



**Town of Cape Charles
Sign Permit Application**

Date: _____
Permit Fee: \$ _____ (non-refundable)
Permit Number: _____

Property Owner/tenant: _____

Address: _____ Phone _____

Contractor: _____

Address: _____ Phone _____

Estimated Cost: \$ _____ Sign Material: _____

Advertisement (description): _____

Area of Sign: _____ ' X _____ ' = _____ Total Square Feet

Sign will be: _____ Free Standing _____ Fixed to structure

Front footage of (Lot: _____ feet) (Building: _____ feet)

(Total square footage of existing signs: _____ Square Feet)

Applicant Signature: _____ Date: _____

Zoning Administrator: _____ Date: _____

Application Status: Approved/Denied: _____ Date: _____

PLEASE COMPLETE SITE PLAN ON REVERSE SIDE

Attach proposed rendering or draw an outline of the proposed sign using dashed lines and indicate distances to other buildings and all property lines.