

Historic District Review Board

Regular Session Agenda

May 17, 2011

4:30 P.M.

- 1. Call to Order; Roll Call**
- 2. Invocation and Pledge of Allegiance**
- 3. Consent Agenda**
 - A. Approval of Agenda Format**
 - B. Approval of Minutes**
- 4. New Business**
 - A. 2 Monroe Avenue – Front Porch**
 - B. 526 Tazewell Avenue – Porch Replacement**
 - C. 631 Jefferson Avenue – Garage Building**
 - D. Town of Cape Charles – Public Utility Garage**
 - E. 612 Tazewell – New Shed**
- 5. Old Business**
 - A. None**
- 6. Announcements**
- 7. Adjourn**

Draft
Historic District Review Board
Regular Session
April 19, 2011

At approximately 4:35 p.m., in the Town Council Chamber, Chairman Russ Dunton, having established a quorum, called to order the Regular Session of the Historic District Review Board. In addition to Chairman Dunton, present were Jan Neville, Bob Sellers and Dianne Davis. Also present were Town Planner Tom Bonadeo, Asst. Town Clerk Linda Carola, and one member of the public. Chairman Dunton noted the board had one vacancy.

Dianne Davis led the Invocation and all recited the Pledge of Allegiance.

Motion made by Dianne Davis, seconded by Bob Sellers, and unanimously approved to accept the agenda as presented.

Motion made by Bob Sellers, seconded by Jan Neville and unanimously approved to accept the minutes of March 15, 2011.

NEW BUSINESS

A. 235 Mason Ave.-Hotel Renovation Front and Rear elevations.

Mr. Bonadeo reviewed the drawing with the board and explained to the board that changes had been made based on the board's recommendations. Further discussion continued regarding the recommended changes and the following were discussed: i) the arched door would remain and the entrance to the building would be next to it; ii) recommended cornice was discussed and Mr. Bonadeo explained the design and detail of the cornice and indicated the wood trim would be painted; iii) windows and doors would be separated and frosted glass transoms would be used on the top; iv) rearranged doors and windows on the 2nd floor to be more regular and symmetrical; v) reduction of vertical lines on the upper siding, and using Hardi Panel siding only with vertical battens at window edges and panel seams.

Dianne Davis questioned the removal of the brick from the building. Mr. Bonadeo explained the brick was removed by the previous owner. Chairman Dunton gave a brief recap of the previous meeting to inform Dianne Davis of the past history of the building and the board's recommendations. Further discussion continued regarding the revised drawing. Mr. Bonadeo stated the architectural plans for the inside of the building would be forthcoming soon.

Chairman Dunton asked the board if they had any concerns or questions. Jan Neville stated he still was not satisfied with the 3rd floor façade which was too plain. Further discussion continued among the board members and it was decided that the perspective would make a big difference.

Motion made by Jan Neville, seconded by Bob Sellers and unanimously approved to accept the revised plans as presented with no changes.

B. 545 Tazewell Ave.-Home Renovation

Tom Bonadeo explained to the board members the application received was for a Cassatt Cottage that had been greatly modified over the years and also had a porch added; however, the physical foot print had not changed greatly, further explaining the door was still on the side as the original cottages were and the windows had been changed. The new owner would: i) clean up the front porch, repaint, remove all windows and wall material, leaving the columns in place and then screened; ii) the current asbestos siding would be removed and replaced with Hardi siding; iii) the drawing left off the front window in error, but the window would be there; iv) windows would also be replaced and the recommendation would be to use 8 over 8 windows; v) upper bottom half would be 5" exposed Hardi siding and the upper would be Hardi shingles in keeping with the guidelines; vi) cement block addition would be removed in its entirety along with the chimney; vii) a small addition was planned and would meet the setbacks; viii) addition would contain a bathroom; ix) roof would be replaced with architectural shingles and a French door installed where the older addition was being removed at the rear of the house. Further discussion continued regarding the: i) 8 over 8 windows; ii) the addition; iii) front window; iv) aluminum awning on porch; iv) front window which was eliminated in the drawing in error. Tom Bonadeo assured the board members that the window would remain.

Motion made by Jan Neville, seconded by Bob Sellers and unanimously approved to accept the application with the following recommendations: i) use an alternative siding on the bathroom addition; ii) use 8 over 8 windows if available; iii) consider removing or replacing aluminum awning, but not required, suggested considering a canvas awning. Chairman Dunton requested Tom Bonadeo explain to the applicant what the guidelines called for.

General discussion continued among the board members regarding prospects for new homes, some of which were in Bay Creek- one in the Bayside Village Area, and another house planned for Plantation Point which would be approximately 7,000 sq. ft., and additional houses are planned for Marina Village. Tom Bonadeo stated that there were some extraordinary values on lots which had been foreclosed. Tom Bonadeo gave the board members an update of the digging on Mason Ave. Further discussion continued regarding Mason Ave. Dianne Davis questioned the approval of "Blue" asking if the Historic District Review Board approved. Tom Bonadeo explained the approval was by the State which was more stringent than our board, and allowed the applicant to receive tax credits. Further discussion continued regarding the features of "Blue." Chairman Dunton stated that the Historic District Review Board would not interfere with anyone receiving tax credits. The board continued to discuss the policy/requirements of the Historic District Review Board vs. the State Guidelines.

Motion made by Dianne Davis, seconded by Jan Neville and unanimously approved to adjourn the Historic District Review Board Meeting.

Linda Carola, Asst. Town Clerk

Russ Dunton, Chairman

Historic District Review Board Staff Report

From: Tom Bonadeo
Date: May 17, 2011
Item: 4A – 2 Monroe Avenue – Front Porch Addition
Attachments: Plans and pictures

Application Specifics

A complete application has been received for the addition of a front porch to the house at 2 Monroe Avenue.

The house has never had a front porch. The style is a “Cape Cod” and is on a fairly narrow lot. The plan shows a roof and porch deck. The roof is shown with the gable end to the front which is typical of a front porch for this architectural style. The porch is shown nearly full width which meets the recommendation of 80% porch coverage.

Discussion

The plan submitted shows a nearly full width front porch. This may be a problem due to the angle of the side lot line and the requirement for a 5’ side yard setback. This may reduce the front porch width by a few feet. The contractor is aware of this problem and will work with staff to remedy the issue. Building permits cannot be issued with the setback problem as it exists on the plans.

The existing house is sided with vinyl siding and the gable end of the new porch roof is shown as vinyl siding, double – five as recommended by the ordinance.

The porch will be screened as is allowed by the ordinance and the screening will be located between the columns, not in front of the columns.

The existing roof is covered with three tab shingles and the plans show three tabs on the new porch roof. Three tab shingles do not generally meet the current wind load requirements.

The plan does not show painting the porch. The ordinance does not allow exposed treated lumber as part of a new front porch.

Recommendation

Review the plans and picture and discuss the application. Staff recommends approval of the revised of the new front porch with the following suggestions:

1. Painting the porch columns and railings and structure.
2. Allowing shingles that meet the building code requirements.
3. Adjusting the porch width to the maximum size within the setback requirements.
4. Exposed foundations elements be parged or brick.

MUNICIPAL CORPORATION OF CAPE CHARLES, VIRGINIA

Application for Historic District Review

Date 5/11/2011
*(Attach plans)

Permit No. _____
Fee: \$50.00

Applicant William E Manning Signature William E Manning
Address 5121 Seaview Rd Cape Charles, VA 23310 Telephone 757 286 1025

Owner Bob Kropps
Address 2 Monroe City Cape Charles State VA ZIP Code 23310

Contractor William E Manning
Address 5121 Seaview Rd City Cape Charles State VA ZIP Code 23310
Town License No. _____ State License No. 2701-013495A

Location of Improvement Front of house
Lot No. _____ Block No. _____ Lot Size _____ Lot Area _____
Type of Improvement Deck
Proposed Use front porch
Estimated Construction Costs 3500.00

Dimension of Structure or Improvement Width 28' Length 8' Height 20"
Total Square Footage 224

Structure or Improvement will be set back
_____ from front property line
_____ from side property line
_____ from side property line on corner lot
_____ from rear property line
_____ from alley

Town Water Permit _____ Town Sewer Permit _____

CERTIFICATION OF APPLICANT

I hereby certify that I have the authority to make the foregoing application, that the information given is true and correct, and that the construction or improvements will conform to the regulations in the Virginia Statewide Building Code, all pertinent Town Ordinances, including fire, sewer, and water ordinances, and private building restrictions, if any, which may be imposed on the property by deed. Furthermore, I certify that the changes to the improvement before or during construction will be provided to the Zoning Administrator and Building Official before such changes are constructed.

Signature of Owner/Agent William E Manning

BUILDING PERMIT

Issuance of a Certificate of Appropriateness in itself does not permit the applicant, owner, or contractor to proceed with the improvements noted above. Improvements can proceed only after issuance of a building permit from the Cape Charles Building Official, whose office is in the Municipal Building at 2 Plum Street in Cape Charles and who can be reached at 757-331-2176.

Date Approved _____ Date Denied _____

Zoning Administrator _____

ELEVATION CERTIFICATE

OMB No. 1660-0008
Expires March 31, 2012

Important: Read the instructions on pages 1-9. **FINAL 1135.00 FBNV-6, P.30-31**

SECTION A - PROPERTY INFORMATION

A1. Building Owner's Name Presently Standing In The Name Of
ROBERT KREPPS

A2. Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No.
2 MONROE AVENUE AVENUE

City **Cape Charles Northampton County** State **VA** ZIP Code **23310**

For Insurance Company Use
Policy Number
Company AIC Number

A3. Property Description (Lot and Block Numbers, Tax Parcel Number, Legal Description, etc.)
TM# 83A3-2-6-5C, 83A3-2-6-6C, 83A3-2-6-7C

A4. Building Use (e.g., Residential, Non-Residential, Addition, Accessory, etc.) **RESIDENTIAL**

A5. Latitude/Longitude: Lat. **N37°16'** Long. **W-076°01'** Horizontal Datum: NAD 1927 NAD 1983

A6. Attach at least 2 photographs of the building if the Certificate is being used to obtain flood insurance.

A7. Building Diagram Number **8**

A8. For a building with a crawlspace or enclosure(s):

a) Square footage of crawlspace or enclosure(s) **1,384** sq ft

b) No. of permanent flood openings in the crawlspace or enclosure(s) within 1.0 foot above adjacent grade **4**

c) Total net area of flood openings in A8.b **240** sq in

d) Engineered flood openings? Yes No

A9. For a building with an attached garage:

a) Square footage of attached garage **N/A** sq ft

b) No. of permanent flood openings in the attached garage within 1.0 foot above adjacent grade **N/A**

c) Total net area of flood openings in A9.b **N/A** sq in

d) Engineered flood openings? Yes No

SECTION B - FLOOD INSURANCE RATE MAP (FIRM) INFORMATION

B1. NFIP Community Name & Community Number TOWN OF CAPE CHARLES 510106		B2. County Name NORTHAMPTON		B3. State VA	
B4. Map/Panel Number 510106 0295	B5. Suffix E	B6. FIRM Index Date 08-28-08	B7. FIRM Panel Effective/Revised Date 08-28-08	B8. Flood Zone(s) AE	B9. Base Flood Elevation(s) (Zone AO, use base flood depth) 9

B10. Indicate the source of the Base Flood Elevation (BFE) data or base flood depth entered in Item B9.
 FIS Profile FIRM Community Determined Other (Describe) _____

B11. Indicate elevation datum used for BFE in Item B9: NGVD 1929 NAVD 1988 Other (Describe) _____

B12. Is the building located in a Coastal Barrier Resources System (CBRS) area or Otherwise Protected Area (OPA)? Yes No
Designation Date _____ CBRS OPA

SECTION C - BUILDING ELEVATION INFORMATION (SURVEY REQUIRED)

C1. Building elevations are based on: Construction Drawings* Building Under Construction* Finished Construction
*A new Elevation Certificate will be required when construction of the building is complete.

C2. Elevations - Zones A1-A30, AE, AH, A (with BFE), VE, V1-V30, V (with BFE), AR, AR/A, AR/AE, AR/A1-A30, AR/AH, AR/AO. Complete Items C2.a-h below according to the building diagram specified in Item A7. Use the same datum as the BFE.
Benchmark Utilized **RM-11** Vertical Datum **NGVD 29**
Conversion/Comments

Check the measurement used.

a) Top of bottom floor (including basement, crawlspace, or enclosure floor) **5.5** feet meters (Puerto Rico only)

b) Top of the next higher floor **8.4** feet meters (Puerto Rico only)

c) Bottom of the lowest horizontal structural member (V Zones only) **---** feet meters (Puerto Rico only)

d) Attached garage (top of slab) **---** feet meters (Puerto Rico only)

e) Lowest elevation of machinery or equipment servicing the building (Describe type of equipment and location in Comments) **FURNACE 5.8** feet meters (Puerto Rico only)

f) Lowest adjacent (finished) grade next to building (LAG) **6.0** feet meters (Puerto Rico only)

g) Highest adjacent (finished) grade next to building (HAG) **6.6** feet meters (Puerto Rico only)

h) Lowest adjacent grade at lowest elevation of deck or stairs, including structural support **---** feet meters (Puerto Rico only)

SECTION D - SURVEYOR, ENGINEER, OR ARCHITECT CERTIFICATION

This certification is to be signed and sealed by a land surveyor, engineer, or architect authorized by law to certify elevation information. I certify that the information on this Certificate represents my best efforts to interpret the data available. I understand that any false statement may be punishable by fine or imprisonment under 18 U.S. Code, Section 1001.

Check here if comments are provided on back of form. Were latitude and longitude in Section A provided by a licensed land surveyor? Yes No

Certifier's Name **ERIC S. PATTERSON** License Number **002412**

Title **LAND SURVEYOR** Company Name **EASTERN SHORE SURVEYORS.**

Address **300 E. MAIN STREET** City **NORFOLK** State **VA** ZIP Code **23510**

Signature *Eric S. Patterson* Date **07 FEB 11** Telephone **757-442-4418**



IMPORTANT: In these spaces, copy the corresponding information from Section A.

Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No.

2 MONROE AVENUE

City CAPE CHARLES NORTHAMPTON CO. State VA ZIP Code 22310

Local Official's Name
Signature
Community Name

SECTION D - SURVEYOR, ENGINEER, OR ARCHITECT CERTIFICATION (CONTINUED)

Copy both sides of this Elevation Certificate for (1) community official, (2) insurance agent/company, and (3) building owner.

Comments Date of Signature is date of photographs.
 C2.b) MAIN LIVING QUARTERS FINISHED FLOOR ELEVATION = 8.4'
 UTILITY ROOM SLAB ELEVATION = 6.7'
 C2e.) AIR HANDLER/FLOOR FURNACE ELEVATION = 5.8'

Eric A. Patterson
Signature

Date 07 FEB 11

Check here if attachments

SECTION E - BUILDING ELEVATION INFORMATION (SURVEY NOT REQUIRED) FOR ZONE AO AND ZONE A (WITHOUT BFE)

For Zones AO and A (without BFE), complete Items E1-E5. If the Certificate is intended to support a LOMA or LOMR-F request, complete Sections A, B, and C. For Items E1-E4, use natural grade, if available. Check the measurement used. In Puerto Rico only, enter meters.

- E1. Provide elevation information for the following and check the appropriate boxes to show whether the elevation is above or below the highest adjacent grade (HAG) and the lowest adjacent grade (LAG).
 a) Top of bottom floor (including basement, crawlspace, or enclosure) is _____ feet meters above or below the HAG.
 b) Top of bottom floor (including basement, crawlspace, or enclosure) is _____ feet meters above or below the LAG.
- E2. For Building Diagrams 6-9 with permanent flood openings provided in Section A Items 8 and/or 9 (see pages 8-9 of Instructions), the next higher floor (elevation C2.b in the diagrams) of the building is _____ feet meters above or below the HAG.
- E3. Attached garage (top of slab) is _____ feet meters above or below the HAG.
- E4. Top of platform of machinery and/or equipment servicing the building is _____ feet meters above or below the HAG.
- E5. Zone AO only: If no flood depth number is available, is the top of the bottom floor elevated in accordance with the community's floodplain management ordinance? Yes No Unknown. The local official must certify this information in Section G.

SECTION F - PROPERTY OWNER (OR OWNER'S REPRESENTATIVE) CERTIFICATION

The property owner or owner's authorized representative who completes Sections A, B, and E for Zone A (without a FEMA-issued or community-issued BFE) or Zone AO must sign here. The statements in Sections A, B, and E are correct to the best of my knowledge.

Property Owner's or Owner's Authorized Representative's Name

Address	City	State VA	ZIP Code
Signature	Date	Telephone	
Comments			

Check here if attachments

SECTION G - COMMUNITY INFORMATION (OPTIONAL)

The local official who is authorized by law or ordinance to administer the community's floodplain management ordinance can complete Sections A, B, C (or E), and G of this Elevation Certificate. Complete the applicable item(s) and sign below. Check the measurement used in Items G8 and G9.

- G1. The information in Section C was taken from other documentation that has been signed and sealed by a licensed surveyor, engineer, or architect who is authorized by law to certify elevation information. (Indicate the source and date of the elevation data in the Comments area below.)
- G2. A community official completed Section E for a building located in Zone A (without a FEMA-issued or community-issued BFE) or Zone AO.
- G3. The following information (Items G4-G9) is provided for community floodplain management purposes.

G4. Permit Number	G5. Date Permit Issued	G6. Date Certificate Of Compliance/Occupancy Issued
-------------------	------------------------	---

- G7. This permit has been issued for: New Construction Substantial Improvement
- G8. Elevation of as-built lowest floor (including basement) of the building: _____ feet meters (PR) Datum _____
- G9. BFE or (in Zone AO) depth of flooding at the building site: _____ feet meters (PR) Datum _____
- G10. Community's design flood elevation: _____ feet meters (PR) Datum _____

Local Official's Name	Title
Community Name	Telephone
Signature	Date
Comments	

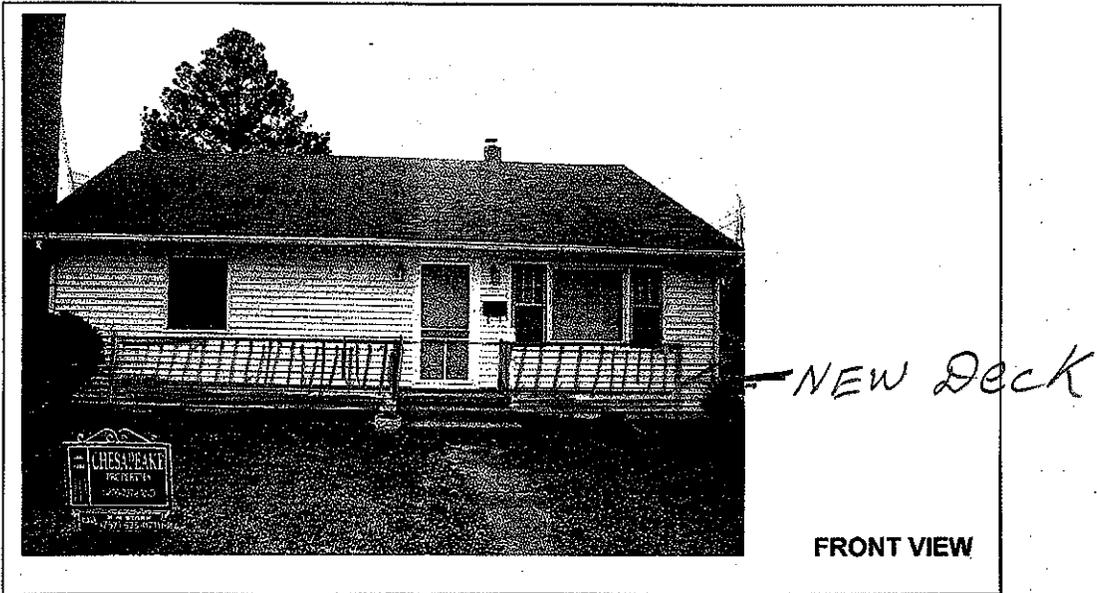
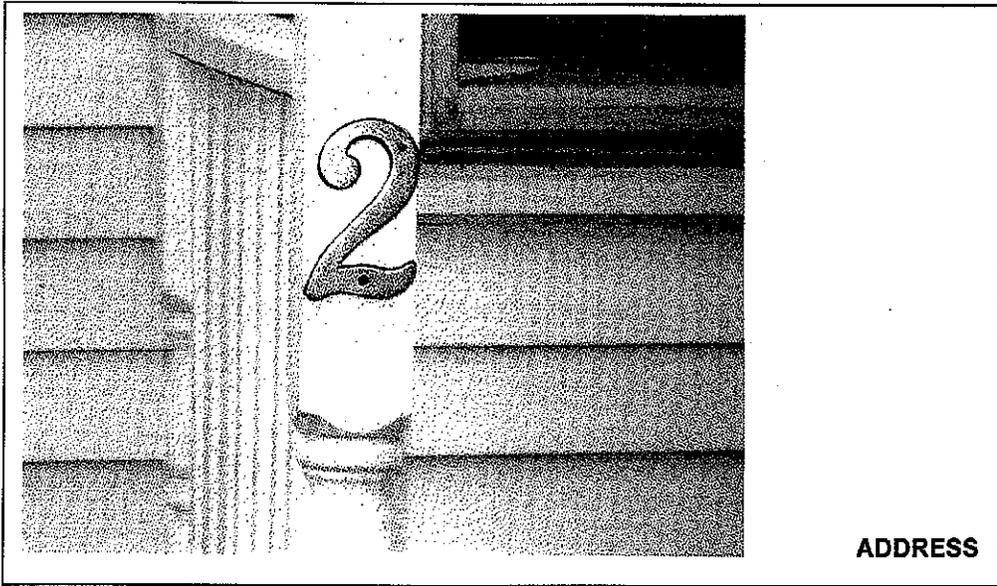
Check here if attachments

Building Photographs

See Instructions for Item A6.

Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No. 2 MONROE AVENUE	For Insurance Company Use: Policy Number
	Company NAIC Number
City CAPE CHARLES NORTHAMPTON COUNTY State VA ZIP Code 23310	

If using the Elevation Certificate to obtain NFIP flood insurance, affix at least two building photographs below according to the instructions for Item A6. Identify all photographs with: date taken; "Front View" and "Rear View"; and, if required, "Right Side View" and "Left Side View." If submitting more photographs than will fit on this page, use the Continuation Page, following.



Building Photographs

Continuation Page

Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No.
2 MONROE AVENUE

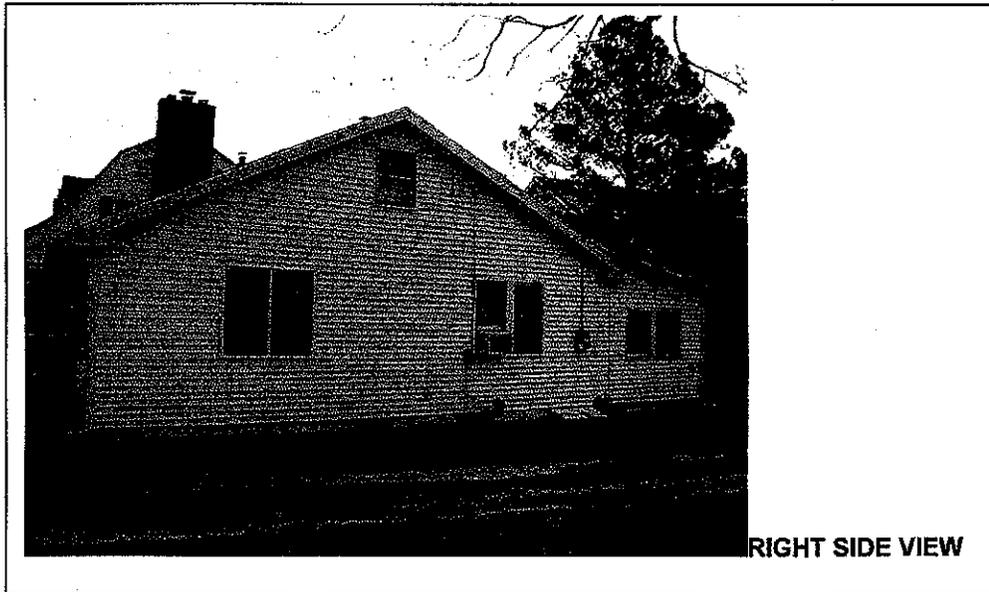
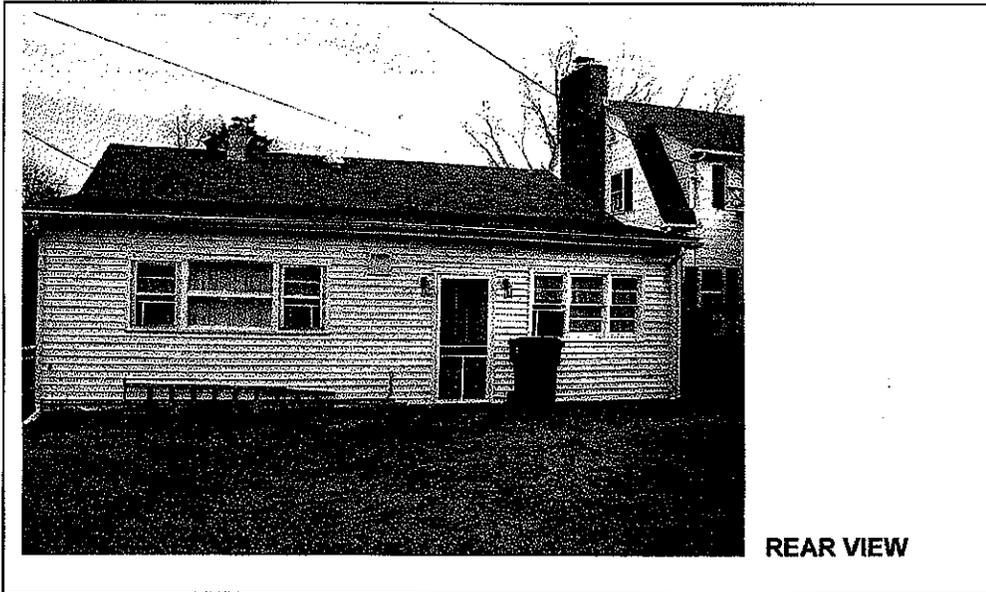
City **CAPE CHARLES NORTHAMPTON COUNTY** State **VA** ZIP Code **23310**

For Insurance Company Use:

Policy Number

Company NAIC Number

If submitting more photographs than will fit on the preceding page, affix the additional photographs below. Identify all photographs with: date taken; "Front View" and "Rear View"; and, if required, "Right Side View" and "Left Side View."

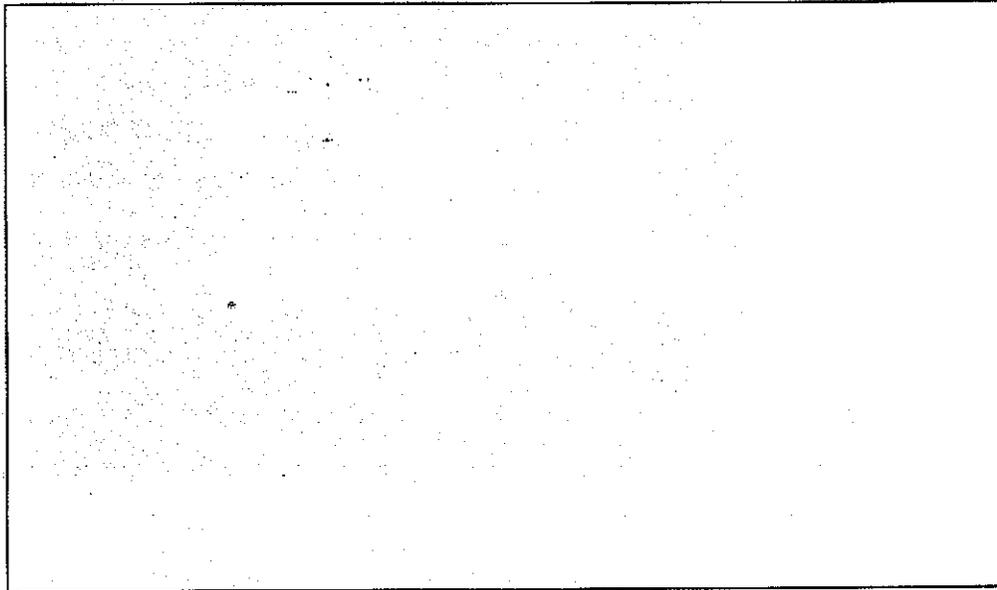
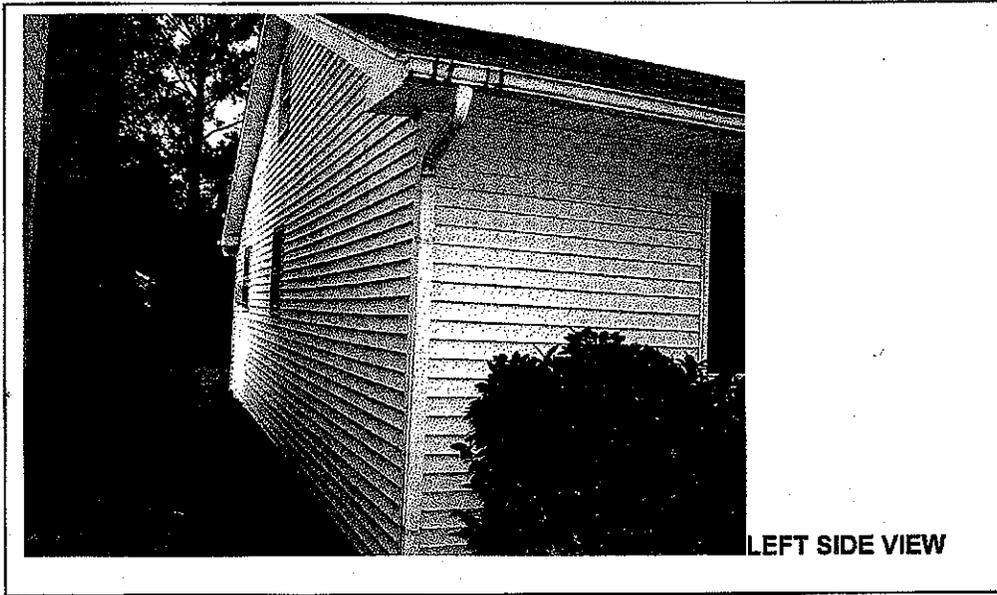


Building Photographs

Continuation Page

Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No. 2 MONROE AVENUE	For Insurance Company Use: Policy Number
City CAPE CHARLES NORTHAMPTON COUNTY State VA ZIP Code 23310	Company NAIC Number

If submitting more photographs than will fit on the preceding page, affix the additional photographs below. Identify all photographs with: date taken; "Front View" and "Rear View"; and, if required, "Right Side View" and "Left Side View."





300 EAST MAIN STREET • SUITE 370 • NORFOLK, VIRGINIA 23510-1769
 TELEPHONE (757) 442-4418 • FAX (757) 622-4665

Date - February 07, 2011
 Invoice No. - 1135.00
 Job No. - 2011-02-01

ROBERT KREPPS
 C/O KIMBERLEY M. STARR
 CHESAPEAKE PROPERTIES
 POST OFFICE BOX 72
 7 FIG STREET
 CAPE CHARLES, VIRGINIA 23310

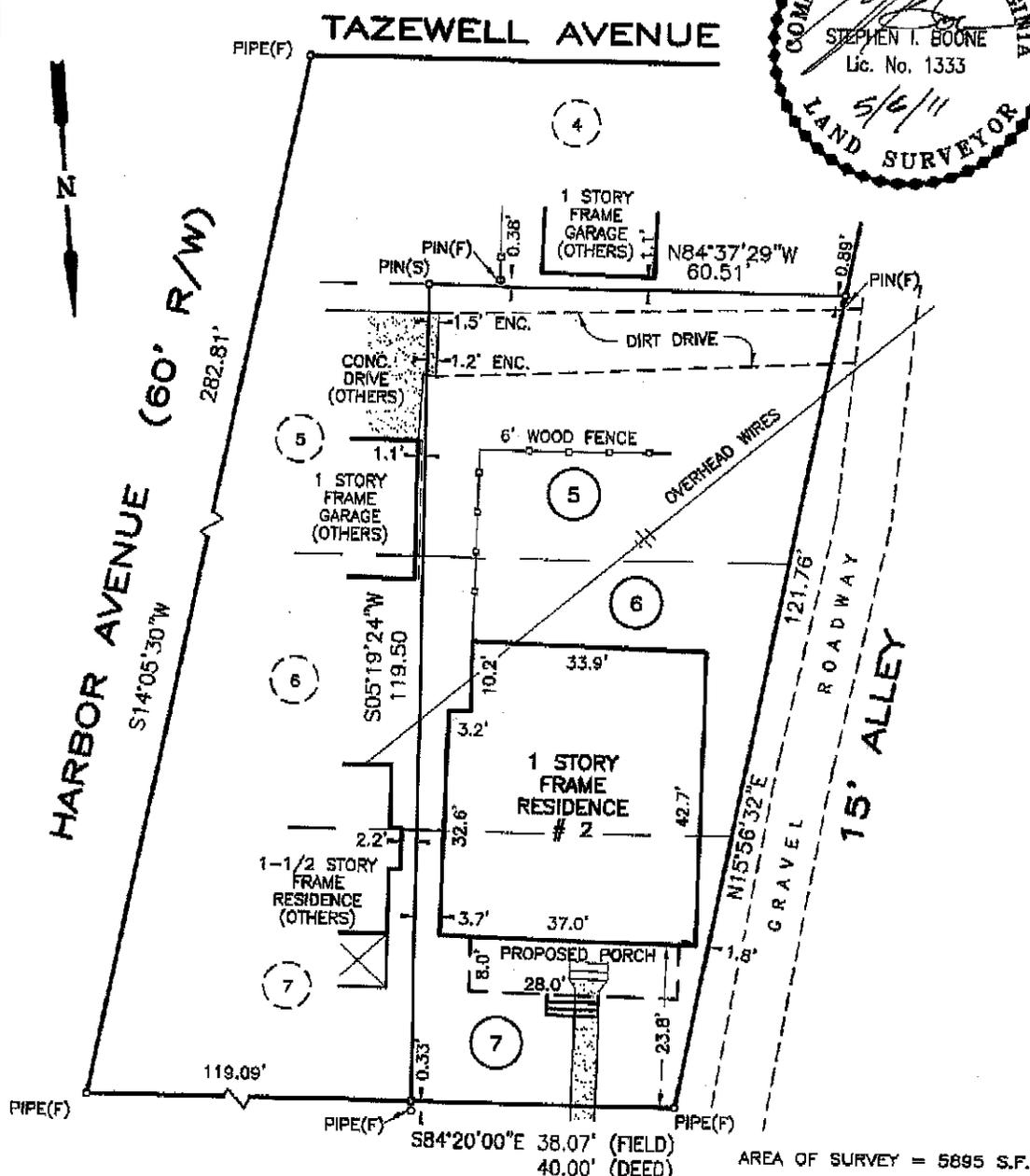
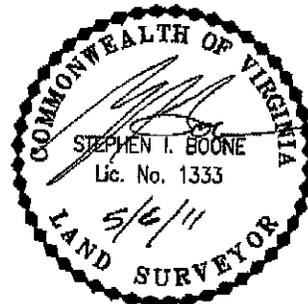
FOR PROFESSIONAL SERVICES RENDERED IN CONNECTION WITH the
 Final Elevation Survey #2 Monroe Avenue Cape Charles Capeville District
 Northampton County, Virginia for Robert Krepps
 TM# 83A3-2-6-5C, 83A3-2-6-6C, 83A3-2-6-7C

<u>FEE</u>	<u>% COMPLETE</u>	<u>CURRENT AMOUNT DUE</u>	<u>JOB - TO - DATE</u>
\$ 500.00	100%	\$ 500.00	\$ 500.00
Total Computation thru 02/07/11		\$ 500.00	\$ 500.00
Less Amount Previously Paid		0.00	0.00
AMOUNT DUE THIS BILLING		\$ 500.00	\$ 500.00

THIS IS TO CERTIFY THAT ON MAY 4, 2011, I SURVEYED THE PROPERTY SHOWN ON THIS PLAT AND THAT THE TITLE LINES AND PHYSICAL IMPROVEMENTS ARE SHOWN ON THIS PLAT. THE IMPROVEMENTS STAND STRICTLY WITHIN THE TITLE LINES AND THERE ARE NO ENCROACHMENTS OR VISIBLE EASEMENTS EXCEPT AS SHOWN.

THE RESIDENCE SHOWN HEREON APPEARS TO BE IN FLOOD ZONE AE (9.0)
FIRM MAP CITY OF CAPE CHARLES
MAP REVISION: AUGUST 28, 2008
COMMUNITY NO. 510106
PANEL NO. 0285 E

THIS SURVEY PERFORMED WITHOUT THE BENEFIT OF A TITLE REPORT.



AREA OF SURVEY = 5895 S.F.

MONROE AVENUE (100' R/W)

PHYSICAL SURVEY OF 2 MONROE AVENUE PART OF LOTS 5, 6 AND 7, BLOCK 6 SEA COTTAGE ADDITION TO THE TOWN OF CAPE CHARLES, VIRGINIA D.B. 65, PG. 183 (NORTHAMPTON COUNTY)

FOR: BOB KREPPS
STEPHEN I. BOONE & ASSOCIATES, P.C.
LAND SURVEYORS
PORTSMOUTH, VIRGINIA

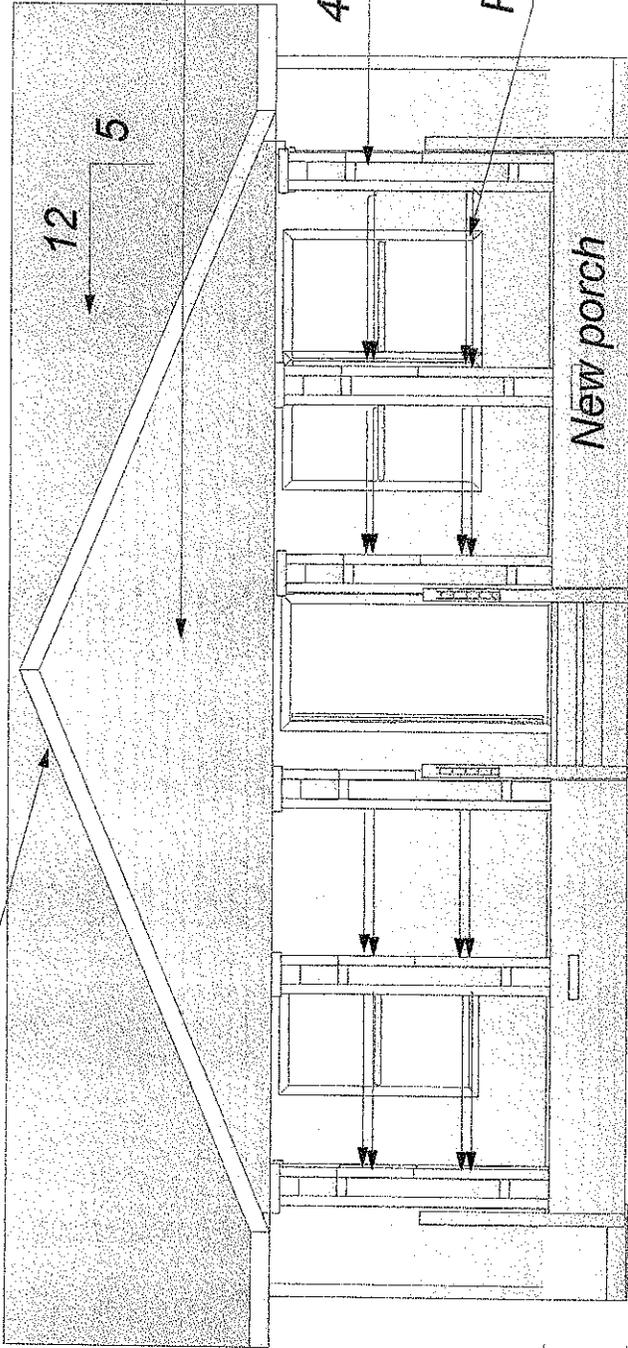
SCALE: 1" = 20'

DATE: MAY 5, 2011

DRAFT: L.L.B.

Front elevation

235 # Three tab shingle



Double 5" vinyl siding

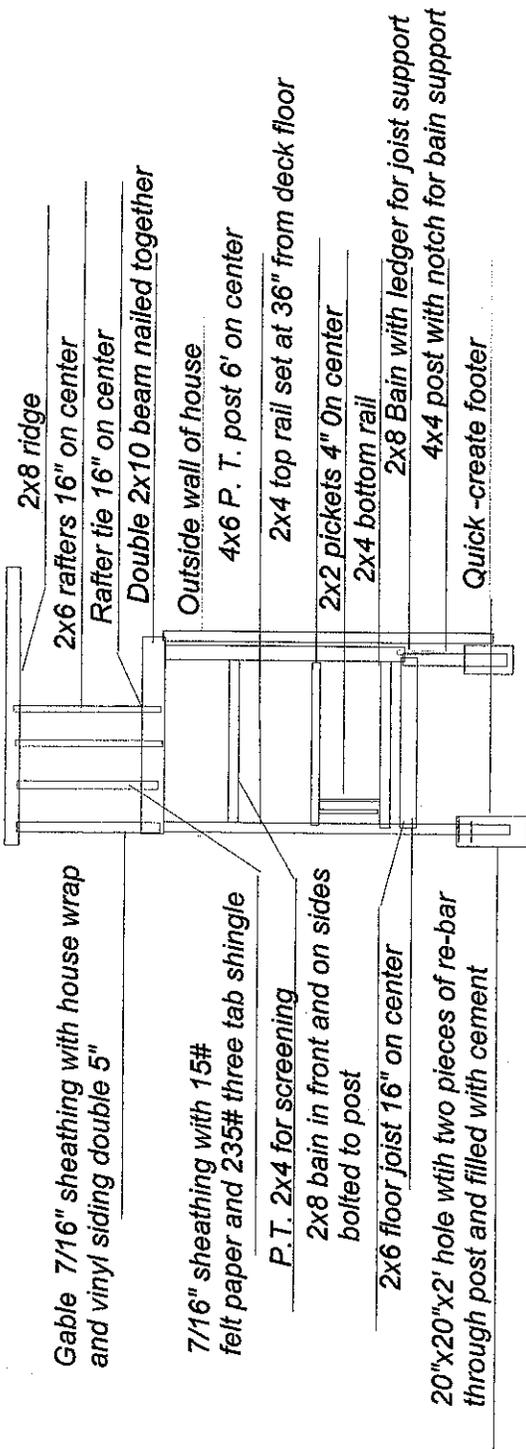
4x6 Post notch for beam

P.T. 2x4 for screening

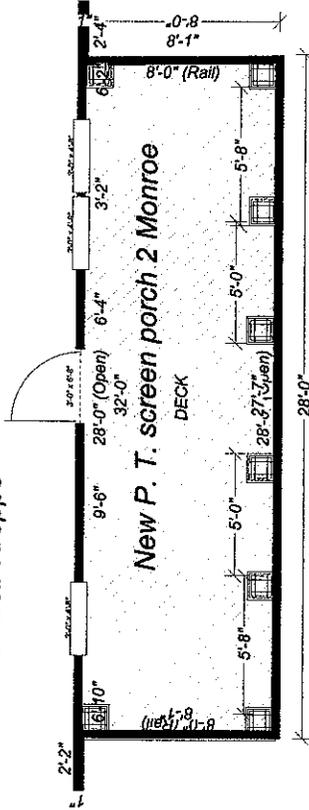
2'-2"

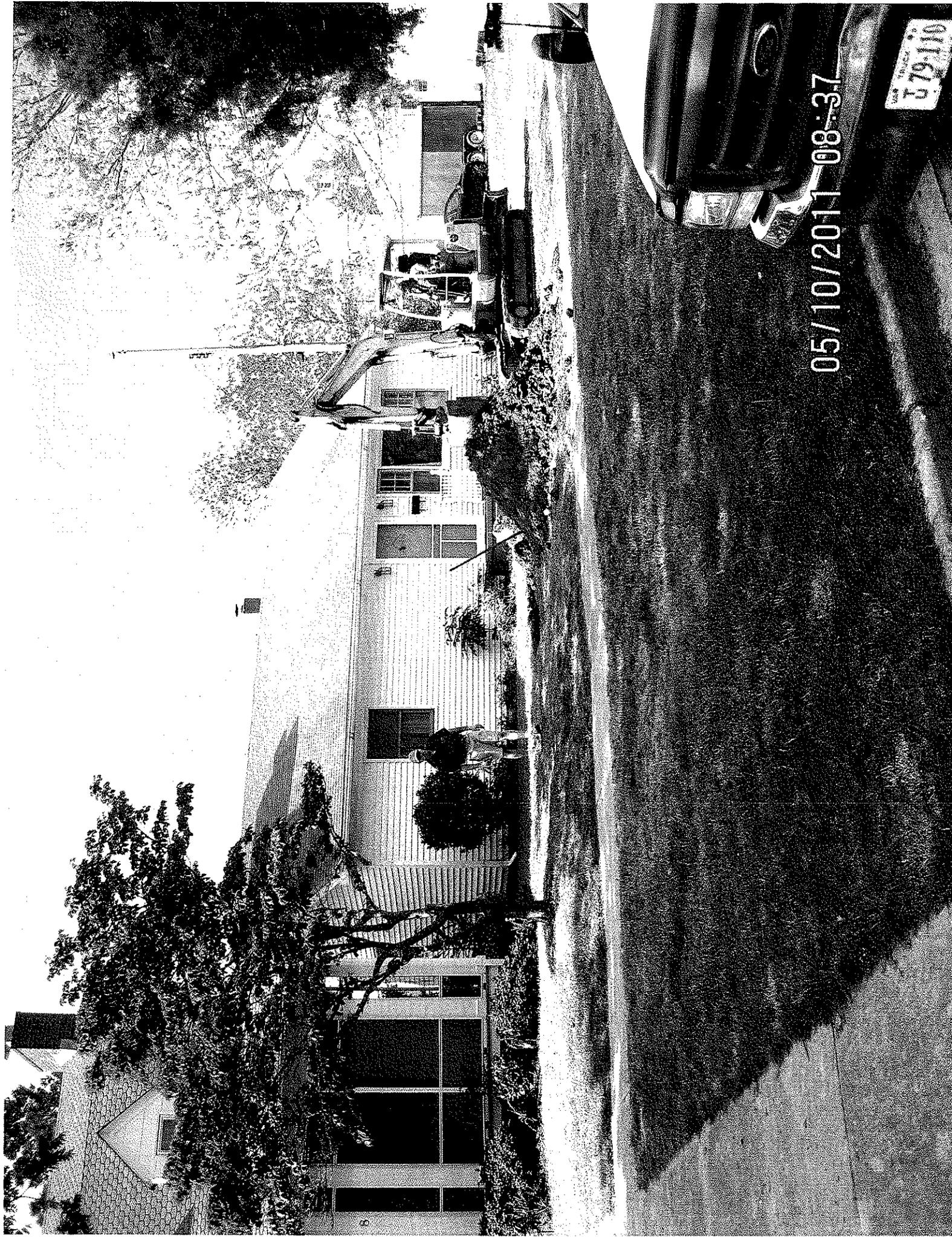
New porch

28'-0"
New screen porch to be built for Bob Krepps
2 Monroe Cape Charles With (A) roof



Deck detail
 Floor Plan for deck scale 1/4 -1'-0"
 Deck located at 2 Monroe Cape Charles for Bob Krepps





05/10/2011 08:37

379-110

Historic District Review Board Staff Report

From: Tom Bonadeo

Date: May 17, 2011

Item: 4B – 526 Tazewell Avenue – Front Porch Replacement

Attachments: Pictures and application

Application Specifics

A complete application has been received for the replacement of a front porch to the house at 526 Tazewell Avenue.

The house had a front porch but during the siding replacement previously authorized much rot was discovered and the porch was removed by the contractor. The siding replacement is underway and the application requests replacing the front porch as originally designed. The application shows the specifications.

Discussion

The pictures, included with the application and added by staff, show neighboring porches. The applicant plans to rebuild the porch with these features.

The rear addition and siding replacement were authorized by the board earlier.

Recommendation

Staff recommends the approval of the application to replace the porch per the original plans and associated pictures.

MUNICIPAL CORPORATION OF CAPE CHARLES, VIRGINIA

Application for Historic District Review

Date _____
 *(Attach plans)

Permit No. _____
 Fee: \$50.00

Applicant Colleen Kelley Signature [Signature]
 Address 614 Tazewell Ave Cape Charles, VA 23310 Telephone 757-331-4710

Owner Colleen Kelley
 Address _____ City _____ State _____ ZIP Code _____

Contractor _____
 Address _____ City _____ State _____ ZIP Code _____
 Town License No. _____ State License No. _____

Location of Improvement 526 Tazewell Avenue
 Lot No. _____ Block No. _____ Lot Size _____ Lot Area _____
 Type of Improvement porch replacement
 Proposed Use for a porch
 Estimated Construction Costs _____

Dimension of Structure or Improvement Width 8 ft Length 21 ft Height 8 ft plus
 Total Square Footage _____

Structure or Improvement will be set back
24 1/2 ft from front property line
13 ft and 7 ft from side property line
 _____ from side property line on corner lot
 _____ from rear property line
 _____ from alley

Town Water Permit _____ Town Sewer Permit _____

CERTIFICATION OF APPLICANT

I hereby certify that I have the authority to make the foregoing application, that the information given is true and correct, and that the construction or improvements will conform to the regulations in the Virginia Statewide Building Code, all pertinent Town Ordinances, including fire, sewer, and water ordinances, and private building restrictions, if any, which may be imposed on the property by deed. Furthermore, I certify that the changes to the improvement before or during construction will be provided to the Zoning Administrator and Building Official before such changes are constructed.

EMMA L. KELLY 03-02
 EUGENE J. KELLY
 K. COLLEEN KELLEY
 614 TAZEWELL AVE. 757-331-4710
 CAPE CHARLES, VA 23310-3312

1141
 25 April 11
 68-1/510 VA 1286

City of Town of Cape Charles
 Order of Mayor and Town

Bank of America

ACH R/T 051000017
 Application/Historic [Signature]

\$ 50.00
 Dollars

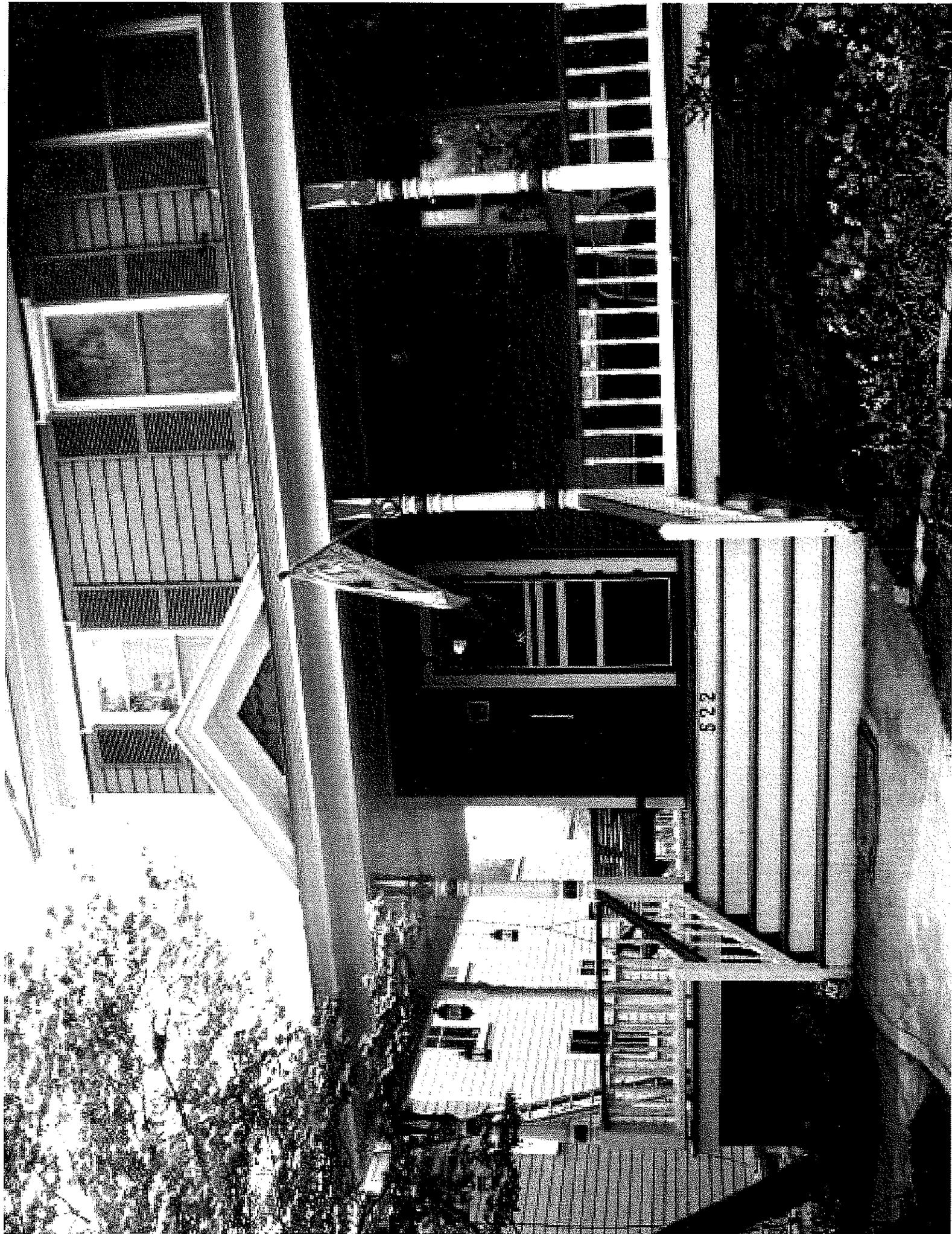
Security Features Details on Back

er, or contractor to
 uance of a building
 g at 2 Plum Street in







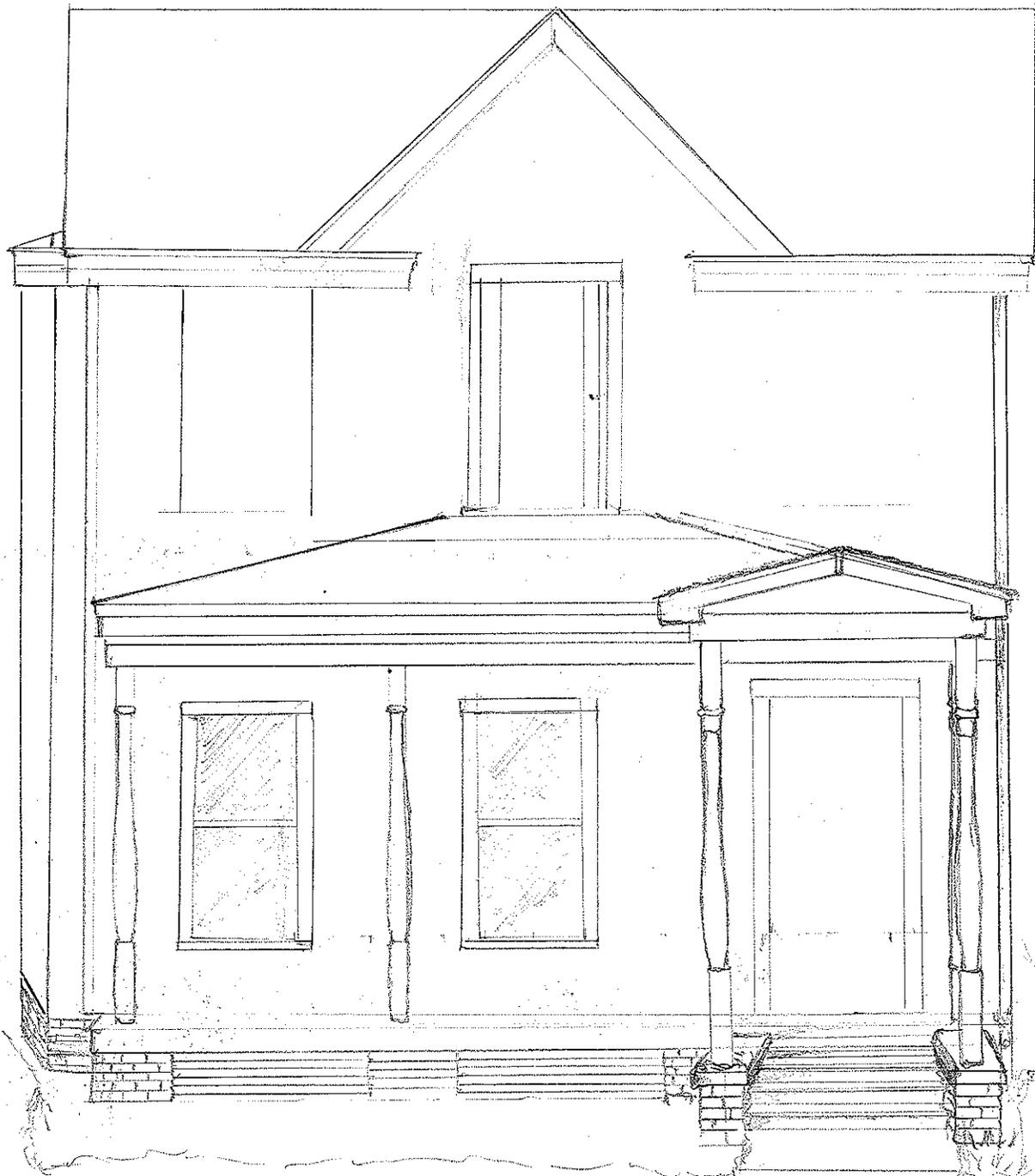




514



526 Tazewell Avenue - Kelley





05/10/2011 08:34

Historic District Review Board Staff Report

From: Tom Bonadeo

Date: May 17, 2011

Item: 4C – 631 Jefferson Avenue – Garage and front fence/wall

Attachments: Pictures and application

Application Specifics

A complete application has been received for the construction of a garage and front fence/wall.

The garage is to be built in the rear of the property facing an old alley. The plan meets the setback requirements and the square footage requirements of the zoning ordinance.

Discussion

The pictures, included with the application show the style of the garage as a Dutch Colonial style with a gambrel roof. The siding is to match the existing structure, a recently built home with vinyl siding. The roof covering will also match the existing structure.

Due to the width of the existing house(s) in the neighborhood, little of this building will be seen from the street. The side that will face the street appears to have no windows or doors. There are no comparable structures in Town and a window on that wall would be more compatible with other such structures.

The application has proposed building a wall/fence in the front of the house at 631 Jefferson Avenue. Page 26 of the guidelines allows for walls made of traditional material such as brick. While no other nearby structure has a wall, the choice of material and location meet both the zoning ordinance and the Historic Guidelines.

There is somewhat of a minor conflict in #2 on page 26 of the guidelines as the last sentence states that street front fences should be avoided while the zoning ordinance allows street facing fences with a setback of 2' from the sidewalk.

Recommendation

Staff recommends the approval of the application for the new garage with the recommendation for the addition of a window in the wall opposite the garage door. Staff also recommends the approval of the brick fence/wall as long as it conforms to the building code.

MUNICIPAL CORPORATION OF CAPE CHARLES, VIRGINIA
Application for Historic District Review

Date: 4/29/2011

Permit No.: _____

* (Attach plans)

Fee: \$50.00

Applicant: Alan J. Andress

Signature: Alan J. Andress
Alan J. Andress
Digitally signed by Alan J. Andress
DN: cn=Alan J. Andress, o, ou,
email=8@alanandress.com, c=US
Date: 2011.04.25 13:38:38 -04'00'

Address: 631 Jefferson Ave.

Cape Charles, VA 23310

Telephone: (757)655-5599

Cell: (610)864-6536

Owner(s): Alan J. Andress

Address: 631 Jefferson Ave. City: Cape Charles State: VA Zip: 23310

Contractor: To be Announced

Address: _____ City: _____ State: _____ Zip: _____

Telephone: _____ Cell: _____

Town License No.: _____ State License No.: _____

Location of Improvement: 631 Jefferson Ave.

Lot No.: _____ Block No.: _____ Lot Size: 40X140 Lot Area: _____

Type of Improvement: Secondary Structure (Garage) & Knee Wall

Proposed Use: Storage

Estimated Construction Costs: \$20,000

Dimension of Structure or Improvement:

Width: 23' 5" Length: 23'5" Height: 21'

Total Square Footage: 550 SQFT

Structure of Improvement will be set back:

<u>103' 7"</u>	from front property line
<u>11' 7"</u>	from side property line
<u>5'</u>	from side property line on corner lot
<u>5'</u>	from rear property line
<u>8'</u>	from alley

Town Water Permit: _____

Town Sewer Permit: _____

CERTIFICATION OF APPLICANT

I hereby certify that I have the authority to make the foregoing application, that the information given is true and correct, and that the construction or improvements will conform to the regulations in the Virginia Statewide Building Code, all pertinent Town Ordinances, including fire, sewer, and water ordinances, and private building restrictions, if any, which may be imposed on the property by deed. Furthermore, I certify that the changes to the improvement before or during construction will be provided to the Zoning Administrator and Building Official before such changes are constructed.

Signature of Owner/Agent: Alan J. Andress
Alan J. Andress
Digitally signed by Alan J. Andress
DN: cn=Alan J. Andress, o, ou,
email=8@alanandress.com, c=US
Date: 2011.04.25 13:44:40 -04'00'

Alan J. Andress
631 Jefferson Avenue
Cape Charles, VA 23310
(757)655-5599
8@alanandress.com

Cape Charles Historical Review Board Application

The intent of this application is to gain permits to construct a garage for the keeping of 2 vehicles and sufficient area to make up for the lack of storage area originally designed within the primary structure.

The garage will face the alley which runs between Jefferson and Washington streets. Setbacks have already been established based upon a sewer easement.

I also am seeking to build a brick knee wall to go across the front of the property in accordance to the setbacks (2 feet from side walk).

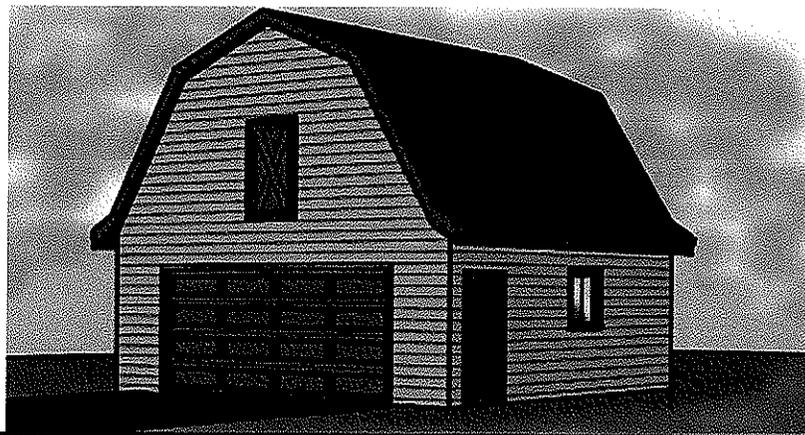
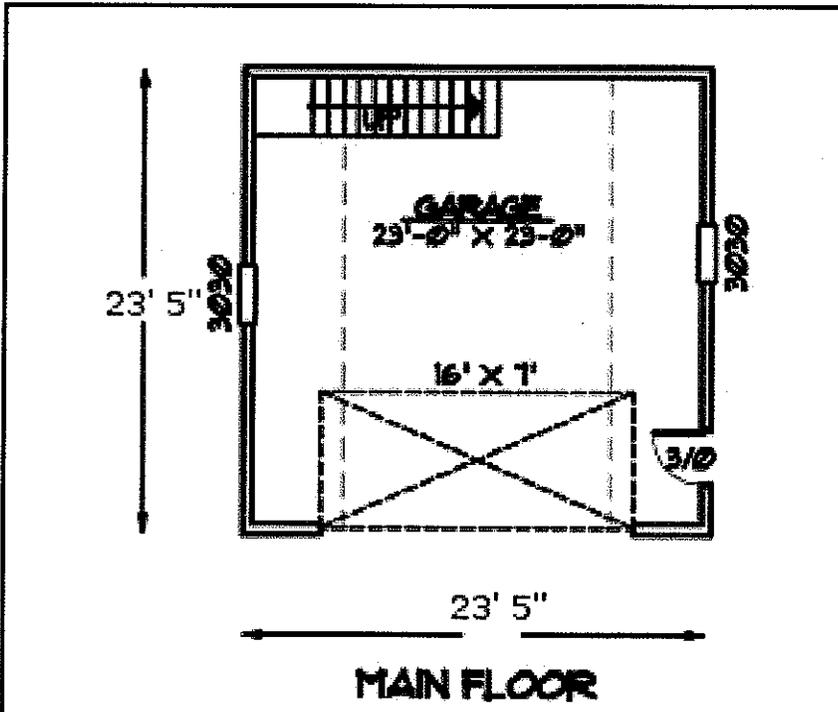


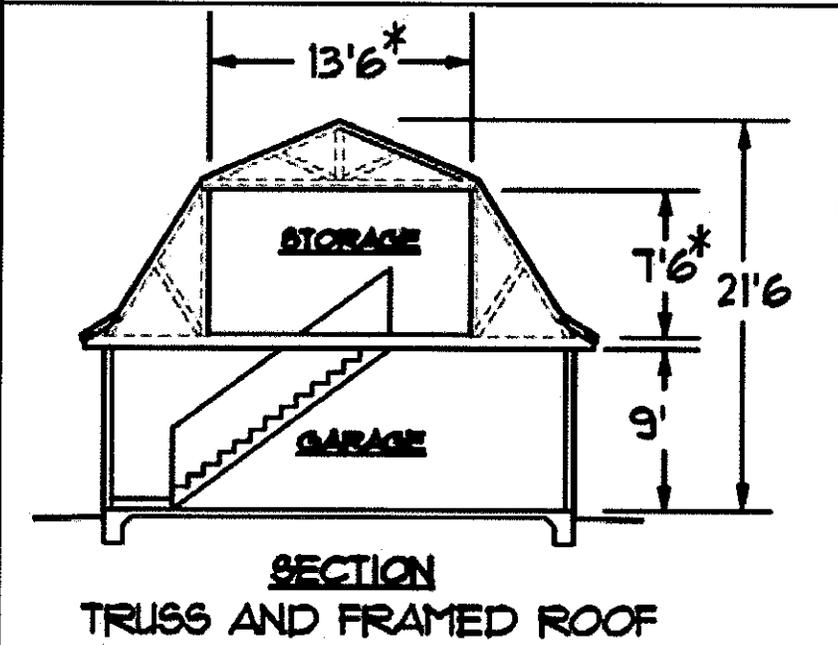
Image of the proposed garage to be built. It should be noted that the exterior siding and roofing shingles will be matched to that of the primary structure.

Materials

- 30 Year Architectural Shingles (Match primary structure)
- Light Yellow vinyl siding (Match primary structure)



Dimensions of the garage area

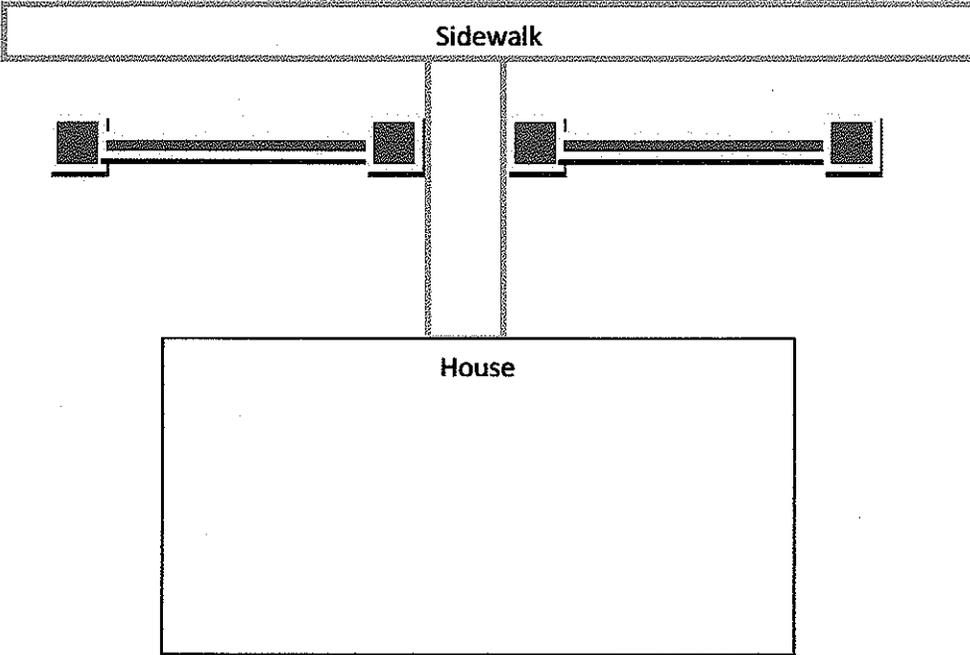


Dimensions of storage area and heights of each level depicted

* INDICATES ACTUAL DIMENSION
DETERMINED BY TRUSS DESIGN



The knee wall will be approximately 36" from the ground and 48" tall at the corners. Flemish bond to fit in with brick work of the town. (Not shown in sample photo)



Please contact me with any questions regarding this application at any time.

Historic District Review Board Staff Report

From: Tom Bonadeo
Date: May 17, 2011
Item: 4D – Fitzhugh Alley – Vehicle maintenance and storage garage
Attachments: Pictures and designs

Application Specifics

The Town of Cape Charles plans to build a Public Works maintenance garage and equipment storage building on the Town lots located on the dead end alley between the old water works and Rayfield's Pharmacy. The Town currently has a metal building on the site used for storage and maintenance. The Town has numerous pieces of equipment that are now unprotected

Recently the Town Council purchased the five lots from Lan-Par. This property has some features that make it a good site for the Town.

1. The Town owns adjacent property with material and equipment storage.
2. The site is not on a Town street.
3. The Town has an existing structure on the adjacent property
4. The site fronts on a dead end alley and the rear of the site faces the railroad tracks.

Due to the size of equipment, garage entry doors 12'x12' are required. Open space (no space) inside a building is also a requirement. The attached building plan shows the size and shape of the planned structure. The building will have the following features:

1. The roof will be painted metal with a 4/12 pitch.
2. The building will have overhangs on all sides of 2 feet with gutters and downspouts.
3. The building is 30 x 80 and the 80 foot side will face the alley with four garage doors.
4. The garage doors are 12' x 12' and must meet a wind load of 110 mph. This limits the amount of windows (if any).
5. The rear of the building facing the railroad tracks has no windows as proposed and faces the RR tracks to the south.
6. The building will be sited directly behind the Ewell Store buildings on Randolph and will not be seen from the street. The attached photo shows the only view from Randolph and that will be between the existing Town building and the proposed building.
7. Colors will be chosen to blend in with the background. Tan with a gray painted roof is possible.
8. The siding will be painted steel for long life. This is the same type of siding chosen for the new WWTP which is within sight of this building. The attached photo also shows the other building within the "neighborhood" and that is the steel sided building fronting on Randolph Avenue. This building is lacking some of the features planned for the Town building such as 2' overhangs and 4/12 pitch roof.
9. There will be a side entry door facing west.
10. The zone here is commercial (C-1)

Discussion

The Town has added features to the building that will create an attractive structure while not taxing the budget of the town. This is the same style of building used by Bay Creek Golf Maintenance in the golf community.

This type of building is designed to be cost efficient while some of the added features create a structure similar to old storage facilities found on the railroad in years past.

Current building codes in our area also have an effect on the materials used with the size of the openings required for trucks and equipment to enter. Steel make a good choice for this and for its lasting quality, guarantee and reparability.

Recommendation

Staff recommends the approval of the Public Works Maintenance building with the required addition of 2' overhangs on all sides, painted metal roof with a 4/12 pitch and colors that are compatible with the surrounding landscape.



STEELBUILDING.COM® is your first choice supplier for quality, custom-designed steel buildings.



Steel Building Photos

Building 10

Specs

Location: Citrus County, FL
Type: rigid-frame, clearspan
Dimensions: 30x40x9
Bay spacing: 2 bays @ 20
Roof pitch: 4:12
Eave: simple eave trim w/ 2" extensions on all 4 walls

Colors

Walls: ash gray
Roof: galvalume
Trim: polar white
Soffit: polar white

Our online system currently has a 10' minimum eave height, so this 9' building would require a special quote.

Product Offerings

- Steel Buildings
- Commercial Doors
- Residential Doors
- Special Quote
- Clearance Items

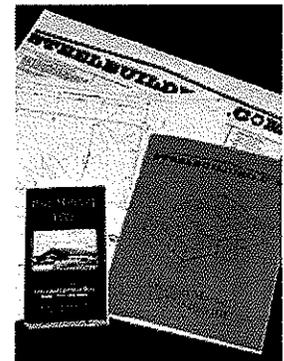
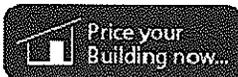
Media Gallery

- Media Gallery
- Photo Gallery
- Online Drawing Samples
- Streaming Video

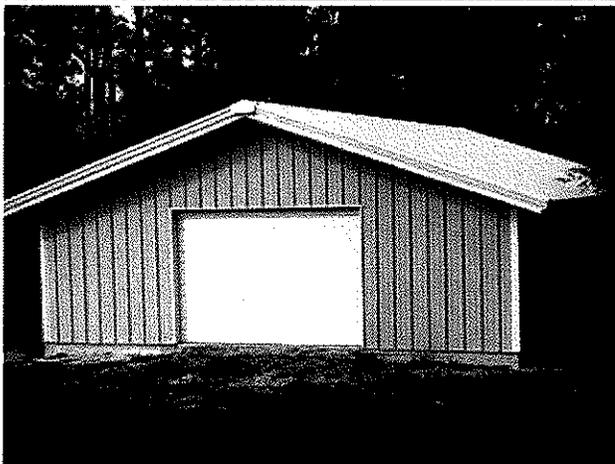
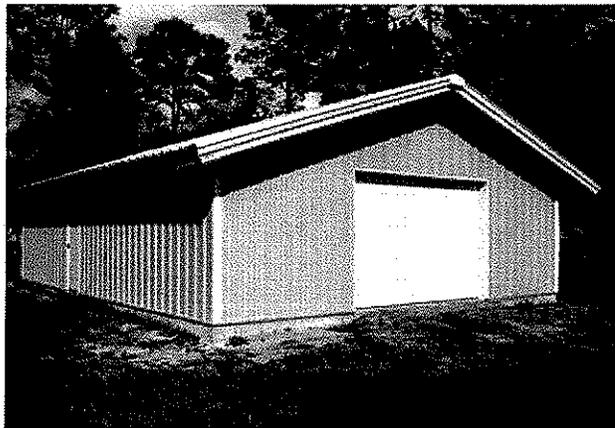
Contact Us

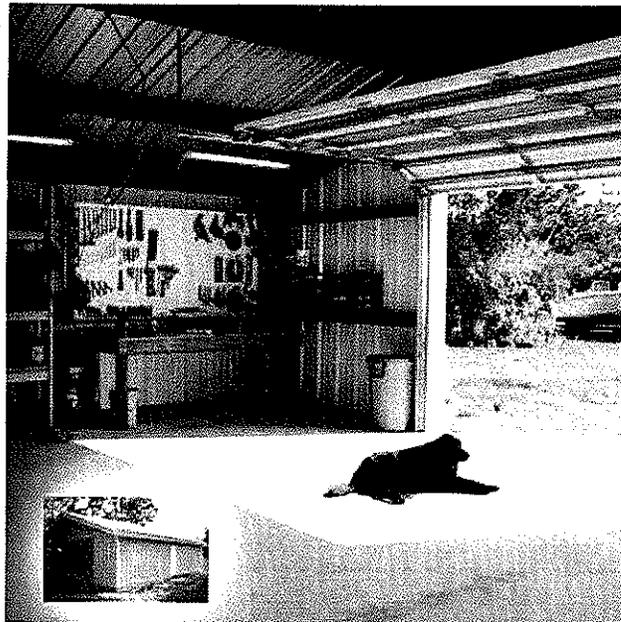
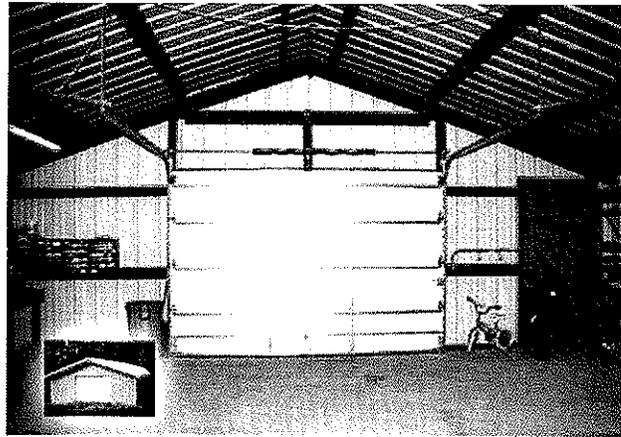
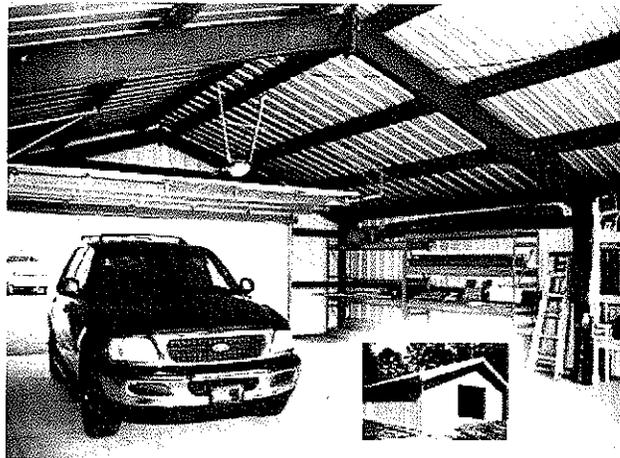
Special Quote

Quote Checklist



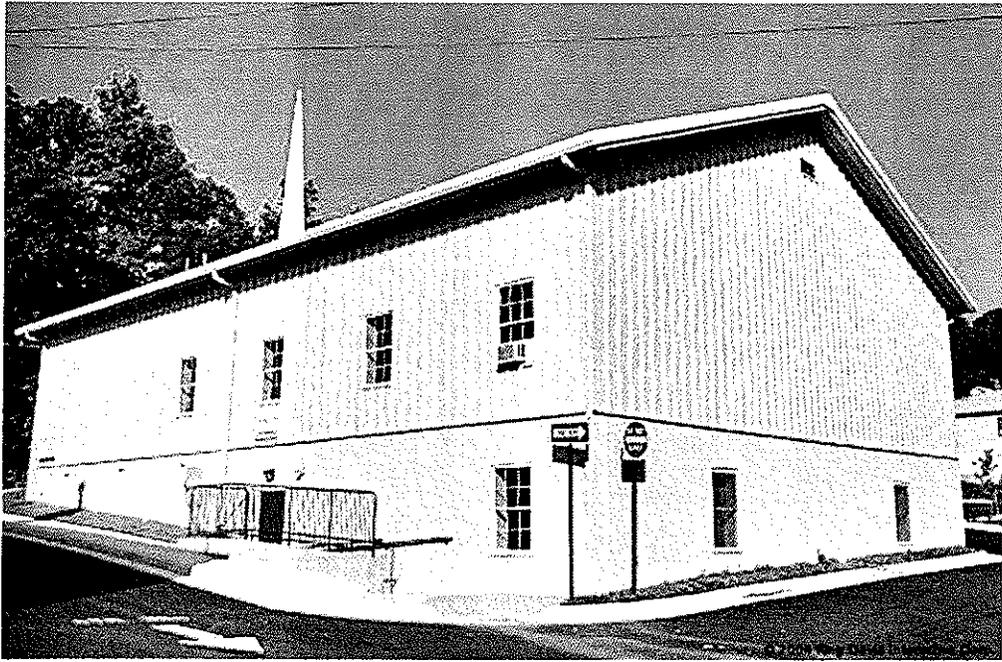
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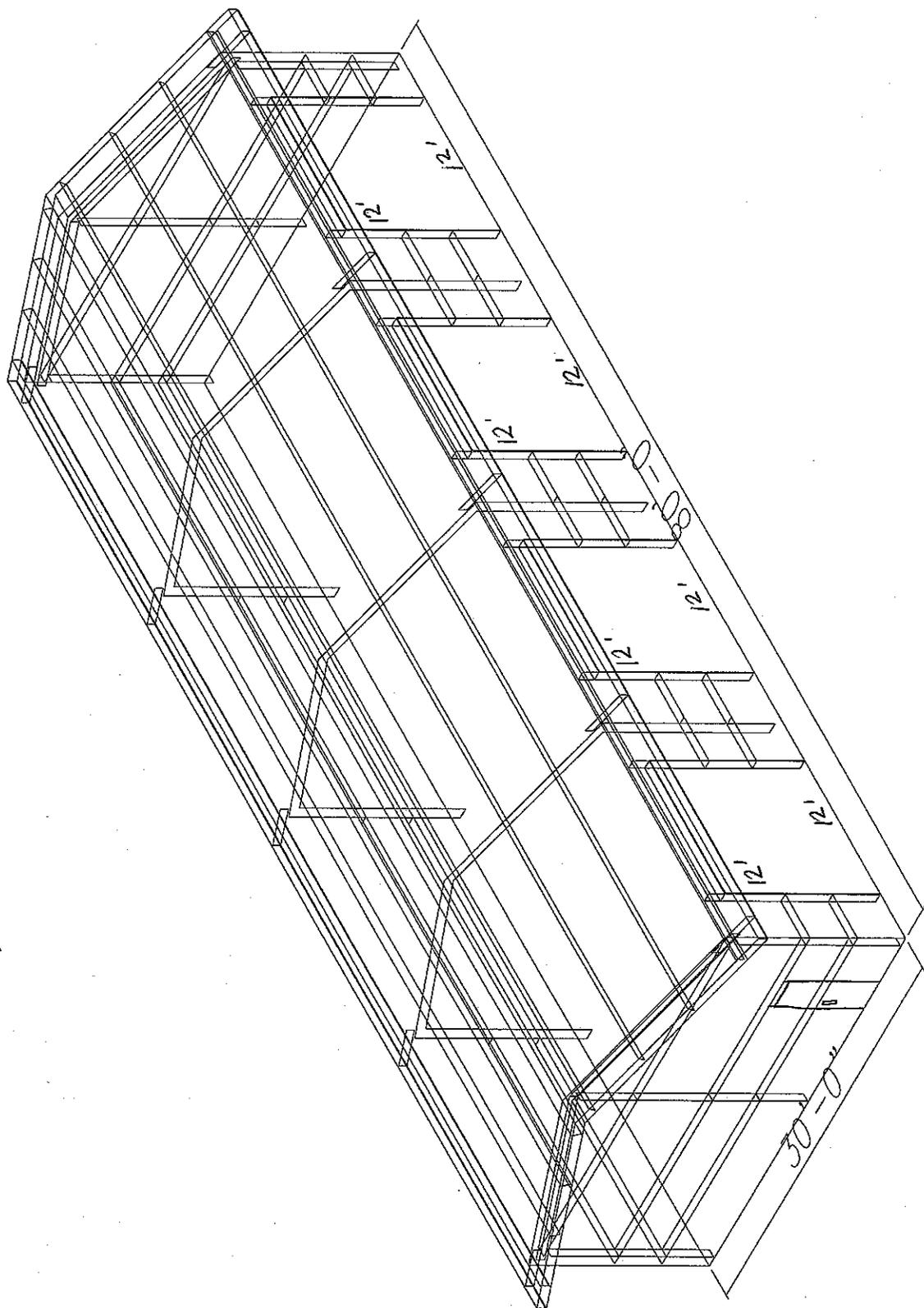


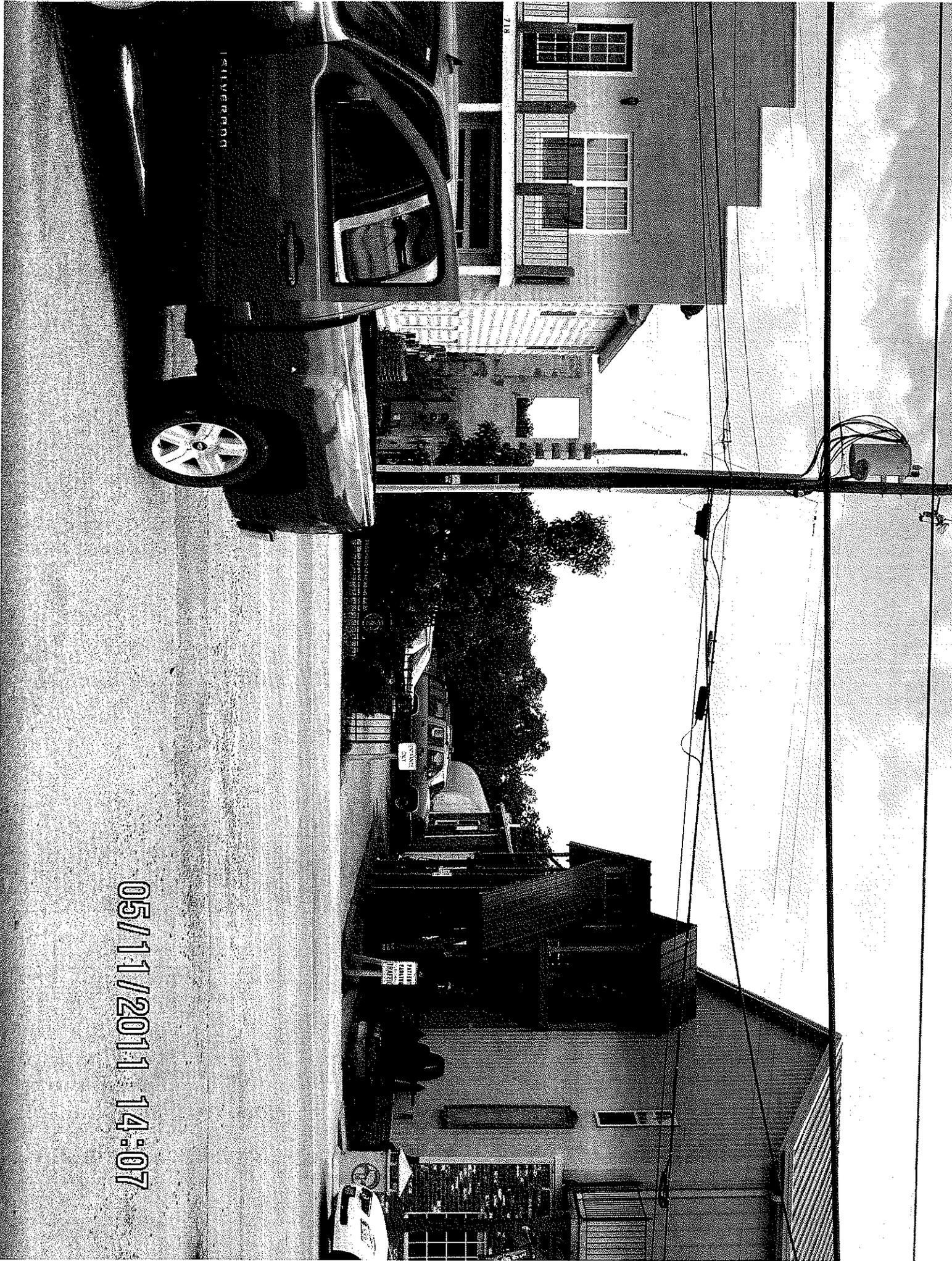


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05/11/2011 14:07

Historic District Review Board Staff Report

From: Tom Bonadeo
Date: May 17, 2011
Item: 4E – 612 Tazewell Avenue – Shed
Attachments: Pictures and designs

Application Specifics

This application is for a shed 16' x20' in the rear yard of 612 Tazewell Avenue. The siding will be Hardi Plank and the roof shingles to match the house. There is nothing remarkable about this structure except the size. The size is 320 square feet and will require a building permit.

Discussion

Review the minimal drawing and discuss the application. Staff considered approval based on the ordinance but the size required approval by the Board.

The materials are recommended items and the design is not remarkable.

Recommendation

Staff recommends the approval of the shed pending the issuance of a building permit. More plans may be required to build this structure than are provided here. No setbacks are included and this approval would also be completed during the permit process.

APPLICATION FOR RESIDENTIAL BUILDING PERMIT

Town of Cape Charles Building Department

Municipal Building
2 Plum Street
Cape Charles, VA 23310
(757) 331-3259 Fax: (757) 331-4820

Date _____ A permit is hereby requested for the following construction at:

Street address: 612 TAZEWELL AVE Lot #/Suite #: _____

Is there a current Sewer/Water Account open at this address? Yes No

Owner/Occupant Name: H.S. MARKWITH Owner/Occupant Phone # 804-426-4101

Owner Address: _____

Contractor Name: _____ State Registration # (Class A, B or C): _____

Address: _____ Phone #: _____ Fax #: _____

Type of Work to Be Done: New Alteration Addition Demolition

Specific Type of Work to be done:

- | | | |
|---|--|---|
| <input type="checkbox"/> Carport | <input type="checkbox"/> Deck | <input checked="" type="checkbox"/> Garage |
| <input type="checkbox"/> Gazebo | <input type="checkbox"/> Mobile Home | <input type="checkbox"/> Moved Residence |
| <input type="checkbox"/> Porch | <input type="checkbox"/> Roofing/Reroof | <input type="checkbox"/> Screened Porch Alt |
| <input type="checkbox"/> Siding | <input type="checkbox"/> Single Family Residence | <input type="checkbox"/> Storage Shed |
| <input type="checkbox"/> Sunroom/ porch enclosure | <input type="checkbox"/> Swimming Pool | <input type="checkbox"/> UST/AST New/Alteration/ Demolition |

Additional Information: _____

Area of New Construction (Square Feet): _____

Living Area: _____ Garage and un-Heated Area: 320 Porch/Sunroom: _____ Deck: _____ Sheds: _____

Floors: _____ Bedrooms: _____ Baths: _____

Cost of Construction: _____ Cost of Alteration: _____

Site Plan Required:

Zoning Clearance: _____ Setbacks: Front: _____ Sides: _____ Corner: _____

District: _____ Rear: _____

For New Homes Only: Responsible Land Disturber: _____

Mechanic's Lien Agent Name: _____ Phone #: _____

Address: _____

None Designated:

I understand this permit is granted only for the work shown and described in this application. Any change of contractor, falsification, misrepresentation or misleading information given **VOIDS** this permit.

Applicants Name (Please Print): H.S. MARKWITH JR Applicant's Signature: [Signature]

ALL MATERIALS MUST BE STORED ON EXISTING IMPERVIOUS SURFACE. ANY DISTURBED AREAS MUST BE REGRADED AND/OR RE-VEGETATED PRIOR TO FINAL BUILDING INSPECTION



Municipal Corp. of Cape Charles

Contractor Licensing Exemption Worksheet

Prior to the issuance of a permit to construct, remove or improve any structure Section 108.4 of the Virginia Uniform Statewide Building Code (USBC) requires the applicant to either:

1. be duly licensed or certified under the terms of Chapter 11 of Title 54.1 of the Code of Virginia, **or**,
2. file a written statement, supported by an affidavit, that he is not subject to such license or certification.

Exemptions from contractor licensing are listed below. Please indicate the applicable exemption by checking the corresponding box.

The work consists of the repair and/or improvement to an existing dwelling which is my primary residence.

I am the owner of the property and the structure will be used as my primary residence when completed. I have not constructed a primary residence in Virginia during the last 24 months.

I am the owner of the property and the structure will be a gift to a member of my immediately family who will live in it upon completion.

The work consists of the repair of and/or improvement to an existing commercial, retail, industrial or manufacturing facility owned by me and is for my own use.

The structure consists of one or more residential dwelling units owned by me and is subject to the Virginia Residential Landlord Tenant Act (§ 55-248.2 et seq).

I am an owner-developer and have contracted a properly licensed entity. The third party purchaser has been made a third party beneficiary to the contract.

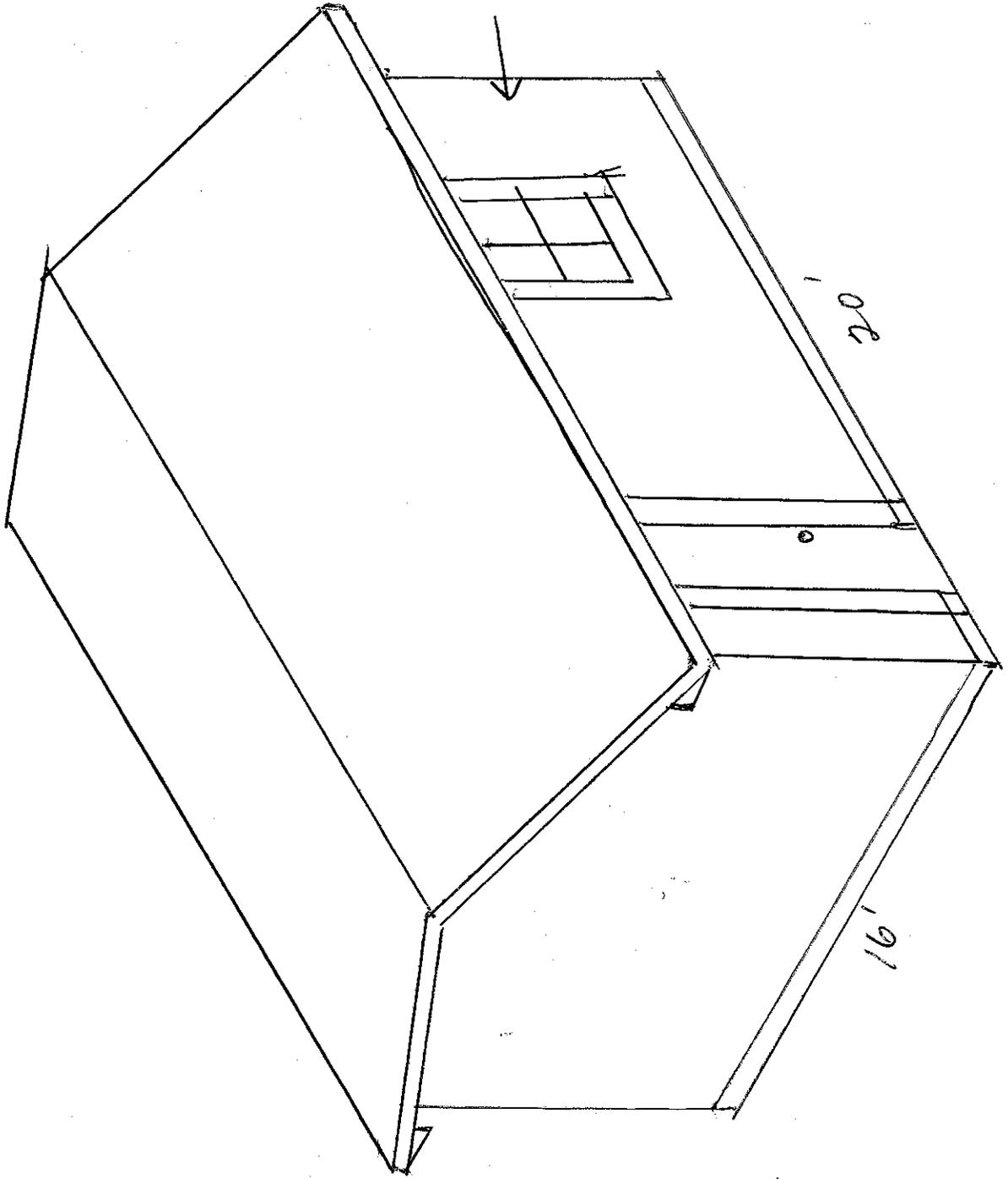
Name of Contractor: _____

License Number: _____

I have no financial interest in the property or the structures for which the permit is sought and will not benefit in any way should the property or structures be sold. I am not being paid nor am I receiving anything of value in association with the work involved in this project including discounts in rent or forgiveness of any present or future debt.

If one of the listed exemptions is claimed, please complete the affidavit on the reverse side.

16 X 20



HARDY PLANK
SIDING

20'

16'