



Application for Zoning Variance

Town of Cape Charles
Planning & Zoning
2 Plum Street
Cape Charles, VA 23310
757-331-2036 Fax 757-331-4820
planner@capecharles.org

Date _____ Permit No. _____
Fee: \$250.00

Applicant _____ Signature _____
Address _____
Phone _____ Email _____

Owner _____
Address _____

Contractor _____
Address _____
Town License No. _____ State License No. _____

Location of Improvement _____
Lot No. _____ Block No. _____ Lot Size _____ Lot Area _____
Type of Improvement _____
Proposed Use _____
Estimated Construction Costs _____

Dimension of Structure or Improvement Width _____ Length _____ Height _____
Total Square Footage _____

Structure or Improvement will be setback
From front property line From side property line
From rear property line From side property line on corner lot

Town Water Permit _____ Town Sewer Permit _____

Certification of Applicant

I hereby certify that I have the authority to make the foregoing application, that the information given is true and correct, and that the construction or improvements will conform to the regulations in the Virginia Statewide Building Code, all pertinent Town Ordinances, including fire, sewer and water ordinances, and that the changes to the improvement before or during construction will be provided to the Zoning Administrator and Building Code Official before such changes are constructed.

Signature of Owner/Agent _____

Building Permit

Issuance of the Zoning Variance in itself does not permit the applicant, owner or contractor to proceed with the improvements noted above. Improvements can proceed only after issuance of a building permit from the Cape Charles Building Official who can be reached at 757-331-2176 or codeofficial@capecharles.org.

Date Approved _____ Date Denied _____

Zoning Administrator _____