  
Revision A  
Date 5/13  
Figure 01



10701 Mallard Boulevard, Suite 201, Bowie MD 20715 USA T 301 802 5009 F 301 802 4925 E [charnie@cdk.com](mailto:charnie@cdk.com) W [www.cdk.com](http://www.cdk.com)

Proposal  
**Brittingham Bulldozing & Excavating, Inc.**  
**35045 Sign Post Road**  
**New Church, VA 23415**  
**(757) 894-0072 Fax (757) 824-3777**

<b>PROPOSAL SUBMITTED TO</b> Town of Cape Charles	<b>DATE</b> 5-25-13
<b>PROJECT NAME</b> Wastewater Treatment Plant Access Dirt Pile	<b>SITE LOCATION</b> Cape Charles, VA
<b>ARCHITECT</b>	<b>PROJECT NUMBER</b> IFB 2012-5-31

**We hereby submit specifications and estimations for:**  
the grading of the access dirt pile located west of the new wastewater plant.

**Scope of Work:**

1. Move and grade dirt to a plateau with a slope not greater than 3-4 to 1, which allows for mowing.
2. Hydorseeding and silt fencing as needed available @ a per foot price.

**We Propose** hereby to complete in accordance with the above specifications, for the sum of \$35,000.00.

Hydroseeding available @ \$.10 per ft

Silt fencing available @ \$1.25 per ft.

All material is guaranteed to be as specified in the aforementioned plans. All work to be completed in a workman like manner according to standard practices. Any alteration or deviation from above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimates. Any Increase in material costs will be added to this proposal. Any disposal of hazardous materials will be an additional charge.

\_\_\_\_\_  
**Authorized signature**

**Note:** This proposal may be withdrawn by us if not accepted within  
\_\_\_\_45\_\_\_\_ days.

**Acceptance of Proposal** - The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

**Date of Acceptance:** \_\_\_\_\_ **Signature:** \_\_\_\_\_