

**Building, Planning, & Zoning Fee Schedule**  
**Town of Cape Charles**  
**Adopted December 10, 2002**  
**(Amended July 1, 2015)**

<b>Type of Permit of Review</b>	<b>Charge or Fee</b>
<b>1. Residential (repair, alteration, demolition, construction)</b>	
a. Single inspections w/ no permit required	\$35
b. Less than \$2,500	\$50
c. \$2,500 - \$10,000	\$50 + .5% of project cost over \$2,500
d. \$10,000 +	\$125 + .5% of project cost over \$10,000
e. Demolition	\$50
<b>2. Commercial (repair, alteration, demolition, construction)</b>	
a. Single inspections w/ no permit required	\$35
b. Less than \$2,500	\$75
c. \$2,500 - \$10,000	\$75 + 1% of project cost over \$2,500
d. \$10,000 +	\$175 + 1% of project cost over \$10,000
e. Demolition	\$100
<b>Notes:</b>	
1. Add 2% to all permit fees for state surcharge.	
2. Permits include inspections and a follow up inspection for a failure. Subsequent inspections for the same item are at \$40 each.	
3. Add 10% to Base Fee for Fire Department (before tax and not to be taxed).	
<b><u>New Construction</u> Per BOCA/ICC permit fee tables based on building square footage and at 100% departmental operational costs as determined by Council in 2001.</b>	
<b>Certificates of Occupancy</b>	
1. Permanent Certificate of Occupancy	Included in cost of permit
2. Certificate of Occupancy when no permit is issued	\$100
3. Temporary Certificate of Occupancy	\$50 (per issuance)
4. Rental Certificate of Occupancy	\$50 (includes inspection)
<b>Notes:</b>	
1. Inspection fee for 3 <sup>rd</sup> inspection of the same item	\$40
2. Inspections scheduled outside normal business hours	\$75
3. Fee for starting work without a permit	\$100
<b>Underground Fuel Tank Removal (per tank)</b>	\$100
<b>Zoning Clearance</b>	
1. As part of a building permit	\$0
2. Signage	
a. Residential	\$0
b. Commercial	\$50

