



# Cape Charles Gazette

Publication Date: April 9, 2015

We hope that you will enjoy reading the Cape Charles Gazette which is the electronic newsletter published from time to time on behalf of the municipal government of the Town of Cape Charles. The Gazette provides a variety of information that we believe will be useful to the citizens and businesses of Cape Charles as well as those who plan to travel to Cape Charles or have any interest in our Town or the Town's government. The Gazette provides information on actions being undertaken or being considered by the Town government, upcoming activities in the Town, important public safety and security issues and emergency announcements.

We welcome your responses which may be sent to [gazette@capecharles.org](mailto:gazette@capecharles.org), by regular mail to 2 Plum Street, Cape Charles, VA 23310 or by calling (757) 331-3259.

We also encourage you to visit the Town's website at [www.capecharles.org](http://www.capecharles.org) where you will find up-to-date information about the operation of the Town government.



## MEET BRENT MANUEL – THE TOWN'S NEW TOWN MANAGER



After an extensive search, Brent T. Manuel of Woodstock, Virginia, was appointed as the Town Manager, effective April 6, 2015. Brent has over 16 years of experience in local government, having previously served the town of Purcellville, the county of Frederick, the town of Strasburg, and most recently the town of Woodstock, all within the Commonwealth of Virginia. For the past 13 years, he has served as the Assistant Town Manager of Operations for the town of Woodstock, while also serving as the director of the Department of Planning and Community Development. He earned his Bachelor of Science in Urban Studies and Planning from Virginia Commonwealth University in 1997, and a Graduate Certificate in Public Administration from Shenandoah University.

Please join us in welcoming Brent to the Town of Cape Charles!

## FISCAL YEAR 2015/2016 BUDGET PREPARATIONS

Budget preparations for Fiscal Year (FY) 2015/2016 are underway. Town Council started their budget process for FY 2015/2016 on March 5<sup>th</sup> and have a very tight meeting schedule over the next couple of months to review and finalize the proposed budget for FY 2015/2016 in preparation of a public hearing in mid-June.



If you are interested in the meeting schedule, please sign up for e-Notifications and choose Agendas and Minutes.

## MOSQUITO SPRAYING



The Town of Cape Charles has contracted again with Bay Creek Landscaping to provide monthly mosquito spraying around the Town from April through October. The primary goal of mosquito control in Cape Charles is suppression of mosquito populations to the point where they do not transmit diseases or provide significant annoyances. The control options used are as follows:

1. Source reduction and water management which includes breeding areas such as Central Park in the event that we receive significant rainfall at one time. The Stormwater Best Management Practices (BMPs) in the park are designed to collect rainwater runoff. In cases of heavy rain, the BMPs fill with water and may drain slowly until the water table returns to normal. In order to avoid an increase in mosquito breeding areas, the water may need to be treated.
2. Chemical control is also an important part of most programs. The chemicals used for application are rated for this use and EPA approved.

## 2015 GOLF CART DECALS

The 2015 Town of Cape Charles Golf Cart Decals are available and must be displayed on golf carts driven on public roads within the Town of Cape Charles by April 15, 2015. The decals are good through April 15, 2016.

Golf carts must pass a safety inspection at least once yearly. The safety inspection station must be approved by the Town of Cape Charles. Please click the appropriate link below for more information.



[2015 Golf Cart Registration Form](#) / [2015 Golf Cart Inspection Form](#)

## 2014 & 2015 BUSINESS LICENSES

**2014 Business, Professional & Occupational License Tax** is due to the Town of Cape Charles by April 15, 2015 based on gross receipts and the tax rate applicable to each business.

Rates:

- Contractor = .0016 (\$1.60 per thousand)
- Financial / Real Estate = .0058 (\$5.80 per thousand)
- Professional = .0058 (\$5.80 per thousand)
- Retail = .0020 (\$2.00 per thousand)
- Repair / Personal / Business Service = .0036 (\$3.60 per thousand)

2015 Business, Professional & Occupational License Tax forms are available by clicking the appropriate link below or by calling the Finance Department at 757-331-3285 or by emailing [libby.luettinger@capecharles.org](mailto:libby.luettinger@capecharles.org).

[2015 BPOL Form \(Non-Contractor\)](#) / [2015 BPOL Form \(Contractor\)](#)

## FILLABLE FORMS NOW AVAILABLE ONLINE



Over the past several years, we've received a number of requests for forms that could be completed online. We are pleased to announce that some of the forms have been converted and Adobe fillable forms are now available on [www.capecharles.org](http://www.capecharles.org)! Fillable forms have been uploaded for the Finance/Treasurer and Building/Code Enforcement Departments. Our goal is to eventually have all forms available to be completed online. New fillable forms are added regularly.

We hope this will streamline the process and create efficiency.

## DOGS ON THE BEACH

Just a friendly reminder that dogs are not permitted on the beach between the hours of 9am-9pm April 1<sup>st</sup> through Labor Day per Town Code Section 50-191.

If you have your dog on the beach during the permitted hours, please be courteous and pick up the waste and do not bury it for someone to step on. There are a number of doggie waste stations along the boardwalk which contain bags for your convenience. Failure to comply could result in a class 4 misdemeanor charge.

At all times, throughout the Town, dogs must remain under the owner's control.

Thank you for your cooperation!



## 2015 ANNUAL HOUSEHOLD HAZARDOUS WASTE COLLECTION



The 2015 Annual Household Hazardous Waste Collection will be held on Saturday, May, 2, 2015, at 3 convenience centers located in Accomack and Northampton Counties. The location in Northampton County is in Birdsnest, 9005 Birdsnest Drive. Collections will begin at 10:00 a.m. and close promptly at 2:00 p.m. and will take place rain or shine.

This is the 11<sup>th</sup> year that the Accomack-Northampton County Planning District Commission (A-NPDC) has partnered with Accomack and Northampton Counties, the Virginia Coastal Zone Management Program, NOAA, and Waste Watchers of the Eastern Shore for this important regional event which serves as the only local option for properly disposing of residential hazardous waste on the Eastern Shore.

This is open to Accomack and Northampton County residents only. Up to 50 pounds are free as available funds allow. Additional waste will be charged at a \$1.00 per pound.

Items that will be accepted include: garden chemicals, poisons, repellants, degreasers, fuel – gas and kerosene, fungicides, wood preservatives, wood stain, paint thinner, paint remover, driveway sealers, epoxy, rodent poison, asbestos, and some other hazardous waste marked accordingly. Hazardous items will have cautionary words on the label. If no words indicate it is a hazardous product, it likely isn't so you can dispose of it in your regular trash.

The following are examples of items that will NOT be accepted: paint (latex or oil-based), commercial waste, industrial waste, car batteries, tires, motor oil, ammunition, flares, explosives, empty containers of any kind, radioactive waste, medicines, PCBs, smoke detectors, freon, propane tanks, medical waste, and biological waste.

For additional information, please contact the A-NPDC at 757-787-2936 or go to [www.a-npdc.org](http://www.a-npdc.org).

### ADVERTISE YOUR BUSINESS!

The Town Hall now has a place for your business cards! Please come by and leave a few of your business cards in the holder on the wall by the stairs to advertise your business.



### CAPE CHARLES POLICE OFFICERS EQUIPPED WITH BODY WORN CAMERAS



The Town of Cape Charles has joined a growing number of localities across the nation in outfitting its police officers with Body Worn Cameras (BWCs). These new cameras will provide increased accountability and customer service. Everyday, the Cape Charles Police Officers work closely with the community and this is a tool that could help the officer build and maintain trust and foster positive relationships with the citizens.

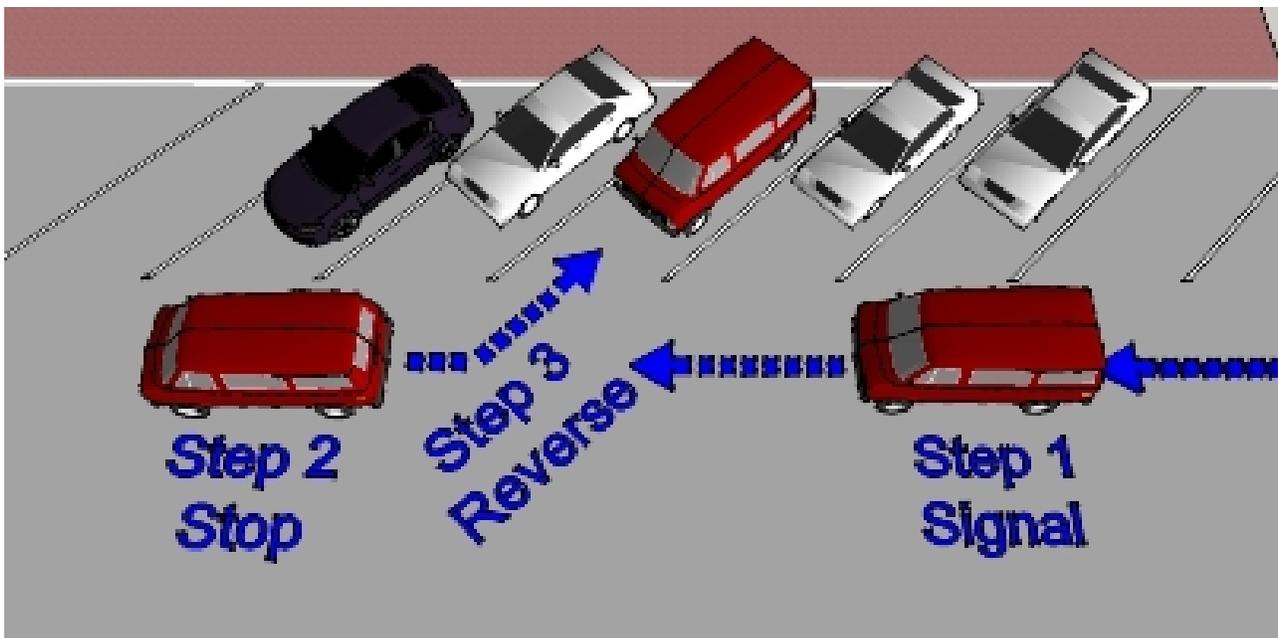
The new cameras will record interactions with citizens such as a crime or active incident (a fight or disturbance) in progress; arrests and investigative detentions; traffic stops and pursuits; searches; mental health calls or other incidents where a person is presenting an altered mental status; and events and incidents which could become confrontational or aggressive.

The goals for implementing this system are to enhance public trust; enhance officer safety; preserve visual and audio information for use in current and future investigations; document crime and incident scenes; improving an officer's ability to document and review statements and action for reporting purposes and criminal prosecution; and a tool for officer training.

## MASON AVENUE RESURFACING PROJECT AND PROPOSED NEW PARKING PLAN

The Virginia Department of Transportation (VDOT) is scheduled to begin work on the resurfacing of Mason Avenue. Work is scheduled to begin Monday, April 13<sup>th</sup>. Along with the new pavement, a section of Mason Avenue is also proposed to have a new parking plan. The proposed plan, which is still awaiting VDOT final approval, includes reverse-angle parking on the north side between Harbor Avenue and Peach Street. Reverse-angle parking is sometimes also called “back in, head out” parking and is a preferred VDOT parking plan in low speed, central business district streets.

There are numerous benefits associated with reverse-angle parking. First among these is safety for motorists, bicyclists, golf cart drivers, and pedestrians. Since parked cars will be leaving their parking spaces head out, they will have an increased line of sight to see approaching vehicles and pedestrians coming toward them. Likewise, passengers (especially younger children) exiting parked vehicles will be naturally inclined to walk back toward the curb rather than possibly wander out into the on-coming traffic lane. A second benefit for parked vehicles will be having direct access to tailgates and trunks from the sidewalk, instead of having to be close to the path of on-coming traffic. This helpful graphic explains how to park and shows the enhanced visibility and overall safety benefits of reverse-angle parking. If you have any questions please contact Town Planner Larry DiRe at 757-331-2036 or by email at [larry.dire@capecharles.org](mailto:larry.dire@capecharles.org).




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## SPECIAL PROMOTION, EVENT, AND GRAND OPENING SIGNAGE

The Town's Zoning Ordinance also addresses issues related to signage. If you are a business owner and interested in knowing what kind of promotional signs you can have by right, please see Article IV (page 18) of the Zoning Ordinance. It is on the Town's website or feel free to contact Town Planner Larry DiRe at 757-331-2036 or [larry.dire@capecharles.org](mailto:larry.dire@capecharles.org)

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## IMPORTANT NEWS FROM THE TOWN'S FINANCE OFFICE:

As a mechanism to improve the collection of delinquent personal property taxes, the Treasurer and Finance staff recently completed the application process with the Virginia Department of Motor Vehicle's Registration Withholding Program, commonly referred to as the DMV Stop Program. The Town will ask the DMV Commissioner to withhold registration or registration renewals for any taxpayer who owes delinquent taxes, penalties, interest and fees to the Town of Cape Charles. Once a DMV Stop has been placed on an account, the taxpayer must pay the entire amount due with certified funds (cash, money order, cashier's check) or credit card to get the Stop removed. Administrative fees will be assessed on all delinquent accounts by the DMV and the Town. Before this plan is fully executed, we recommend that you call the Finance office at (757) 331-3285 to verify that your personal property taxes are in a paid (not overdue) status.

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# Town of Cape Charles Recreation Department 2015 Spring Programs

All programs will take place at the Cape Charles Civic Center, 500 Tazewell Ave unless otherwise noted.

For more information on these programs, please visit [www.capecharles.org](http://www.capecharles.org) or call Jen Lewis at 757-331-3259 x18.

Arts & Crafts

4:00PM  
March 4  
March 11  
March 18  
March 25  
April 1  
April 8  
April 15  
April 22 - Earth Day Celebration  
April 29  
May 6  
May 13  
May 20  
May 27



Scrapbooking

10:30AM  
March 2  
March 9  
March 16  
March 23  
March 30  
April 6  
April 13  
April 20  
April 27  
May 4  
May 11  
May 18

Easter Egg Hunt

11:00AM  
Central Park  
April 4



Bingo

10:30AM  
March 6  
March 20  
April 3  
April 17  
May 1  
May 15

Movies

10:30AM  
March 13  
April 10  
May 8

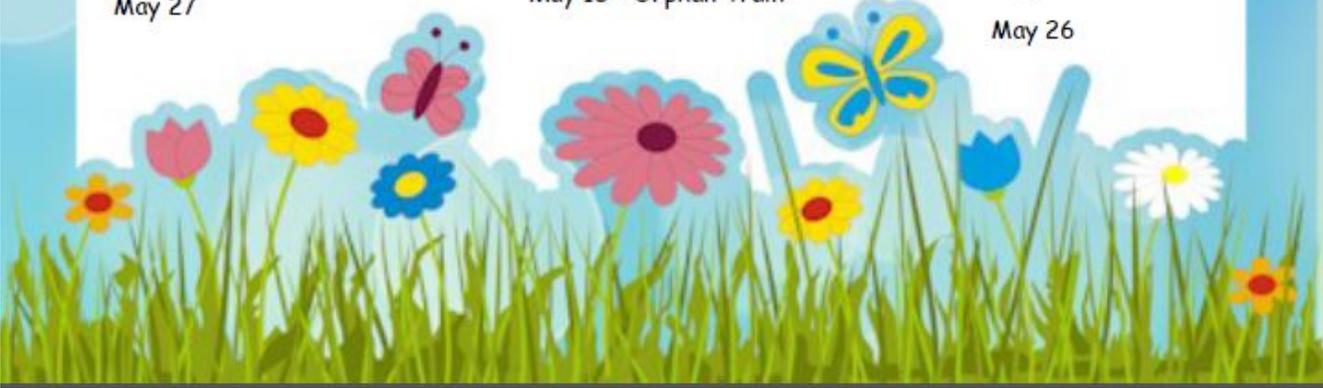


Adult Book Club

5:30PM  
March 2 - Motor City Burning  
March 16 - Motor City Burning  
April 6 - Water for Elephants  
April 20 - Water for Elephants  
May 4 - Orphan Train  
May 18 - Orphan Train

Mommy & Me

10:30AM  
March 10  
March 24  
April 14  
April 28  
May 12  
May 26



## UPCOMING MEETINGS & NOTICES

- Tuesday, April 14, 2015:  
**Mayor's Office Hours**, 2:00 PM – 3:00 PM at the Civic Center.
- Thursday, April 16, 2015:  
**Town Council Regular Meeting** starting at 6:00 PM at the Civic Center. [AGENDA](#)
- Tuesday, April 21, 2015:  
**Historic District Review Board Meeting** starting at 6:00 PM at the Civic Center.
- Tuesday, April 28, 2015:  
**Mayor's Office Hours**, 6:00 PM – 7:00 PM at the Civic Center.
- Tuesday, May 5, 2015:  
**Planning Commission Regular Meeting** immediately following the Special Joint Meeting.
- Thursday, May 7, 2015:  
**Town Council Budget Work Session** starting at 6:00 PM at the Civic Center.
- Tuesday, May 12, 2015:  
**Mayor's Office Hours**, 2:00 PM – 3:00 PM at the Civic Center.
- Wednesday, May 13, 2015:  
**Library Board Meeting** starting at 5:00 PM at the Cape Charles Memorial Library.
- Thursday, May 14, 2015:  
**Town Council Budget Work Session** starting at 6:00 PM at the Civic Center.
- Tuesday, May 19, 2015:  
**Historic District Review Board Meeting** starting at 6:00 PM at the Civic Center.
- Thursday, May 21, 2015:  
**Town Council Regular Meeting** starting at 6:00 PM at the Civic Center.
- Monday, May 25, 2014:  
Town offices closed in observance of Memorial Day.
- Tuesday, May 26, 2015:  
**Mayor's Office Hours**, 6:00 PM – 7:00 PM at the Civic Center.

## UPCOMING EVENTS IN CAPE CHARLES

- 4/24/15: [8<sup>th</sup> Annual Blessing of the Fleet](#), 6:00 PM – 10:00 PM, at the Cape Charles Town Harbor
- 4/25/15: [Low Country Shrimp Boil](#), 5:00 PM – 9:00 PM, at the Cape Charles Museum
- 4/26/15: [New Roots Youth Garden 5<sup>th</sup> Annual Blessing of the Worms](#), 1:30 PM – 3:00 PM
- Save the Date:
  - 5/3/15: ESSO Cinco de Mayo Fiesta, 4:00 PM – 8:00 PM, 212 Bay Avenue
  - 5/16/15: [4<sup>th</sup> Annual Crabby Blues Festival](#), 3:00 PM – 8:00 PM
  - 5/30/15 – 5/31/15: [Bike MS – Virginia's Ocean to Bay Ride](#)
  - 5/30/15: Benefit by the Bay, 6:00 PM – 11:00 PM, at The Oyster Farm at Kings Creek
  - 6/6/15: [27<sup>th</sup> Annual Clean the Bay Day](#)
  - 6/13/15 – 6/14/15: [Tall Ships Festival](#)
  - 7/4/15: Independence Day Festivities
  - 7/31/15 – 8/2/15: Clam Slam 2015 & 5<sup>th</sup> Annual Boat Docking Contest

For more information regarding events, please visit our website and take a look at the [Calendar!](#)

You can also visit [www.CapeCharlesbytheBay.com](http://www.CapeCharlesbytheBay.com) for other events in the Town!

We welcome your feedback. Please send your comments to [gazette@capecharles.org](mailto:gazette@capecharles.org).

Any reference to an external website is for public information only and does not constitute an endorsement of that website.