



Cape Charles Gazette

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We hope that you will enjoy reading the Cape Charles Gazette which is the electronic newsletter published from time to time on behalf of the municipal government of the Town of Cape Charles. The Gazette provides a variety of information that we believe will be useful to the citizens and businesses of Cape Charles as well as those who plan to travel to Cape Charles or have any interest in our Town or the Town's government. The Gazette provides information on actions being undertaken or being considered by the Town government, upcoming activities in the Town, important public safety and security issues and emergency announcements.

We welcome your responses which may be sent to gazette@capecharles.org, by regular mail to 2 Plum Street, Cape Charles, VA 23310 or by calling (757) 331-3259.

We also encourage you to visit the Town's website at www.capecharles.org where you will find up-to-date information about the operation of the Town government.

Happy
Valentine's
Day

2016 IS AN ELECTION YEAR



On May 3, 2016, the Town of Cape Charles will hold elections for three Town Council seats. To declare candidacy, several forms must be completed and submitted to the Northampton County Registrar's office located at 16404 Courthouse Road in Eastville by 7:00 p.m. on March 1, 2016.

Candidacy Requirements for individuals seeking to run for office may be found at the Virginia Department of Elections website. Step-by-step instructions and the applicable forms can be found on this website. The Department of Elections has also published a guide entitled [May 3, 2016 – Candidacy Requirements for Local Offices](#). You can also contact the Registrar's office at 757-678-0480.

The deadline to apply for [absentee ballots](#) is April 30, 2016 if in person; and April 26, 2016 if by mail.

Cape Charles Outdoor Market



The Town of Cape Charles will hold a Cape Charles Outdoor Market on Saturday, May 28, 2016 from 9 a.m. – 12 p.m. The first 100 families to make a purchase at the Outdoor Market will receive a free sustainable grocery bag. Each bag contains a logo made by the Town's very own Amanda Hurley.

There will be vendors with farm produce, local seafood, prepared products, crafts, educational materials and children's activities focusing on recycling and the environment. There is no cost for vendors as this is all being done through a litter grant obtained through Department of Environmental Quality. The rules for vendors are very simple, you have to make, bake or grow your own product. Vendors simply need to fill out the [Cape Charles Outdoor Market vendor form](#), and return it to Jen Lewis.

Afterwards, enjoy shopping along Mason Avenue and Strawberry Street and savor a meal at a local restaurant! See you at the Outdoor Market!

HARBOR BREAKWATERS

The Town has contracted with Coastal Design & Construction, Inc. for construction of the third harbor breakwater and improvements to the existing two. The third breakwater is being built to the south of the existing two to a height of 7 feet above Mean Lower Low Water (MLLW). Additionally, the existing breakwaters will be increased from 5 to 7 feet above MLLW which is the originally planned design. This project will improve conditions in the harbor by attenuating swells from the southwest and during periods of unusually high water; e.g., storm surge. The work is well underway with the new breakwater about 75% complete. Below are inspection pictures taken on January 31, 2016:



The project is being funded 75% by a Virginia Port Authority Aid to Local Ports grant, 9% by a Virginia Department of Health Boating Infrastructure grant, and 16% by the Town of Cape Charles. If you have any questions please contact Bob Panek, Assistant Town Manager, at 757-331-3259, x19.

CAPE CHARLES YACHT CLUB ROAD CLEAN-UP

The Cape Charles Yacht Club sponsors the quarterly clean-up of several roads leading into the Town Harbor: Old Cape Charles Road from the Bay Creek entrance to Mason Avenue, Bay Shore Road to Marina Road, and Marina Road to the parking lot. Thirteen members participated in the January clean-up, collecting a record 14 bags of trash! Some of the most unusual items: piece of a car exhaust system, a high heel (not a shoe, just the heel), and two diesel engine filters.

The Town appreciates the Yacht Club's work to keep us looking good!





THE TOWN OF CAPE CHARLES ASKS RESIDENTS TO SIGN-UP TO RECEIVE LOCAL ALERTS

*Cape Charles Residents Can Now Receive Real Time Public Safety
Messages Through Nixle*

The Town of Cape Charles has partnered with Nixle to implement its Community Notification System to alert residents in real-time for localized emergency situations and relevant community advisories.

As a resident, there are several simple ways to register:

1. Text "23310" or "CAPECHARLES" to 888777 from your mobile phone.
2. Go to www.capecharles.org and sign up via the Nixle Widget.

Once registered, residents will receive a confirmation text to their mobile device. Residents may also customize their alert settings by going to www.nixle.com and creating a User Profile.

The service is secure, reliable and easy to use for our organization.

All Alerts will be targeted geographically, allowing residents to receive localized, relevant alerts from the Town of Cape Charles. Nixle Alerts can be sent via Text, Email, Web, Social Media, and the Nixle Mobile App in an instant. Nixle is partnered with NLETS for unmatched data security, as well as the National Center for Missing and Exploited Children, the National Blue Alert Network, and Google for unmatched reach and two-way information exchange.

We are very excited to have you experience it for yourself.

About Nixle:

Founded in 2009, Nixle provides a mass communications hub built exclusively for government to provide secure, reliable, and relevant information to residents in real-time. Today, over 7,200 Agencies around the United States rely on Nixle for Community Engagement and Emergency Communications. Nixle's exclusive partnerships with NLETS, Google and the National Center for Missing and Exploited Children allows local police departments nationwide to send immediate alerts and advisories. For more information, visit www.nixle.com.

2016 TAX FORMS NOW AVAILABLE

The 2016 tax forms are now available online at www.capecharles.org and can be found under Treasurer in Forms & Publications. Hard copies are also available at the Town Office. Business, Professional and Occupational License Tax forms are due by April 15, 2016.

- [2016 Business, Professional and Occupational License Tax for Contractor](#)
- [2016 Business, Professional and Occupational License Tax for Non-Contractor and Non-Vacation Rental](#)
- ***NEW*** [2016 Business, Professional and Occupational License Tax for Vacation Rental Owner & Manager](#)
- [2016 Transient Occupancy Tax Form](#)
- [2016 Meals Tax Form](#)

The 2016 Real Estate Tax Relief for Elderly & Handicapped Persons form is also available. All applications need to be completed and submitted to the Treasurer's Office by April 2, 2016 and to Northampton County by February 22, 2016. Copies of the following supporting documentation must also be submitted along with the application: Social Security Statements, Bank statements for October, November and December, Pension Statement, Life Insurance Policies, Driver's License/Photo ID,

For questions, please contact the Finance Department at 757-331-2979.

MEET THE STAFF!

Please join us in welcoming Charlie Farlow, the Town's new Harbor Master! Charlie joined the town's staff on February 1, 2016.

Charlie is a native of Wachapreague and recently retired as a Master Fire Fighter for the City of Virginia Beach, a position he held for over 20 years. He has been a vital part of the Virginia Beach Fire Department Marine Response Team and a member of the Virginia Port Authority's Hampton Roads Maritime Incident Response Team. He has been a professional mariner for over 40 years and has held a United States Coast Guard Master License for the last 25 years. He holds certifications in hazardous materials operations and Incident Command Level 300 and 700. In addition to his public service, he was the owner of a maritime construction company, providing construction services for residential and commercial docks, bulkheads and boat lifts throughout Hampton Roads and the Eastern Shore of Virginia.



Please stop by the Cape Charles Town Harbor and introduce yourself and welcome him to the town staff!

LEAD PAINT REGULATIONS



Recently, there has been some concern with contractors performing renovations on homes within the Historic District prior to 1978.

Citizens need to be aware of the Environmental Protection Agency (EPA) regulations regarding the dangers of Lead Based Paint and the actions that should be taken when any Renovation, Repair, and Painting projects are performed on your property.

According to the EPA website, to protect against the risk of lead poisoning, the EPA has issued the Renovation, Repair and Painting Rule. It requires that firms performing renovation, repair, and painting projects that disturb lead-based paint in pre-1978 homes, child care facilities and schools use certified renovators who have been trained by EPA-approved training providers to follow lead-safe work practices. **All homes built prior to 1978 must be treated as if they contain lead until a test can prove otherwise.**

You can go to the [EPA's website](http://epa.gov/lead) to learn more about the dangers of Lead Paint.

If your house was built prior to 1978 and you want to hire someone for a Renovation, Repair, and Painting project, ask to see their required EPA certification. You can search for [certified contractors](#) on the EPA's website as well.



CAPE CHARLES COMPREHENSIVE PLAN UPDATE PUBLIC INPUT SESSION SCHEDULED

The current Cape Charles Comprehensive Plan was adopted by the Town Council in 2009. Section 15.2-2230 of the Code of Virginia states that "At least once every five years the comprehensive plan shall be reviewed by the local planning commission to determine whether it is advisable to amend the plan." In 2013, the Town Council approved working with the Accomack-Northampton Planning District Commission (ANPDC) for the comprehensive plan update. In preparation for the update process with the ANPDC, the Cape Charles Planning Commission began their preliminary review of the plan in October 2013 to identify areas that needed to be updated. They have worked on the draft document since that time. Information regarding the Comprehensive Plan can be found on the Town's website under the [Planning and Zoning Department](#) page. At their February 2, 2016 meeting, the Commissioners scheduled their third Public Input Meeting on Monday February 22, 2016 at 6:00 p.m. at the Cape Charles Civic Center. Two prior Public Input Meetings were held November 22, 2014 and December 2, 2014.

The Comprehensive Plan is a document that outlines community goals in terms of development, transportation, utilities, land use, recreation and housing. Your input is important so we hope that you will be able to attend the February 22nd Public Input Meeting.

If you are unable to attend but would like to comment please email your comments to clerk@capecharles.org, mail to Town Clerk, 2 Plum Street, Cape Charles, VA 23310, or deliver them to the Clerk's office on the second floor of the Town Hall at 2 Plum Street. Thank you!

SMOKE ALARMS & SMOKE DETECTORS



Smoke Alarms/Smoke Detectors are one of the most important life safety features that you can have in your home. The presence of these in homes has proven that it can save your life should a fire occur. According to the National Fire Protection Association, almost two-thirds of home fire deaths resulted from fires in structures without working smoke alarms. A working smoke alarm significantly increases your chances of surviving a deadly home fire.

Please [click here](#) to learn how to keep you and your family safe should that catastrophic event occur.

If you have any questions regarding your smoke detectors or are unsure if they are in proper working condition, you may contact Code Official Jeb Brady at 331-3259 x22.

ADVERTISE YOUR BUSINESS!

Just a little reminder that the Town Hall has a display for your business cards! Please come by and leave a supply of your business cards in the holder on the wall by the stairs to advertise your business.



**The Town offices will be closed on Monday, February 15, 2016,
in observance of President' Day.**

SIGN UP FOR THE GAZETTE & E-NOTIFICATIONS!



The Cape Charles Gazette is available by subscribing to [e-Notifications](#). With [e-Notifications](#) you can sign up to get the Gazette and regular updates on Agendas & Minutes, Alerts, Bids, Calendar Items, Job Postings and other News & Information.

With [e-Notifications](#), you control the information you receive and can cancel the notifications at any time.

We encourage you to browse the Town's website and if there is something that you would like to see added to the site, please submit your comments in writing by sending us an email at info@capecharles.org or send a note to the Town Clerk at 2 Plum Street, Cape Charles, VA 23310, and we'll see what we can do to get your requested information online.

We hope you are enjoying our site and we welcome your comments! We look forward to hearing from you!

Please send comments to info@capecharles.org.

FRIENDS OF THE CAPE CHARLES MEMORIAL LIBRARY'S UPCOMING EVENTS

Afternoon Teas:

Hosted by The Friends of the Cape Charles Memorial Library. We are sorry, but March's tea has reached capacity. Tickets are available for April's tea, "Spring Into Fashion!" presented by Periwinkles on April 11, 2016, at the Cape Charles Civic Center, 500 Tazewell Avenue, at 3:00 p.m. Bring an article of clothing and learn how to accessorize it or perhaps a piece of jewelry that needs just the right outfit. And by special request – learn to use scarves! Several teas and a variety of provisions will be served. Tickets are \$15.00 and may be purchased by calling (757) 331-1337.

Computer Tutor:

The Friends of the Cape Charles Memorial Library will have Computer Tutors available on the following dates and times to help you learn about your iPhone, Basic Windows-based computer, and Android Smartphone.

- **March 15 – iPhone Help**, 2:00 – 4:00 p.m. Cape Charles Memorial Library. Do you have questions about your iPhone or iPad? Bring your device(s) to the library and let us help you. Learn new tips and tricks. Ask questions. We are here to help!
- **March 16 – Basic Windows Computer and Microsoft Word Use**, 2:00 – 4:00 p.m. Cape Charles Civic Center, 500 Tazewell Ave. Bring your Windows laptop and power cord and learn how to manage your files and photos on your Windows laptop, how to get new fonts, how to create and update documents, how to save internet information to your computer, and how to use Tables in MS Word. Please make sure you have Microsoft Office on your laptop, and if not, please download the trial version of Microsoft Office 365 and register it before you come.
- **March 17 – Android Smartphone Help**, 2:00 – 4:00 p.m. Cape Charles Memorial Library. Do you have an Android phone or tablet, and need help getting to know it or using it? Bring your device to the Library and let us help you!

FREE Employability Workshop Series:

Let the Friends of the Cape Charles Memorial Library help you get ready for the Regional Job Fair at Eastern Shore Community College that will be held on Wednesday, April 13, 2016. Topics covered during the series will be **Completing Job Applications, Resumé Writing, Interviewing Techniques, and Financial Literacy**. All sessions will be held at the Cape Charles Civic Center, 500 Tazewell Ave., from 9:30 – 11:30 a.m. on March 22, 24, 29, and 31, and April 5 and 7, 2016. Classes will be taught by Ina Birch, Adult Career Coach, and Debbie Daniels, Experiential Learning/Job Placement Coordinator. Register at Cape Charles Memorial Library or online at www.es.vccs.edu. For assistance, please call (757) 789-7979.

Submitted by Sherry Lawson, Friends of the Cape Charles Memorial Library

20TH ANNUAL FEBRUARY FREEZE



The [Eastern Shore of Virginia Habitat for Humanity, Inc.](http://www.es.vccs.edu) is holding their 20th Annual February Freeze at the Cape Charles Beachfront on Saturday, February 20th.

11:00 a.m.: Registration at Trinity United Methodist Church

12:00 p.m.: Dip at the Beachfront

Prizes for the highest sponsor dollars!

Team Competitions: Trophy and pizza party for the Winning Team

Lunch immediately following the dip at Trinity United Methodist Church. Non-dippers \$5; Free lunch for those who raised over \$35; Free lunch, sweatshirt and door prize ticket for raising over \$65.

Come "team up" with friends and join the fun. For more information, call the Habitat office at 757-442-4687.



Eastern Shore Community College
Workforce Development Services

... set a course for success

Employability Workshop Series

FREE

At the Cape Charles Civic Center, 500 Tazewell Avenue
 Tuesdays and Thursdays from 9:30 a.m.— 11:30 a.m.

March 22 and 24, 2016

March 29 and 31, 2016

April 5 and 7, 2016

Register at the Cape Charles Memorial Library or online



Topics covered:

- Completing Job Applications
- Resume writing
- Interviewing Techniques
- Financial Literacy

Classes to be taught by:

Ina Birch, Adult Career Coach

&

Debbie Daniels, Experiential Learning/ Job
 Placement Coordinator

Let us help you get ready for the

Regional Job Fair at ESCC on Wednesday, April 13, 2016.

ESCC does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Dean of Learning Resources, 26000 Lankford Hwy., Mells, VA 23410, 757.789.1723.

REGISTER ONLINE AT WWW.ES.VCCS.EDU

We strongly encourage you to register online. For assistance please call 757-789-7979, or come to the Cape Charles Memorial Library to register in person.

1. Go to our website at: www.es.vccs.edu
2. Click on Workforce Development
3. Select 'Course Offerings'
4. Select "Sign In" on the left Panel and then "Create New Profile"
5. Fill in your information and remember to write down and note your username and password.
6. Review Courses and Classes. Once you have selected the class you wish to attend, put that class in your cart and check out by following the instructions provided on the screen.

There is no fee for this class.

UPCOMING MEETINGS & NOTICES

- **Monday, February 15, 2016:**
Town Offices closed in observance of Presidents' Day.
- Tuesday, February 16, 2016:
Historic District Review Board Meeting starting at 6:00 PM at the Civic Center. [AGENDA](#)
- Thursday, February 18, 2016:
Town Council Regular Meeting starting at 6:00 PM at the Civic Center. [AGENDA](#)
- Monday, February 22, 2016:
Comprehensive Plan Public Input Meeting starting at 6:00 PM at the Civic Center.
- Tuesday, February 23, 2016:
Mayor's Office Hours, 6:00 PM – 7:00 PM at the Civic Center.
- Tuesday, March 1, 2016:
Planning Commission Regular Meeting, 6:00 PM at the Civic Center.
- Thursday, March 3, 2016:
Town Council Work Session starting at 3:00 PM at the Civic Center.
- Tuesday, March 8, 2016:
Mayor's Office Hours, 2:00 PM – 3:00 PM at the Civic Center.
- Wednesday, March 9, 2016:
Library Board Meeting starting at 5:00 PM at the Cape Charles Memorial Library.
- Thursday, March 10, 2016:
Town Council Work Session starting at 6:00 PM at the Civic Center.
- Tuesday, March 15, 2016:
Historic District Review Board Meeting starting at 6:00 PM at the Civic Center.
- Thursday, March 17, 2016:
Town Council Regular Meeting starting at 6:00 PM at the Civic Center.
- Tuesday, March 22, 2016:
Mayor's Office Hours, 6:00 PM – 7:00 PM at the Civic Center.

UPCOMING EVENTS IN CAPE CHARLES

- 2/12/16: [Barefoot in the Park](#), 8:00 p.m. at The Historic Palace Theater
- 2/13/16: [Barefoot in the Park](#), 8:00 p.m. at The Historic Palace Theater
- 2/14/16: [Barefoot in the Park](#), 3:00 p.m. at The Historic Palace Theater
- 2/15/16: [Afternoon Tea – How Our Gardens Grow](#), 3:00 p.m., at the Cape Charles Civic Center, sponsored by the Friends of the Cape Charles Memorial Library
- 2/20/16: [February Freeze](#), 11:00 a.m. Registration at the Trinity United Methodist Church
- 3/4/16: [Movies@ThePalace](#) – *Insurgent*, 7:00 p.m., at The Historic Palace Theater
- 3/11/16: [Movies@ThePalace](#) – *Despicable Me 2*, 7:00 p.m., at The Historic Palace Theater
- 3/12/16: [MarcOlivia Violin Duo Chamber Music](#), 7:00 p.m., at The Historic Palace Theater
- 3/14/16: Afternoon Tea – The Cassatt Connection, 3:00 p.m., at the Cape Charles Civic Center, sponsored by the Friends of the Cape Charles Memorial Library **SOLD OUT**
- 3/18/16: [Movies@ThePalace](#) – *Jurassic World*, 7:00 p.m., at The Historic Palace Theater
- 3/25/16: [Movies@ThePalace](#) – *Mockingjay Part 2*, 7:00 p.m., at The Historic Palace Theater
- Save the Dates!
 - 4/9/16: [Virginia Boating Safety Education Classroom Course](#), 8:00 a.m. – 4:00 p.m., at the Cape Charles Civic Center
 - 4/11/16: Afternoon Tea – Spring Into Fashion, 3:00 p.m., at the Cape Charles Civic Center, sponsored by the Friends of the Cape Charles Memorial Library
 - 4/15/16: 9th Annual Blessing of the Fleet

For more information regarding events, please visit our website and take a look at the [Calendar!](#)

We welcome your feedback. Please send your comments to gazette@capecharles.org.

Any reference to an external website is for public information only and does not constitute an endorsement of that website.

Municipal Corporation of Cape Charles
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